

10/21/08

TO: ADM Board, ADM Agencies, Other Interest Parties

BOARD MEETING NOTICE

A Meeting of the County of Summit ADM Board has been scheduled:

DATE: Tuesday, October 28, 2008
TIME: 6:00 PM
(Note Location!) PLACE: ORIANA HOUSE
885 East Buchtel Avenue
Akron OH

(The building is on corner of Arlington and Buchtel. Use parking lot on Arlington.)

AGENDA

- I. Call to Order
- II. Approval of Minutes of October 8, 2008 Special Board Meeting
- III. Chairman's Report
- IV. Executive Director's Report
- V. Committee Reports
 - A. Executive Committee – Thomas F. Haskins, Jr.
 - B. Alcohol & Drug Addiction Standing Committee – David E. Martin
 - C. Community Relations Committee – Christine Yuhasz
 - D. Contract Committee – Thomas F. Haskins, Jr.
 - E. Finance Committee – Kevin Crum, CPA
 - F. Mental Health Standing Committee – Todd M. Ivan, M.D.
 - G. Personnel Committee – Lois A. Foster
- VI. Unfinished Business
- VII. New Business
 - A. Approval of 2009 Board Meeting Schedule
- VIII. Comments from the Public
- IX. EXECUTIVE SESSION
- X. Resume Open Meeting
- XI. Adjournment

Better...

Health • Life • Community

ADM Crisis Center ♦ Akron Health Department ♦ Akron-UMADAOP ♦ Asian Services in Action ♦ Behavioral Health Unit, Summit County Jail ♦ Blick Clinic ♦ Catholic Social Services ♦ Child Guidance & Family Solutions ♦ Children's Hospital Medical Center of Akron ♦ CHOICES ♦ Community Health Center ♦ Community Support Services ♦ East Akron Community House ♦ Edwin Shaw Rehab ♦ Greenleaf Family Center ♦ Interval Brotherhood Home ♦ Mature Services ♦ North American Indian Cultural Center ♦ Oriana House ♦ Pastoral Counseling Service ♦ The Pastor's Project ♦ Portage Path Behavioral Health ♦ Psycho-Diagnostic Clinic ♦ Say Yes To Tennis ♦ Shelter Care ♦ Summit County Community Treatment Team ♦ Summit County Sheriff's D.A.R.E. Program ♦ Summit Psychological Associates ♦ Tarry House ♦ Urban Ounce of Prevention Services ♦ Without Walls of Summit

**COUNTY OF SUMMIT
ALCOHOL, DRUG ADDICTION & MENTAL HEALTH SERVICES BOARD**

SPECIAL BOARD MEETING

Monday, October 6, 2008

MINUTES

*Subject to Board Approval

Board Members Present:

Thomas F. Haskins, Jr., Chair
Russell Balthis
Kevin K. Crum
Lois A. Foster
Michael J. Irby
Todd M. Ivan, M.D.
Dawn R. Jones
Gordon Keaton
David E. Martin
Linda L. Marcum
Ronald A. Rett
Milan P. Salchak
Jules F. Sauvageot
George Wertz
Christine Yuhasz

Absent:

Alane Boffa (*excused*)

ADM Board Staff Present:

Joanne Arndt, Manager of Community Services
Becky Brittain, Forensic Monitor
Jerry Craig, Manager of Clinical Services
Andrea Denton, Ombudsman/Special Populations Coordinator
Andrea Loftin, MIS Associate
Donelle Howland, Accountant
Thomas R. Leffler, Jr., Manager of Finance
Thomas Mino, MIS Associate
Mark R. Munetz, M.D., Chief Clinical Officer
Sharon Reiter, Executive Assistant
Mary Alice Sonnhalter, Manager of Community Relations
Jacqueline D. Steward, Manager of Administration
Nick Veauthier, Manager of MIS

Other Interested Parties:

Rick Armon, Beacon Journal

Mike Bullock, Tarry House
Donald Christian, ODRC
Angela Tucker Cooper, Mental Health America
Terry Dalton, Community Support Services
Lisa Kainec, Attorney
Rick Kellar, Margaret Clark Morgan Foundation
Barry Klein, Klein's Pharmacy
Neil Klingshirn, Attorney
Karen Lopper-Orr, Blick Clinic
James Orlando, Ph.D., Summit Psychological Associates
Helen Reedy, NAMI
Mel Reedy, NAMI
Susan Baker Ross, Summit County Prosecutor's Office
Robert Terry, Akron - UMADAOP
Janice M. Wade, Ph.D., Akron – UMADAOP
Ronald Zumpano, Akron Health Department

Mr. Haskins called the meeting to order at 6:01 PM.

I. Approval of Minutes:

Mr. Haskins called for review of the minutes of the September 16, 2008 Board Meeting.

A MOTION was made by Dawn R. Jones and SECONDED by David E. Martin:

To approve the minutes of the September 16, 2008 Board Meeting as presented.

VOTE: Yes – All

**RESOLUTION NO.
08-10-01**

II. State Budget Reductions

Mr. Haskins announced that both the Ohio Department of Mental Health and the Ohio Department of Alcohol and Drug Addiction Services are cutting budgets as ordered by Governor Strickland. ODMH will reduce the Summit County ADM Board State 505 FY2009 funding \$255,868 (-6.77%), from the current allocation that was already reduced by \$339,352 (-8.24%) from FY2008. The total reduction since FY2008 is \$595,220. (-14.5%).

He stated the Ohio Department of Alcohol and Drug Addiction Services announced a 2% across the board funding reduction to State GRF for all Boards. The Summit County reduction for FY2009 is \$33,177, which is a 2% reduction from the current allocation. ODADAS did not reduce funding to the Board in FY2009 from FY2008.

He stated that none of these cuts had been included in the 2007 Levy plan revenue projections.

III. Executive Session:

Mr. Haskins made a MOTION to go into Executive Session for consideration of the hiring, employment, and compensation of an interim executive director and consideration of an employee complaint and investigation; and that the Executive Session include Attorneys Neil Klingshirn and Lisa Kainec, as well as Attorney Susan Baker Ross from the Summit County Prosecutor's office.

The motion was SECONDED by David E. Martin:

To adjourn to Executive Session for the purposes of 1) Consideration of the Hiring, Employment and Compensation of an interim executive director; and 2) Consideration of the status of an employee complaint and Investigation; and that the Executive Session include Attorney Neil Klingshirn, Attorney Lisa Kainec, and Assistant Summit County Prosecutor Susan Baker Ross.

ROLL CALL VOTE: Thomas F. Haskins, Jr. – Yes; Russell Balthis – Yes; Kevin K. Crum – Yes; Todd M. Ivan, M.D. – Yes; Dawn R. Jones – Yes; Gordon Keaton – Yes; David E. Martin – Yes; Linda L. Marcum – Yes; Ronald A. Rett – Yes; Milan P. Salchak – Yes; Jules F. Sauvageot – Yes; George Wertz – Yes; Christine Yuhasz – Yes.

(Lois A. Foster was not in attendance at this time).

**RESOLUTION NO.
08-10-02**

EXECUTIVE SESSION

IV. Reconvene Special Board Meeting:

Mr. Haskins asked for a Roll Call vote to reconvene the open Special Board Meeting at 8:37 PM.

ROLL CALL VOTE: Thomas F. Haskins, Jr. – Yes; Russell Balthis – Yes; Kevin K. Crum – Yes; Lois A. Foster – Yes; Todd M. Ivan, M.D. – Yes; Dawn R. Jones – Yes; Gordon Keaton – Yes; David E. Martin – Yes; Linda L. Marcum – Yes; Ronald A. Rett – Yes; Milan P. Salchak – Yes; Jules F. Sauvageot – Yes; George Wertz – Yes; Christine Yuhasz – Yes.

**RESOLUTION NO.
08-10-03**

V. Ad Hoc Search Committee:

A MOTION was made by Thomas F. Haskins, Jr. and SECONDED by Dr. Todd Ivan:

To appoint an Ad Hoc Search Committee consisting of the interim executive director, all Board members who wish to participate; one agency director, representing Alcohol and Drug Addiction Services and one agency director, representing Mental Health Services; and one representative appointed by County Executive Russell Pry.

VOTE: Yes – All

**RESOLUTION NO.
08-10-04**

VI. Employee Grievance:

Mr. Haskins stated the Board had received an employee grievance and had hired an independent investigator, Attorney Neil Klingshirn to investigate the complaint and compile a report. Mr. Klingshirn completed his report and presented it to the Board during the Executive Session.

A MOTION was made by Thomas F. Haskins, Jr. and SECONDED by David E. Martin:

To acknowledge that the independent investigator substantiates certain aspects of the grievance regarding the work environment. The Board feels that a response to the type of conduct noted in the report is appropriate and should be a priority item for the interim executive director to review and to take appropriate remedial action.

VOTE: Yes – All

**RESOLUTION NO.
08-10-05**

VII. Appointment of Interim Executive Director:

A MOTION was made by Thomas F. Haskins, Jr. and SECONDED by Dr. Todd Ivan:

To nominate and appoint Gregory Kavinsky as interim executive director, to serve, beginning 10/15/2008, until a search is completed for a permanent executive director and said permanent executive director is hired. The level of compensation for the interim executive director shall be the amount the immediate past executive director was offered at the beginning of his contract in January 2007.

Mr. Haskins asked if there were any other nominations for the interim executive director position. There were none.

VOTE: Yes – All

**RESOLUTION NO.
08-10-06**

VIII. Adjournment:

A MOTION was made by Thomas F. Haskins, Jr. and SECONDED by Dawn R. Jones:

To adjourn the Special Board Meeting of October 6, 2008.

VOTE: Yes – All

**RESOLUTION NO.
08-10-07**

The meeting was adjourned at 8:42 PM.

Thomas F. Haskins, Jr., Chair

Alane L. Boffa, Secretary

**COUNTY OF SUMMIT
ALCOHOL, DRUG ADDICTION & MENTAL HEALTH SERVICES BOARD**

EXECUTIVE COMMITTEE MEETING

MINUTES

*Subject to Committee Approval

Tuesday, September 16, 2008

Committee Members Present:

Thomas F. Haskins, Jr., Chair
Alane L. Boffa
Kevin K. Crum
Lois A. Foster
Todd M. Ivan, M.D.
David E. Martin
Christine Yuhasz

Other Board Members Present:

Michael Irby
Dawn R. Jones
Linda L. Marcum
Jules F. Sauvageot

ADM Board Staff Present:

Donald C. Davies, Executive Director
Jerry Craig, Manager of Clinical Services
Fred Frese, Ph.D. Coordinator Recovery Project
Thomas Leffler, Manager of Finance
Sharon Reiter, Executive Assistant
Mary Alice Sonnhalter, Manager of Community Relations
Jacqueline Steward, Manager of Administration
Nick Veauthier, Manager of MIS

Other Interested Parties:

Terry Dalton, Community Support Services
Lisa A. Kainec, Attorney
Yvette Marshall, Where Angels Land
Janice Mercier Wade, Ph.D., Akron - UMADAOP

Mr. Haskins called the Executive Committee meeting to order at 5:35 PM.

I. Approval of Minutes

Mr. Haskins called for approval of the minutes of the August 26, 2008 Executive Committee meeting. He said to note that Dr. Todd Ivan should be marked as an excused absence at that meeting.

A MOTION was made by David E. Martin and SECONDED by Christine Yuhasz:

To approve the minutes of the August 26, 2008 Executive Committee meeting as amended with Dr. Todd Ivan listed as an “excused absence”.

VOTE: Yes – ALL

II. Old Business

No Old Business.

III. New Business

A. ADM Board Tax Exempt Status

Mr. Haskins directed everyone’s attention to the letter from Attorney John Coyne of the law firm of Roetzel & Andress. This concerns the request to sublease space to a for-profit pharmacy at the Community Support Services building, which is owned by the ADM Board and the tax status implications it will bring.

Mr. Haskins said CSS leases the building from the ADM Board. Terry Dalton, Executive Director of CSS, stated that CSS had never intended to operate the pharmacy themselves and that they have had a long-standing relationship with Klein’s Pharmacy, the company that will be leasing the space.

Mr. Davies said the Board had learned a few weeks ago that there may be an issue with the ADM Board’s tax exempt status because Klein’s Pharmacy is a for-profit business. Mr. Dalton said that his understanding is that the part of the building that Klein’s will occupy would be taxable, and in the interim, the Board would have to appeal to the State for reclassification, which may take two or three years.

Mr. Crum said this was discussed at the recent Finance Committee meeting. He said they felt the first practical course of action would be to discuss it with the County. He also stated that the Board would need to investigate what percentage of the CSS facility would be taxable and what that amount would be in order to calculate this as a long term expense.

Mr. Dalton reminded everyone that the pharmacy is supposed to be operational by November 11, 2008.

Mr. Haskins said this matter will be discussed with Summit County and examined again before the next Board meeting.

II. Comments from the Public

Dr. Janice Wade, Executive Director of Akron – UMADAOP, stated that she would have liked an announcement for her organization’s upcoming conference and annual meeting included in the ADM Board’s Executive Director’s Report, with the other ones that were announced by Mr. Davies. She said the conference will be held on October 8, 9, and 10, 2008 and that 24.25 CEUs are available for those attending the conference.

III. Adjournment

A MOTION was made by David E. Martin and SECONDED by Alane Boffa:

To adjourn the Executive Committee meeting.

VOTE: Yes – ALL

Thomas F. Haskins, Jr., Esq., Chair

**COUNTY OF SUMMIT
ALCOHOL, DRUG ADDICTION & MENTAL HEALTH SERVICES BOARD**

FINANCE COMMITTEE MEETING

MINUTES

Monday, September 15, 2008

Committee Members Present:

Kevin K. Crum, Chair
Lois A. Foster

Committee Members Absent:

Alane Boffa (*excused*)
Russell Balthis

ADM Board Staff Present:

Donald C. Davies, Executive Director
Jerry Craig, Manager of Clinical Services
Doreen Kuster, Child guidance & Family Solutions
Thomas Leffler, Manager of Finance
Sharon Reiter, Executive Assistant

Other Interested Parties Present:

Mike Bullock, Tarry House
Phil Heislman, Portage Path Behavioral Health
Tim Morgan, Portage Path Behavioral Health
Ed Stanford, Interval Brotherhood Home

Kevin Crum called the Finance Committee meeting to order at 9:44 AM.

I. Capital Reserve Fund

Mr. Crum reviewed the Capital Reserve Fund summary of activity and stated that the ADM staff are working on a revised policy for this fund and a draft is expected in January 2009. He requested ADM staff to make contacts with Oriana House and Portage Path Behavioral Health to discuss the revised policy.

II. Check Registers for July and August 2008

Mr. Crum reviewed the Check Registers for July and August 2008 and entertained any questions. Mr. Leffler will email information regarding expenditures to Niwot Networks (Foster) and Weaver Golf Outing (Crum).

III. Financial Statements

Mr. Crum stated that through July 2008 the ADM Board had a loss of \$394,000 for year to date. He asked if anyone had any questions regarding the July financial statements. There were none.

He said there is a significant increase in cash on the August financial statements. This is a result of August Levy postings. He said items of note are on the Profit and Loss Statement. He noted that the year to date loss at the end of August is \$1.4 million. He listed the factors that contributed to the loss that were not included in the operating budget. 1) \$200,00 for seed money for the Pathways Program; 2) \$474,000 for uncapping Non- Medicaid services rates; and 3) \$200,000 taken out by the County from the August real estate collections for the November 2007 cost of the ADM levy ballot initiative. He also stated that there was a reduction in funds from State 408 money of \$111,000 due to not meeting the planned bed reduction for the State Hospital. This will be discussed in depth at the next Mental Health Standing Committee meeting.

Mr. Crum made a MOTION to accept the Financial Statements as submitted for July and August 2008. The motion was SECONDED by Lois Foster:

To accept the July 31, 2008 and August 31, 2008 Financial Statements as presented, subject to the compliance audit as part of the audit of Summit County.

VOTE: Yes – ALL

IV. Cash Balance Projections

Mr. Crum stated that the numbers reflect the anticipated \$5 million advance on the ADM Board's April real estate tax collections which will be paid during the first quarter of 2009.

Mr. Leffler stated that on the cash balance projections there is \$474,000 for the uncapping of Non-Medicaid services; the Federal Pathways grant match of \$200,000; ODMH State 505 funding for FY 2009, a reduction of \$339,000; Northcoast Homes matching grant of \$200,000; Board of Elections payment from levy collections, \$197,000; and an estimated payment to Portage Path for 2006 self pay bad debt claims at \$290,000.

V. ODADAS and ODMH FY2009 Funding

Mr. Crum reviewed the ODADAS and ODMH individual Funding Statements.

Mr. Crum noted that the ODMH State 505 funding is being cut as part of the State's general budget cuts. He said the Board has the option to offset the reduction with Levy funds or pass the cuts onto the agencies.

Mr. Davies said traditionally when the ADM Board lost base funding money, the staff automatically used Levy money to offset the reduction. Now the Finance Committee will be looking to see where the money will come from.

Mr. Crum said he would like to receive a narrative describing the impact to clients and their agency from the agencies affected before the October Finance Committee meeting to find out how these cuts will impact them.

VI. Other Business

Recommendation from the Personnel Committee:

The Personnel Committee made a motion at their September 12, 2008 meeting to expand the part time position of Client Services Associate to a full time position and change the position title to Children's Program Specialist.

A MOTION was made by Kevin Crum and SECONDED by Lois Foster:

To recommend to the ADM Board of Directors approval to expand the part time position of Client Services Associate to a full time position and re-naming the position Children's Program Specialist to better reflect the duties and responsibilities of the position, as approved by the Personnel Committee not to exceed \$28,000 in the 2009 budget.

VOTE: Yes – ALL

Cost Settlement Process:

The Cost Settlement Process for 2005-2006 will be complete by the end of the year.

Tax Exempt Status

Mr. Crum stated that Roetzel & Andress has given a legal opinion regarding how the ADM Board's tax exempt status will be impacted when Klein's Pharmacy, a for profit corporation, leases space and moves into the Community Support Service location owned by the ADM Board.

Roetzel & Andress's legal opinion is that the ADM Board would have to pay real estate taxes on the entire building (\$100,000). The ADM Board would then have to re-apply for tax exempt status and, if successful, would get a refund on most of the taxes paid. This could take up to three years, which would necessitate \$300,000 in cash flow to the County before the application was approved and the amount above the pro-rated square footage refunded to the Board. Some options presented were leasing to a nonprofit pharmacy or have CSS fund the cash flow from their operations as part of their lease. More creative thinking will be needed on this item. It was suggested to review this with the appropriate staff at the County to confirm that there are not other options to pursue.

Mr. Crum said this matter will be on the agenda at the Executive Committee meeting on September 16, 2008.

VII. Comments from the Public

There were no comments from the public.

There being no further business before the Finance Committee the meeting was adjourned.

Kevin K. Crum, Chair

COUNTY OF SUMMIT
ALCOHOL, DRUG ADDICTION & MENTAL HEALTH SERVICES BOARD
ALCOHOL AND DRUG ADDICTION STANDING COMMITTEE MEETING

MINUTES

Friday, October 10, 2008

*Subject to Committee Approval

Committee Members Present:

David E. Martin, Chair
Thomas F. Haskins, Jr.
Gordon Keaton
Milan P. Salchak
Jules F. Sauvageot

Absent:

Dawn R. Jones (*excused*)

ADM Staff Present:

Jerry Craig, Manager of Clinical Services
Tom Grande, Planning/Evaluation Associate
Tom Leffler, Manager of Finance
Paula Rabinowitz, RN, MSN, CNS, Planning/Evaluation Nurse
Sharon Reiter, Executive Assistant

Other Interested Parties:

Mike Bullock, Tarry House
Michael Byun, ASIA, Inc.
Pam Crislip, Community Health Center
Skip Paris, Edwin Shaw Rehabilitation
Cheryl Shuttleworth, Edwin Shaw Rehabilitation
Ed Stanford, Interval Brotherhood Home
Mao Vue, ASIA, Inc.
Ron Zumpano, Akron Health Department

Mr. Martin called the meeting to order at 8:33 AM.

I. Approval of Minutes of June 13, 2008 Meeting.

Mr. Martin called for review and approval of the June 13, 2008 AoD Standing Committee meeting minutes.

A MOTION was made by Thomas F. Haskins, Jr. and SECONDED by Gordon Keaton:

To approve the minutes of the June 13, 2008 AoD Standing Committee meeting as submitted.

VOTE: Yes - All

II. Statistical Report

Mr. Tom Grande reviewed the Statistical Report with those present and entertained questions.

III. Ombudsman Report

Mr. Jerry Craig stated that Andrea Denton could not be here today, but that her Ombudsman Report for the first half of 2008 was included in Committee packets.

IV. Adjustment of Edwin Shaw Allocation

Mr. Craig said that Edwin Shaw Rehabilitation closed their residential program for adolescents in May of this year. He said there are unused residential funds remaining in Edwin Shaw's 2008 budget. These funds will be utilized for clients on an as needed basis with another provider; therefore, the ADM Board staff is asking that the residential funds in the 2008 budget for Edwin Shaw Rehabilitation be reduced by \$168,341.

Mr. Craig stated that when residential treatment is the best option for a client, a referral is made directly to the Board by the service provider and a suitable residential provider is identified. He said typically the provider is out-of-county because there are presently no in-county providers who meet our needs.

Mr. Martin stated the he hoped the Board will continue to investigate residential treatment within Summit County for the future. Mr. Craig said that the staff is in the process of looking for residential treatment providers in the county.

A MOTION was made by Thomas F. Haskins, Jr. and SECONDED by Milan Salchak:

To recommend to the ADM Board of Directors approval to decrease the Edwin Shaw Rehabilitation calendar year 2008 budget from \$891,711 to \$723,370 to reflect the closing of their residential program.

VOTE: Yes – All

V. Asian Services in Action Allocation

Mr. Craig stated that the Federal Block Grant Prevention funding formerly known as Youth Mentoring is intended to service a minority population. Previously, North American Indian Cultural Center was receiving these funds, but has notified the ADM staff that a staff member left the agency and they can no longer provide this program.

Asian Services in Action received a funding reduction of \$21,675 in their Drug Free Schools and Communities Grant from ODADAS for FY2008 and a further reduction of \$28,325 for FY2009. In order to continue to serve this minority population, the ADM staff is recommending approval to allocate the Federal Block Grant Prevention funding of \$38,500 to Asian Services in Action.

A MOTION was made by Thomas F. Haskins, Jr. and SECONDED by Jules Sauvageot:

To recommend to the ADM Board of Directors approval to increase the Asian Services in Action state fiscal year 2009 (7/1/08 – 6/30/09) contract from \$35,000 to \$73,500 to reflect the additional Federal Block Grant Prevention funds of \$38,500.

VOTE: Yes – All

VI. ODMH and ODADAS Funding Reductions

Mr. Tom Leffler reviewed the Ohio Department of Mental Health and the Ohio Department of Alcohol and Drug Addiction Services funding reductions sheet, which shows a reduction in State GRF funding for FY2009 of \$33,177, which is a 2% reduction from the current allocation. All ADM Boards were reduced an across the board 2% in their FY2009 State GRF funding.

VII. Mid-Year Budget Adjustments

Mr. Leffler said the ADM staff is recommending an increase to the calendar year 2008 budget of Community Health Center from \$5,612,015 to \$5,675,661 to reflect state fiscal year 2009 funding adjustments.

A MOTION was made by Milan Salchak and SECONDED by Thomas F. Haskins, Jr.:

To recommend to the ADM Board of Directors approval to increase the Community Health Center calendar year 2008 budget from \$5,612,015 to \$5,675,661 to reflect state fiscal year 2009 funding adjustments.

VOTE: Yes – All

Mr. Leffler said the ADM staff is also recommending an increase in calendar year 2008 budget to Oriana House from \$3,148,052 to \$3,195,496 to reflect state fiscal year 2009 funding adjustments.

A MOTION was made by Gordon Keaton and SECONDED by Thomas F. Haskins, Jr.:

To recommend to the ADM Board of Directors approval to increase the Oriana House calendar year 2008 budget from \$3,148,052 to \$3,195,476 to reflect state fiscal year 2009 funding adjustments.

VOTE: Yes – All

VIII. Akron – UMADAOP Allocation Recommendation

Mr. Jerry Craig stated that Akron-UMADAOP, as part of a statewide UMADAOP initiative, is going to be receiving funds for a Juvenile Re-Entry Program. These funds will be used for case management and family advocacy for juvenile re-entry into the community.

He said there will be some up front costs involved with hiring and training a staff person to run the program. Akron-UMADAOP is asking the ADM Board for a \$19,000 one-time grant which will take them through the first three months of the program, after which the program will be self-sustaining.

A MOTION was made by Milan Salchak and SECONDED by Thomas F. Haskins, Jr.:

To recommend to the ADM Board of Directors approval of a one-time funding grant to Akron-UMADAOP in the amount of \$19,000 for the start up costs related to hiring and training a staff person to oversee their Juvenile Re-Entry Program. This one time funding will be referred to the Finance Committee for consideration on October 27, 2008.

VOTE: Yes – All

IX. Future AoD Committee Meetings

Mr. Martin said that the AoD Standing Committee will start meeting on a monthly basis again. He said there are many pressing issues that will be coming up and this committee needs to meet more often than it has done this past year. The AoD Standing Committee members agreed.

X. Comments from the Public

Mr. Michael Byun, Interim Executive Director of ASIA, Inc., thanked the Committee for their support of the additional Federal Block Grant Prevention funding.

XI. Adjournment

A MOTIION was made by Thomas F. Haskins, Jr. and SECONDED by Milan Salchak:

To adjourn the AoD Standing Committee Meeting.

VOTE: Yes – All

The meeting was adjourned at 9:46 AM.

David E. Martin, Chair

