

**COUNTY OF SUMMIT
ALCOHOL, DRUG ADDICTION & MENTAL HEALTH SERVICES BOARD**

BOARD MEETING

Tuesday, May 26, 2009

MINUTES

Approved – 6-30-09

Board Members Present:

**Thomas F. Haskins, Jr., Chair
Todd M. Ivan, MD
Dawn R. Jones
Linda Marcum
David E. Martin
Patrick McGown
David J. Peter, MD
Ronald A. Rett
George R. Wertz
Christine C. Yuhasz**

Board Members Absent:

**Kevin K. Crum (excused)
Lois A. Foster (excused)
Michael J. Irby (excused)
Gordon Keaton (excused)
Milan Salchak (excused)
Jules Sauvageot (excused)**

ADM Board Staff Present:

**Jerry Craig, Manager of Clinical Services
William P. Harper, Executive Director
Tom Leffler, Manager of Finance
Mark Munetz, M.D., Chief Executive Officer
Sharon Reiter, Executive Assistant
Mary Alice Sonnhalter, Manager of Community Relations
Jacqueline Steward, Manager of Administration
Nick Veauthier, Manager of MIS**

Other Interested Parties:

**Mike Bullock, Tarry House
Terry Dalton, Community Support Services
Phil Heislman, Portage Path Behavioral Health
Lisa Kainec, Attorney
Doreen Kuster, Child Guidance & Family Solutions
Chris Richardson, Oriana House
Bernie Rochford, Oriana House
Ed Stanford, Interval Brotherhood Home
Mary Lou Wiles, County of Summit**

Ron Zumpano, Akron Health Department

Mr. Haskins called the meeting to order at 6:05 PM.

I. Approval of Minutes:

A MOTION was made by Dawn R. Jones and SECONDED by George Wertz:

To approve the Minutes of the April 28, 2009 Board meeting as submitted.

VOTE: Yes – ALL

**RESOLUTION NO.
09-05-01**

II. Chairman's Report:

Mr. Haskins acknowledged the upcoming retirement of Mr. Jerry Kraker, CEO of Portage Path Behavioral Health. Mr. Kraker has been with Portage Path and the ADM system for over thirty years and Mr. Haskins thanked him for his dedication and service.

He announced that the Board will be having a Strategic Planning Retreat to be held on August 27, 28 and 29, 2009. The location and agenda will be provided in upcoming announcements.

III. Executive Director's Report:

No written report for the Board meeting. Mr. Harper provided a written monthly report to the Board entitled "Seeing the Forest" that focuses on a strategic issue for further discussion.

IV. Committee Reports:

A. Executive Committee:

The Executive Committee recommends contract extensions for Community Support Services, Oriana House, and Community Health Center.

A MOTION was made by David E. Martin and SECONDED by Dawn R. Jones:

To grant the Executive Director the authority to extend the transition period funding (as established in the contract – Section 5.3, subsections 5.3.1-6) for Community Support Services, Community Health Center and Oriana House for an additional 30 days – ending June 30, 2009 – so that the Board staff and the agencies can establish their service volume and negotiate their unit rates.

VOTE: Yes – ALL

**RESOLUTION NO.
09-05-02**

The Executive Committee also reviewed and approved changes in the ADM Board 2009 meeting calendar.

A MOTION was made by Thomas F. Haskins, Jr. and SECONDED by Christine Yuhasz:

To approve the following changes in the ADM Board 2009 meeting calendar: 1) A Board meeting will be held on August 27, 2009, 4:00 PM (location to be determined at a later date); 2) November 24, 2009 and December 22, 2009 Board meetings are cancelled; 3) A December Board meeting will be held on Tuesday, December 8, 2009; 4) the Alcohol & Drug Addiction Standing Committee meeting for October will be changed from October 2 to October 16, 2009; and 5) the Alcohol & Drug Addiction Standing Committee meeting for November will be changed from November 6 to November 13, 2009.

VOTE: Yes – ALL

**RESOLUTION NO.
09-05-03**

B. Alcohol & Drug Addiction Standing Committee:

No Report.

C. Community Relations Committee:

No Report.

D. Finance Committee:

No Report.

E. Mental Health Standing Committee:

Dr. Todd Ivan stated that the 2009 Budget Application of Child Guidance & Family Solutions came before the Mental Health Standing Committee at their meeting on May 21, 2009 and was reviewed.

A MOTION was made by Dr. Todd Ivan and SECONDED by Thomas F. Haskins, Jr.:

To approve the contract with Child Guidance & Family Solutions in the amount of \$9,298,102 for the period January 1 – December 31, 2009 at the unit rates established on Attachment 2 “Non-Medicaid Purchase of Service Unit Rates” and funding by service on Attachment 11 “Agency Contract Funding by Service”.

VOTE: Yes – ALL

**RESOLUTION NO.
09-05-04**

Dr. Ivan stated that the 2009 Budget Application of Portage Path Behavioral Health came before the Mental Health Standing Committee at their meeting on May 21, 2009 and was reviewed.

A MOTION was made by Dr. Todd Ivan and SECONDED by David E. Martin:

To approve the contract with Portage Path Behavioral Health in the amount of \$10,917,610 for the period January 1 – December 31, 2009 at the unit rates established on Attachment 2”Non-Medicaid Purchase of Service Unit Rates” and funding by service on Attachment 11 “Agency Contract Funding by Service”.

VOTE: Yes – ALL

**RESOLUTION NO.
09-05-05**

E. Personnel Committee:

In the absence of Personnel Chair Lois Foster, Linda Marcum gave the Personnel Committee report. She stated that the Personnel Committee had reviewed revisions to be made to the ADM Board Personnel Policy & Procedures that had been presented by Executive Director Bill Harper. These revisions regarded adding the designations of “classified” and “unclassified” for all employee positions, a revised paragraph on punctuality and tardiness, and the institution of a Kronos Time Management system.

A MOTION was made by Dr. Todd Ivan and SECONDED by George Wertz:

To approve the revisions and modifications to the current Personnel Policies & Procedures under Section II, A, B, and C regarding Employee Categories, Punctuality, Tardiness and Dependability, and Kronos Time Management software.

VOTE: Yes – ALL

**RESOLUTION NO.
09-05-06**

V. Old Business:

There was no Old Business.

VI. New Business:

Mr. Haskins said that his board membership term expires on June 30, 2009 and at that time Mr. David E. Martin, current vice chair, will become the Board chair.

VII. Comments From the Public:

Doreen Kuster of Child Guidance & Family Solutions thanked the Board for their dedication and hard work during their recent contract negotiations. Mr. Phil Heislman of Portage Path also thanked the Board regarding their recently approved contract.

VIII. Adjournment:

A MOTION was made by Thomas F. Haskins, Jr. and SECONDED by Christine Yuhasz:

To adjourn the May 26, 2009 Board of Directors meeting.

VOTE: Yes – ALL

**RESOLUTION NO.
09-05-07**

The meeting was adjourned at 6:32 PM.

Christine C. Yuhasz, Secretary