

BOARD OF DIRECTORS MEETING

Minutes of June 22, 2010 Meeting

(Final with corrections as noted 7/27/10)

Board Members Present: Dawn Jones, Chair, Kevin Crum, Vice Chair, David E. Martin, Secretary, Jeanne Fazio, Reneé Greene, Michael J. Irby, Todd M. Ivan, M.D, Rose Juriga, Gordon Keaton, Linda Marcum, Patrick McGown, David J. Peter, M.D., Valerie Riedthaler, Ph.D., Milan Salchak, Jules Sauvageot, Christine Yuhasz

Board Members Absent: Robert C. Schwartz, Ph.D., George R. Wertz (excused)

ADM Board Staff Present: Bill Harper, Executive Director; Jerry Craig, Thomas Leffler, Mark Munetz, M.D., Mary Alice Sonnhalter, Jackie Steward, Nick Veauthier, Fran Rudell

Other Interested Parties Present: David Nelson, Family Advocate; William Van Dyke, Akron-Urban Minority Alcohol Drug Addiction Outreach Program; Terrence Dalton, Community Support Services; Ted Ziegler, Community Health Center; Mike Bullock, Tarry House; Darryl Brake, Community Partnership; Linda Valentine, Mature Services; Randy Zumbar, Summa Health System; Rev. Byron Arledge, Pastoral Counseling; Angela Cooper, Mental Health America of Summit County; Chris Richardson, Oriana House, Inc.; Carol T. Bowes, Akron Health Department; Susan Baker Ross, Summit County Assistant Prosecutor; and Lisa Kainec, Attorney at Law, Kastner, Westman & Wilkins, LLC.

I. Call to Order: Chair Dawn Jones called the meeting to order at 6:03 p.m.

Chair recognized Todd M. Ivan, M.D., Ohio Department of Mental Health, second term, whose Board term is expiring on June 30, 2010. She also noted that Board member George Wertz will be leaving effective July 1, 2010, as he has been appointed head magistrate of Probate Court and his Board position will constitute a conflict of interest. The Board extended appreciation for their services.

Ms. Jones announced that Rose Juriga will take over Dr. Ivan's position as chair of the Mental Health Standing Committee, and Christine Yuhasz will assume Mr. Wertz' position as Chair of the Personnel Committee. Dr. Robert Schwartz and Reneé Greene will also be joining the Personnel Committee.

II. Approval of Minutes:

Chair directed attention to Minutes of the May 25, 2010, Board Meeting and asked for any changes.

A MOTION was made by Christine Yuhasz and SECONDED by Michael Irby:

To approve the Minutes of the May 25, 2010, Board Meeting.

VOTE: Yes – ALL

RESOLUTION: 10-06-01

BOARD OF DIRECTORS MEETING

Minutes of June 22, 2010 Meeting

(Final with corrections as noted 7/27/10)

III. Reports

A. Chairperson

Ms. Jones reported on the Board's recent day-long Policy Governance® work session. Board members received a review of basic governance principles from consultant Eric Craymer and practiced reviewing monitoring reports. Chair called for comments from the floor regarding Policy Governance® and a discussion ensued regarding pros and cons of adopting same and timeframe in which to adopt in light of internal staff situation.

A MOTION was made by Patrick McGown, and SECONDED by Reneé Greene:

That the Board adopt Policy Governance® as its governing model with the timetable to be determined, acknowledging there are critical items to address and possible “deal breakers” to be resolved before implementation of same.

Before the motion was voted upon, Dr. Peter noted that he did not like to make note of any “deal breakers” in the Policy Governance® motion. Discussion ensued with regard to “deal breakers” and timetable for implementation. It was noted that Policy Governance® is a superior model of how to do business as it defines the role of the Board and impacts the way it does business. Mr. Crum noted that Policy Governance® is rare; there is only one Board in Ohio utilizing it at this time; and one other Board had reverted back from Policy Governance®. There was concern that candidates for the open position of Executive Director might find it challenging and quite possibly a qualified candidate would be lost because of it.

Mr. Harper suggested the board consider establishing a specific date to transition to Policy Governance®, stressing the importance of the timeline for making the necessary changes in the operations of the ADM Board.

Chair expressed her concern that the Board has not been able to do any strategic planning except at levy time. Policy Governance®, on the other hand, will emphasize the Board role in establishing the strategic direction of the ADM Board.

An amendment to the MOTION was made by Rose Juriga, and SECONDED by Dr. Todd Ivan:

That the ADM Board implement and adopt Policy Governance® as the ADM Board governing model, with a start date of September 1, 2010 with no “deal breakers” existing.

VOTE: Yes – ALL, with exception of Kevin Crum, who voted No.

A vote was taken on the original motion as amended.

That the Board adopt Policy Governance® as its governing model with a start date of

BOARD OF DIRECTORS MEETING

Minutes of June 22, 2010 Meeting

(Final with corrections as noted 7/27/10)

September 1, 2010, acknowledging that critical items need to be addressed in the draft governance policies before implementation of same.

VOTE: Yes – ALL, with exception of Kevin Crum, who voted No.

RESOLUTION: 10-06-02

Before continuing the meeting, Chair Jones noted that Linda Marcum has been reappointed to the Board by Sandra Stephenson, Director of the Ohio Department of Mental Health to serve a second four-year term on the Board of Directors.

B. Ad Hoc Governance Transition Committee

Chair Jones noted that the update was included in the previous discussion.

C. Alcohol and Drug Addiction standing committee.

Mr. Keaton reported on the June 4th committee meeting, noting that the Board would be forwarding funds from the Indigent Driver Alcohol Treatment Fund to the Akron Health Department and to Oriana House.

D. Finance Committee

Mr. Crum reported on the June 15th meeting of the Finance Committee and called attention to the Check Registers, Balance Sheets and Consolidated Statement of Income and Expenses for the period ending April 30, 2010, and pointed out that revenue is up \$3.2 million and expenses are \$500,000 below what the Board had estimated for this time period. A new report, Cash Balance Budget Projection, will be included in future reports, and will show a five-year projection of revenue and anticipated 60 day reserve. There were no questions.

A MOTION was made by Kevin Crum and SECONDED by Christine Yuhasz:

To approve the ADM Board financial statements for the month ending April 30, 2010, as submitted, subject to compliance audit by Summit County.

VOTE: Yes- ALL

RESOLUTION: 10-06-03

Mr. Crum indicated there are three requests to the Board for Capital Reserve Funds. The fire alarm in Oriana House needs to be replaced. The County has assisted Oriana House with bid specifications and three bids were received. The old system will not be taken down until new one is in place and tested. With regard to replacement of the hot water storage tanks, the original contractor was not able to perform the work bid, so the second lowest bid from S.A. Comunale was awarded the work. The tanks are in-hand and work can begin soon. There were no questions.

BOARD OF DIRECTORS MEETING

Minutes of June 22, 2010 Meeting
(Final with corrections as noted 7/27/10)

A MOTION was made by Kevin Crum and SECONDED by Valerie Riedthaler:

That the ADM Board approve Oriana House capital reserve funding requests for \$6,325 to TC Architects for fire alarm system upgrade design work; \$24,975 to Douglas Electric for fire alarm system upgrade and \$8,375 to S.A. Comunale to replace four hot water storage tanks for a total of \$39,675.

VOTE: Yes – ALL

RESOLUTION: 10-06-04

Mr. Crum reported that Child Guidance & Family Solutions received an award from the Ohio Department of Mental Health for Early Childhood Mental Health in the amount of \$27,424 for the period June 1-30, 2010. These are pass-through funds requiring no matching funds from the ADM Board.

A MOTION was made by Kevin Crum and SECONDED by Christine Yuhasz:

That the ADM Board of Directors approve an increase in the Child Guidance & Family Solutions calendar year 2010 budget from \$9,327,003 to \$9,354,427 to reflect the Early Childhood Mental Health Initiative for the period 6/1/2010 – 6/30/2010 (\$27,424). Services will be reimbursed on an invoice accompanied by satisfactory supporting documentation for the ADM Board to review and monitor the need for payment.

VOTE: Yes – ALL

RESOLUTION: 10-06-05

Mr. Crum explained that there are pass-through funds available from the Akron Municipal Court (\$40,000) and Barberton Municipal Court (\$9,393.54) for the Akron Health Department (\$14,797) and Oriana House (\$34,596.54) for DUI indigent outpatient treatment services.

A MOTION was made by Kevin Crum and SECONDED by Jules Sauvageot:

That the ADM Board of Directors approve an increase in the Akron Health Department calendar year 2010 budget from \$768,219 to \$783,016, to reflect the increase in DUI indigent treatment funds.

VOTE: Yes – ALL

RESOLUTION: 10-06-06

BOARD OF DIRECTORS MEETING

Minutes of June 22, 2010 Meeting
(Final with corrections as noted 7/27/10)

A MOTION was made by Kevin Crum and SECONDED by Jules Sauvageot:

That the ADM Board of Directors approve an increase in Oriana House calendar year 2010 budget from \$3,205,091 to \$3,239,687.54 to reflect the increase in DUI indigent treatment funds.

VOTE: Yes – ALL

RESOLUTION: 10-06-07

Mr. Crum asked Mr. Harper to explain the request for funding from the Summit County Community Partnership and the Summit Developmental Disabilities (DD) Board Collaboration.

Mr. Harper shared how the Summit County Community Partnership was formed in 1990 and how reductions in federal funding over the past several years have impacted the organization. He explained that the Partnership will cease to exist without a financial commitment from the ADM Board. He stated that the ADM Board staff is concerned with the potential loss of this important community resource.

A MOTION was made by Kevin Crum and SECONDED by David E. Martin:

That the ADM Board of Directors approve a one-time commitment of \$50,000 in funding to support the Summit County Community Partnership operations for the remainder of 2010.

VOTE: Yes – ALL

RESOLUTION: 10-06-08

Mr. Harper and Mr. Crum provided background information on the Joint Planning and Services Coordination with the County of Summit Developmental Disabilities (DD) Board funding request.

A MOTION was made by Kevin Crum and SECONDED by Valerie Riedthaler:

That the ADM Board of Directors approve a commitment of \$50,000 in funding toward a shared pool (DD/MH) that will be used for funding crisis and other services to those eligible for services in both the Developmental Disabilities and Mental Health service systems whose needs cannot be otherwise met within our current service array. These shared funds would be managed by the ADM Board.

VOTE: Yes – ALL

RESOLUTION: 10-06-09

BOARD OF DIRECTORS MEETING

Minutes of June 22, 2010 Meeting
(Final with corrections as noted 7/27/10)

E. Personnel Committee

Ms. Yuhasz offered that under the current circumstances, it would be best to table the Executive Director performance evaluation and process at this time.

A MOTION was made by Christine Yuhasz and SECONDED by David E. Martin:

That the ADM Board of Directors table the Executive Director performance evaluation and process at this time.

VOTE: Yes – ALL

RESOLUTION: 10-06-10

A MOTION was made by Christine Yuhasz and SECONDED by Jules Sauvageot:

That the ADM Board of Directors approve the appointment of Gerald Craig, ADM Board Manager of Clinical Services, as Interim Director of the ADM Board, with salary to be determined in executive session.

VOTE: Yes – ALL

RESOLUTION: 10-06-11

IV. Unfinished Business

Chair cautioned that there is a lot of work to do in the next few months. If anyone on the Board has interest in serving on the Ad Hoc Policy Governance® committee over the next few months, please contact her. The Board will work with Eric Craymer as consultant in the process. Ms. Jones called for questions. None presented.

V. Comments from the Public:

Ted Ziegler, Community Health Center, was pleased to hear that his request for additional funding for methadone treatment would be heard by the Alcohol and Drug Addiction Standing Committee.

Terry Dalton, Community Support Services, publicly thanked the Board for all the calls and encouragement during his recovery period. He will be back in the office on July 6th. The Board welcomed him back and wished him well in his continued recovery.

BOARD OF DIRECTORS MEETING

**Minutes of June 22, 2010 Meeting
(Final with corrections as noted 7/27/10)**

Darryl Brake, Community Partnership, thanked the Board for funding to continue operating through the end of the year.

Mike Bullock, Tarry House, noted the recent death of Ed Kaufman, President and CEO of Mature Services, and acknowledged the work he did in the community.

Angela Cooper, Mental Health America, reported that Dr. Fred Frese received the prestigious “Clifford W. Beers Award” from Mental Health America “for his efforts to improve conditions for and attitudes toward people with mental illness.”

Bill Harper, ADM Board Executive Director, noted that this was his last Board meeting and thanked the Board and staff for their support and kindness. He expressed the hope that everyone was proud of their efforts to make improvements in the board governance, operations and community support in the past year

A MOTION was made by Dawn Jones and SECONDED by Christine Yuhasz:

That the ADM Board enter into executive session to discuss imminent litigation with Board attorneys, and discuss the appointment and compensation of an interim executive director.

Ms. Jones called roll for the executive session, to include Susan Baker-Ross, Summit County Prosecutor; Lisa Kainec, Attorney at Law, Kestner, Westman & Wilkins, LLC; and William Harper:

David E. Martin – Yes,	Patrick A. McGown – Yes,	Christine Yuhasz – Yes,
Jeanne Fazio – Yes,	David J. Peter, M.D. – Yes,	Kevin Crum – Yes,
Reneé Greene – Yes,	Valerie Reidthaler, Ph.D. – Yes,	Michael Irby – Yes,
Rose Juriga – Yes,	Milan Salchak – Yes,	Gordon Keaton - Yes
Linda Marcum – Yes,	Jules Sauvageot – Yes,	

RESOLUTION: 10-06-12

The meeting was adjourned to an executive session at 7:15 p.m.

The Board returned to open session at 7:50 p.m.

A MOTION was made by Dawn Jones and SECONDED by Michael Irby:

That the ADM Board authorize Susan Baker-Ross, Summit County Prosecutor, to settle the litigation with former employee Cheryl A. Lilly, with a monetary settlement amount to be determined.

VOTE: Yes – ALL

RESOLUTION: 10-06-13

BOARD OF DIRECTORS MEETING

Minutes of June 22, 2010 Meeting
(Final *with corrections as noted 7/27/10*)

A MOTION was made by Christine Yuhasz and SECONDED by Rose Juriga:

That the ADM Board of Directors approve the appointment of Gerald Craig, ADM Board Manager of Clinical Services, as Interim Executive Director of the ADM Board, with a salary offer of \$112,000 annually.

VOTE: Yes – ALL

RESOLUTION: 10-06-14

VII. Adjournment

The meeting was adjourned at 7:52 p.m.

IX. Next meeting scheduled: July 27, 2010 – 6:00 p.m.

Final Minutes
As Approved at July 27, 2010
Board Meeting
with noted corrections

David E. Martin, Secretary

MEETING NOTICE

TO: Board of Directors
FROM: Dawn R. Jones, Chair
SUBJECT: Notice of Regular Board Meeting
DATE: June 16, 2010
CC: Management Staff, Provider Directors, Other Interested Parties

MEETING DATE: June 22, 2010
SCHEDULE: 6:00 PM to 7:30 PM
MEETING LOCATION: Akron Metropolitan Housing Authority Multi-Purpose Room
100 West Cedar Street Akron, Ohio

AGENDA:

- I. Call meeting to order
- II. Approval of minutes from May 25, 2010 Board Meeting
- III. Reports
 - A. Chairperson- Dawn R. Jones
 - B. Ad Hoc Governance Transition Committee- Dawn R. Jones Page 5
 - C. Alcohol and Drug Addiction Standing Committee-Gordon Keaton Page 7
 - D. Finance Committee- Kevin Crum Page 14
 - E. Personnel Committee- Chris Yuhasz Page 42
- IV. Unfinished Business: Policy Governance® Transition Decision
- V. Comments from the Public
- VI. Executive Session:
 - A. To discuss imminent litigation with board attorneys
 - B. To discuss the appointment and compensation of an interim executive director.
- VII. Adjournment
- VIII. Next Meeting Scheduled: July 27, 2010 6:00 PM

Treatment Works. People Recover.

County of Summit Alcohol, Drug Addiction and Mental Health Services Board

BOARD OF DIRECTORS MEETING**Minutes of May 25, 2010 Meeting
(Draft)**

Board Members Present: Dawn Jones, Chair, Kevin Crum, Vice Chair, David E. Martin, Secretary, Jeanne Fazio, Renee Greene, Rose Juriga, Linda Marcum, Patrick McGown, David Peter, M.D., Valerie Riedthaler, Ph.D., Milan Salchak, Jules Sauvageot, Robert Schwartz, Ph.D., George Wertz, Christine Yuhasz

Board Members Absent: Michael J. Irby, (excused), Todd M. Ivan, M.D, (excused) Gordon Keaton (excused)

ADM Board Staff Present: Bill Harper, executive director, Jerry Craig, Thomas Leffler, Mary Alice Sonnhalter, Jackie Steward

Other Interested Parties Present: Rev. Byron Arledge, Pastoral Counseling, Mike Bullock, Tarry House, Phil Heislman & Tim Morgan, Portage Path Behavioral Health, Fred Frese, Ph.D., Chris Richardson, Oriana House Inc., Keith Stahl, Community Support Services, Janice Wade, Ph.D., Akron- UMADOP, Ted Ziegler, Community Health Center

I. Call to Order: Chair Dawn Jones called the meeting to order at 6:00PM. She announced the retirement of Bill Harper as the Executive Director of the ADM Board effective July 16, 2010. Ms. Jones thanked Mr. Harper for his service to the Board and citizens of Summit County.

II. Approval of Minutes:

A MOTION was made by Christine Yuhasz and SECONDED by Valerie Riedthaler:

To approve the Minutes of the April 27, 2010 Board meeting with corrections.

VOTE: Yes – ALL

RESOLUTION: 10-05-01**III. Reports****A. Ad Hoc Governance Committee**

Dawn Jones shared highlights of the May 14, 2010 Ad Hoc Policy Governance Transition Committee meeting. She added that several of the committee members traveled to Butler County Alcohol and Drug Addiction Services Board on May 20, 2010 to seek additional information on their Board's experience with the Policy Governance®.

Ms. Jones stated that the committee plans to discuss the trip and information in detail at the next Ad Hoc Governance Committee meeting. She shared that the committee plans to talk to a community that adopted the Policy Governance® Model and later decided to walk away.

Ms. Jones announced the Board retreat on June 18, 2010, 8:30AM, ADM Board Offices, Maggie Smith Training Room.

County of Summit Alcohol, Drug Addiction and Mental Health Services Board

BOARD OF DIRECTORS MEETING**Minutes of May 25, 2010 Meeting
(Draft)****B. Finance Committee**

Kevin Crum provided a summary of the May 10, 2010 Finance Committee Meeting. He shared that the committee met to make recommendations to the Ad Hoc Governance committee regarding the Finance Committee role, if any, in Policy Governance. Mr. Crum reviewed several of the recommendations with the Board of Directors. He added that several recommendations by Ms. Jeanne Fazio will be forthcoming.

C. Mental Health Standing Committee

In the absence of Dr. Todd Ivan, Bill Harper provided a summary of the May 18, 2010 Mental Health Standing Committee.

A MOTION was made by George Wertz and SECONDED by Rose Juriga:

The Mental Health Standing Committee recommends to the ADM Board of Directors approval to amend the contract with Child Guidance and Family Solutions to reflect a change in unit rates for the period 1/1/2010 through 12/31/2010 at the unit rates established on Attachment 2 "Non-Medicaid Purchase of Unit Rates". The amended rate will be effective for 2010 services billed to the Board.

Kevin Crum proposed several questions regarding the non-Medicaid purchase of unit rates and the current non-Medicaid rates.

There was a lengthy discussion on the attachment, Medicaid rates and the current Non-Medicaid rates.

Mr. Harper clarified that the proposed amended rates of the Child Guidance and Family Solutions contract would not have an effect on the ADM Board budget.

VOTE: Yes- ALL

RESOLUTION: 10-05-02

Bill Harper informed the Board of Directors that the Mental Health Standing Committee was making a recommendation to the Finance Committee on a joint planning and service coordination with the County of Summit Developmental Disabilities Board. He added that the concept was to deposit a shared pool, recommended to be \$250,000 by both systems, into an account to be managed by the ADM Board staff.

There were several questions on how the funds would be managed year to year and on needs of this particular client population.

Mr. Harper clarified that the purpose was to develop a mechanism to insure that the individuals were eligible for services for both Boards system. He stated that the goal was to insure that these unique clients could be served in an appropriate and coordinated fashion. Both the

County of Summit Alcohol, Drug Addiction and Mental Health Services Board

BOARD OF DIRECTORS MEETING**Minutes of May 25, 2010 Meeting
(Draft)**

County of Summit Alcohol, Drug Addiction and Mental Health Services Board and County of Summit Developmental Disabilities Board have anticipated that the volume of referrals would approach 10-12 per year.

D. Personnel Committee

George Wertz presented the draft minutes of the Personnel Committee meeting held on May 18, 2010. There were two items requiring the action of the Board

The Personnel Committee recommends ADM Board approval to obtain up to five proposals from human resource consultants for the purpose of conducting and developing a procedure and tool for conducting the executive director's performance evaluation on an annual basis.

VOTE: Yes- ALL

RESOLUTION: 10-05-03

A MOTION was made by George Wertz and SECONDED Christine Yuhasz:

The Personnel Committee recommends ADM Board approval of the ADM working at home policy.

Rose Juriga questioned item E. of the policy which currently reads the employee will assume all costs for telephone calls made while working at home.

There was a discussion on this item. It was recommended that the line item in question be stricken from the policy.

To approve the ADM Board working at Home policy as amended.

VOTE: Yes – ALL

RESOLUTION: 10-05-04**IV. Unfinished Business**

There was no unfinished business.

V. New Business:

Rose Juriga suggested that the Board move towards having a discussion at a later date on the Healthcare Reform Bill and its impact.

Bill Harper agreed adding that there are many emerging issues that will affect the role of the Board.

County of Summit Alcohol, Drug Addiction and Mental Health Services Board

BOARD OF DIRECTORS MEETING**Minutes of May 25, 2010 Meeting
(Draft)****VI. Comments from the Public:**

Chris Richardson, Oriana House, Inc. stated that he was saddened by the announcement of Bill Harper's retirement. He added that he appreciated Mr. Harper's leadership and the impact he has made during his tenure as the Executive Director of the ADM Board.

The meeting was adjourned to an executive session at 7:16PM.

Ms. Jones called roll for the executive session to include Susan Ross, Summit County Prosecutor:

David E. Martin, - Yes, Jeanne Fazio, - Yes, Renee Greene, - Yes, Rose Juriga, - Yes, Linda Marcum, - Yes, Patrick McGown, - Yes David Peter, M.D., - Yes Valerie, Reidthaler, Ph.D., - Yes, Milan Salchak, - Yes, Jules Sauvageot, - Yes, Robert Schwartz, Ph.D., - Yes George Wertz, - Yes Christine Yuhasz - Yes

VII. Executive Session

A. To discuss the performance and annual evaluation compensation of the executive director.

The open portion of the meeting resumed at 7:53PM

A MOTION was made by Kevin Crum and SECONDED by Christine Yuhasz:

To give the Chair of the board the authority to explore interest in an interim director from candidates she believes will meet the expectations of the Board. Priority should be given to existing staff or those with prior experience as an executive director.

VOTE: Yes – ALL

RESOLUTION: 10-05-05

VIII. Adjournment

The meeting was adjourned at 7:55PM

IX. Next meeting scheduled: June 22, 2010 6:00PM

County of Summit Alcohol, Drug Addiction and Mental Health Services Board

AD HOC GOVERNANCE TRANSITION COMMITTEE**Minutes of May 28, 2010 Meeting (Draft)**

Committee Members Present: Dawn Jones, Chair, Rose Juriga, David E. Martin, Patrick McGown,

Committee Members Absent: Kevin Crum

ADM Board Staff Present: Bill Harper, executive director and Jackie Steward, manager of administration

Other Interested Parties Present: Tim Morgan & Phil Heislman, Portage Path Behavioral Health, Jim Bournival, Community Support Services, Inc. and Jim Lawrence, Oriana House

Call to Order: Ms. Jones called the meeting to order at 8:06AM.

I. Approval of Minutes:

A MOTION was made by Dawn Jones and SECONDED by Rose Juriga:

To approve the Minutes of the May 14, 2010 Committee meeting as submitted.

VOTE: Yes – ALL

II. Old Business: Preparation for Board Retreat on June 18, 2010

Chair Jones read from an e-mail written by Committee member Kevin Crum. Mr. Crum recommends that the County of Summit Alcohol Drug Addiction and Mental Health (ADM) Services Board delay adoption of Policy Governance® until a new executive director is hired and adopt the recommendations from the Finance Committee.

David Martin disagreed with Mr. Crum’s proposal, expressing his view that the board needed to set a date to adopt Policy Governance®. From his perspective, the board has expended considerable time and expense to become knowledgeable about the practice of good governance. He believes that this is a “golden opportunity” to make changes that will strengthen the ADM Board.

Patrick McGown agreed with Mr. Martin, believing it would be unfair to delay the decision to adopt Policy Governance®, especially during an executive director transition. He also pointed out that the Finance Committee had misinterpreted the charge given to it from the Board Chairperson, which was to answer the questions:

- What does the committee do?
- What should be transferred to the executive director?
- What should the full board keep?
- What should the committee keep?

County of Summit Alcohol, Drug Addiction and Mental Health Services Board

AD HOC GOVERNANCE TRANSITION COMMITTEE**Minutes of May 28, 2010 Meeting (Draft)**

Dawn Jones agreed with Mr. McGown that the Finance Committee had misinterpreted her request.

Patrick McGown also noted that he believes the Finance Committee was not considering the broader definition of auditing that includes program audits and the kind of monitoring that the board should be doing. He strongly suggested that board members receive a refresher course in Policy Governance® at the Board Retreat.

Dawn reviewed Kevin's suggestion that the board postpone the Policy Governance® retreat. Rose Juriga commented that the retreat is needed now more than ever.

Dawn Jones reported that she has been in contact with Eric Craymer in preparation for the upcoming retreat. The retreat will include a "refresher course" on Policy Governance® and mock monitoring reports. She also emphasized the importance of capturing all of the input provided on the draft policies. The committee agreed that monitoring reports on the following policies would be provided: 2.2, Treatment of Staff, 2.5, Financial Condition and Activities and 2.11 Treatment of Providers.

The committee agreed that the implementation schedule would be decided at the Retreat.

III. Comments from the Public:

Mel Reedy expressed concern about not getting previous notices about committee meetings. He noted the importance of the family members having opportunities to provide input on policies. Dawn Jones responded that Policy Governance® stresses the importance of input from "owners" and responsibility to consumers and family members. The committee discussed the possible mechanics of encouraging community input at board meetings.

There were no additional comments from the public.

IV. Adjournment:

The meeting was adjourned at 8:40AM.

V. Next Meeting Scheduled: To be determined, if necessary.

County of Summit Alcohol, Drug Addiction and Mental Health Services Board

ALCOHOL & DRUG ADDICTION STANDING COMMITTEE**Minutes of June 4, 2010 Meeting (Draft)**

Committee Members Present: Gordon Keaton, David E. Martin, Patrick McGown, Milan P. Salchak, Jules Sauvageot,

Committee Members Absent: David J. Peter, MD (excused) Valerie Riedthaler (excused), Harmon Velie

ADM Board Staff Present: Mary Alice Sonnhalter, Margaret Herring, Jerry Craig, Bill Harper

Other Interested Parties Present: Dr. Janice Mercier Wade, Director, Akron UMADAOP; Jan Wagner, Community Health Center; Darryl Brake & Gwen Wilson, Summit County Community Partnership; Chris Richardson, Oriana House; Linda Omobien, Community Support Services

Call to Order: Gordon Keaton called the meeting to order at 8:30AM

I. Approval of Minutes:

A MOTION was made by Patrick McGown and SECONDED by Milan Salchak:

To approve the Minutes of the March 5, 2010 Committee meeting as submitted.

VOTE: Yes – ALL

II. Old Business:

There was no Old Business.

III. New Business:

A. Indigent Driver Alcohol Treatment Funds Disbursement

Oriana House invoices the Akron Municipal Court and Barberton Municipal Court quarterly for DUI indigent intensive outpatient treatment services. The courts remit payments as funds are available. The full amount of services invoiced is not recouped as funds are limited. These are pass through funds. The ADM Staff is seeking a recommendation from the Alcohol & Drug Addiction Standing Committee for ADM Board Finance Committee approval to allocate the following DUI indigent treatment funds from Akron Municipal Court (\$40,000) and Barberton Municipal Court (\$9,393.54) to the Akron Health Department (\$14,797) and Oriana House (\$34,596.54).

Discussion: Patrick McGown asked if the Board was receiving funds from the Stow Municipal Court. Bill Harper responded that he is drafting a letter to request information from the court on disbursements and to investigate the availability and use of these funds further. He informed the committee that he and Jim Lawrence from Oriana House met with Judge Hoover, who was not

County of Summit Alcohol, Drug Addiction and Mental Health Services Board

ALCOHOL & DRUG ADDICTION STANDING COMMITTEE**Minutes of June 4, 2010 Meeting (Draft)**

willing to reimburse the Board directly. It was reported that a disbursement has been made by the court to IBH, which is not a treatment provider for the court. Bill Harper stated that an update report to the Board would be provided in August.

Patrick McGown asked if the court was using the services. Bill Harper replied that the court was using the services, as evidenced by some data the ADM Board staff provided to refute claims by Judge Hoover that no indigent individuals were served in the court.

Patrick McGown commented that under Policy Governance ® these kinds of pass-through issues would not need to be brought before the ADM Board, but would be part of the consent agenda.

A MOTION was made by Patrick McGown and SECONDED by Jules Sauvageot:

That the AoD Standing Committee recommend to the ADM Board Finance Committee approval to increase the Akron Health Department calendar year 2010 budget from \$768,219 to \$783,016 to reflect the increase in DUI indigent treatment funds.

VOTE: Yes – ALL

That the AoD Standing Committee recommend to the ADM Board Finance Committee approval to increase the Oriana House calendar year 2010 budget from \$3,205,091 to \$3,239,687.54 to reflect the increase in DUI indigent treatment funds.

VOTE: Yes – ALL

B. Summit County Community Partnership Presentation and Funding Request

Bill Harper introduced Gwen Wilson and Darryl Brake, who presented to inform the Board about the Summit County Community Partnership. The Summit County Community Partnership is an organization of more than 180 businesses, municipalities, organizations, and community activists working together to reduce the costly impacts of substance abuse in our community. The Partnership was formed in 1990 with federal funding and guidance in response to the realization that prevention and treatment of substance abuse problems aimed solely at individuals are relatively ineffective. Both experience and studies demonstrate that efforts directed toward changing community norms and the structure of community services are more effective and longer lasting. These changes need to address comprehensiveness, coordination and linkages within the community substance abuse prevention services. Comprehensive, coordinated change is the focus of the Partnership.

The Summit County Community Partnership has grown from a project embedded in the Summit County Alcohol Drug Addiction and Mental Health Services Board into an independent 501 (c)(3) (non-profit) organization. In 1995, the federal Center for Substance Abuse Prevention (CSAP)

County of Summit Alcohol, Drug Addiction and Mental Health Services Board

ALCOHOL & DRUG ADDICTION STANDING COMMITTEE**Minutes of June 4, 2010 Meeting (Draft)**

awarded a three-year grant to the Community Partnership/Healthy Summit 2000 coalition to continue its coalition work. CSAP highlighted the Summit County Community Partnership for successfully establishing collaborative coalitions in Summit County, for having a clear and distinct vision for the future, and for working with the County's managed care system in incorporating drug and alcohol prevention measures in health maintenance organizations.

Over the past several years, CSAP has reduced the federal funding for the Summit County Community Partnership along with the other original grantees, changing priorities to new programs and communities. The local Partnership has had limited success in acquiring other funds to support its operations. The Board staff, concerned with the loss of this important community resource, has explored funding options with Partnership staff. At this point, in the next few months, the Partnership will cease to exist without a commitment from the ADM Board. Bill Harper recommended funding the Summit County Community Partnership in the amount of \$50,000 to support operations for the remainder of the calendar year 2010. He also recommended consideration to providing \$100,000 in base funding for 2011 and an additional amount of up to \$50,000 1:1 matching funds as an incentive for other local funders to support the program.

Discussion:

David E. Martin asked if the organization would ever reach a point of self-sustainment. Gwen Wilson replied that the Partnership has tried everything, but with limited success. Bill Harper stated that they have not been able to achieve a stable stream of funding to support operations, and were in need of a base level of funding.

Patrick McGown stated that matching funds would hopefully draw in dollars for others. He stated that he liked the concept of leveraging, stating that it is "time for community adoption", and the ADM Board can do the adopting.

A MOTION was made by David E. Martin and SECONDED by Patrick McGown:

The Alcohol and Drug Addiction Stand Committee is seeking a Finance Committee recommendation to the ADM Board for approval to a commitment of \$50,000 in funding to support the Summit County Community Partnership operations for the period of 7-1-2010 through December 31,2010.

VOTE: Yes – ALL

C. Medication Assisted Treatment

Bill Harper asked the Board to take time to read the letter from the Community Health Center addressing challenges with the Medication Assisted Treatment Program. He also pointed out the information sheet provided as an overview of Medication Assisted Treatment. Bill stated that he wanted the committee to have this information so that it could be discussed at a future meeting.

County of Summit Alcohol, Drug Addiction and Mental Health Services Board

ALCOHOL & DRUG ADDICTION STANDING COMMITTEE**Minutes of June 4, 2010 Meeting (Draft)****IV. Comments from the Public:**

Gordon Keaton asked those in attendance from the public to introduce themselves. Dr. Wade from Akron UMADAOP commented that she was disappointed that the Summit County Community Partnership (SCCP) took dollars that were once allocated to Say Yes to Tennis. She stated that Say Yes to Tennis was no longer in existence because of stipulations that were put on their funding. She stated that SCCP should continue to seek financial support independent of the Board. She questioned if SCCP received dollars from the ADM Board, would they have to meet prevention certification? She stated that we need to “make sure what we ’re doing for SCCP” is effective and long lasting.

Jan Warner from the Community Health Center made comments in support of SCCP, but raised concerns about past funding decisions made by the ADM Board regarding housing and to the Summit County Developmental Disabilities Board.

Linda Omobien from Community Support Services commented on the loss of Say Yes To Tennis. Margaret Herring clarified that the program still exists, but that it no longer receives funding from the ADM Board because they informed the ADM Board that they were not able to meet certification requirements for prevention services.

V. Adjournment:

The meeting was adjourned at 9:16am.

Behavioral Health: Developing A Better Understanding

Ohio Association of
COUNTY
BEHAVIORAL
HEALTH
AUTHORITIES

VOL. SIX, ISSUE III

OF  MIND

MEDICATION-ASSISTED TREATMENT FOR ADDICTION

Medication-Assisted Treatment (MAT) is a form of pharmacotherapy and refers to any treatment for a substance abuse that includes a pharmacologic intervention as part of a comprehensive treatment plan with an ultimate goal of patient recovery. Particularly in the case of opioid addictions, patients find it hard to remain engaged in treatment because the withdrawal symptoms and the cravings are so strong; using medications to help relieve the withdrawal symptoms and deter the cravings helps patients remain engaged in detoxification and primary counseling.

What is addiction?

Addiction is defined as a chronic, relapsing brain disease that is characterized by compulsive drug seeking and use, despite harmful consequences. It is considered a brain disease because drugs change the brain - they change its structure and how it works. These brain changes can be long lasting, and can lead to the harmful behaviors seen in people who abuse drugs. (NIDA – Science of Addiction)

How can medications help treat drug addiction?

According to the National Institute of Drug Abuse (NIDA), different types of medications may be useful at different stages of treatment to help a patient stop abusing alcohol and/or other drugs, stay in treatment, and avoid relapse.

- **Treating Withdrawal.** When patients first stop abusing alcohol and/or other drugs, they can experience a variety of physical and emotional symptoms, including pain, depression, anxiety, and other mood disorders; restlessness; and sleeplessness. Certain treatment medications are designed to reduce these symptoms, which makes it easier to stop the abuse.
- **Staying in Treatment.** Some treatment medications are used to help the brain adapt gradually to the absence of the abused drug. These medications act slowly to stave off drug cravings and have a calming effect on body systems. They can help patients focus on counseling and other psychotherapies related to their treatment.
- **Preventing Relapse.** Science has taught us that stress, cues linked to the drug experience (e.g., people, places, things, moods), and exposure to alcohol and/or other drugs are the most common triggers for relapse. Medications are being developed to interfere with these triggers to help patients sustain recovery.

As part of a comprehensive treatment program, MAT has been shown to:

- Improve survival
- Increase retention in treatment
- Decrease alcohol and other drug use
- Decrease hepatitis and HIV infections
- Decrease criminal activities
- Increase employment
- Improve birth outcomes for patients

(Center for Substance Abuse Treatment)

Stages of MAT

Medication-Assisted Treatment uses a staged approach.

- During the *introduction* stage the goals are to eliminate withdrawal symptoms and achieve steady medication levels.
- The goal of the *stabilization* stage is to eliminate the patient's drug-seeking behavior, craving, use and abuse.
- During the *maintenance* stage, the goal is for the patient to resume normal function while continuing to receive regular dosages of the medication without the need for routine dosage adjustments.

Medications Used to Treat Drug Addiction

Tobacco Addiction

- **Nicotine replacement therapies** (Nicorette, NicoDerm, Commit) (e.g., patch, inhaler, gum)
- **Bupropion** (Zyban, Wellbutrin) - Reduces the severity of nicotine cravings and withdrawal symptoms.
- **Varenicline** (Chantix) - Blocks the pleasant effects of nicotine (from smoking) on the brain.

Opioid Addiction

- **Methadone** - The most frequently used medication for opioid addiction treatment. Methadone works as a substitute for opiate drugs of abuse by producing similar effects and preventing withdrawal symptoms in people who have stopped using these drugs. Has been shown to be effective when used with appropriate safeguards and psycho-social services.
- **Buprenorphine** (Subutex) - May be used for medical maintenance pharmacotherapy and for medically supervised withdrawal. It is similar to other opioids, but creates a less euphoric high. Physicians must receive SAMHSA certification to provide buprenorphine.
- **Buprenorphine-Naloxone Combination** (Suboxone) - Buprenorphine creates a lesser high and naloxone blocks the effects of the opioid.

Alcohol and Other Drug Addiction

- **Naltrexone** (ReVia, Depade) - Helps prevent relapse to alcohol and heroin abuse. It works by decreasing the craving for alcohol and blocking the effects of opioid medications and opioid street drugs
 - **Naltrexone for Extended Release Injectable Suspension** (Vivitrol)
- **Disulfiram** (Antabuse) - Helps prevent relapse to alcohol abuse. Discourages drinking by causing unpleasant effects when even small amounts of alcohol are consumed.
- **Acamprosate** (Campral) - Acamprosate works by helping the brains of people who have consumed large amounts of alcohol to work normally again. Acamprosate does not prevent the withdrawal symptoms that people may experience when they stop drinking alcohol.

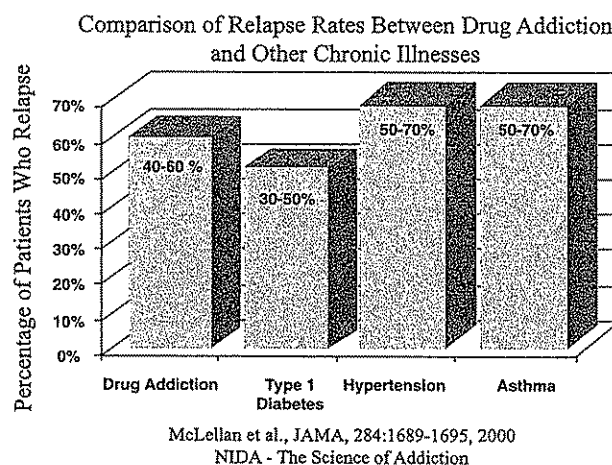
Treatment Works...People Recover

Can addiction be treated successfully? Yes. Addictions are treatable diseases.

Can addiction be cured? Addiction need not be a life sentence. Like other chronic diseases, addiction can be managed successfully. Treatment enables people to counteract addiction's powerful disruptive effects on brain and behavior and regain control of their lives.

Does relapse mean treatment has failed?

No. The chronic nature of the disease means that relapsing to alcohol and/or other drug abuse is possible. Relapse rates are similar to those for other well-characterized chronic medical illnesses such as diabetes, hypertension, and asthma, which also have both physiological and behavioral components. Treatment of chronic diseases involves changing deeply imbedded behaviors, and relapse does not mean treatment failure.



Sources: Center for Substance Abuse Treatment
National Institutes of Health - Medline Plus

National Institute of Drug Abuse - The Science of Drug Abuse and Addiction
Substance Abuse and Mental Health Services Administration

May 13, 2010

MAY 17 2010

Bill Harper, CEO
ADM Board
100 W. Cedar Street
Suite 300
Akron, OH 44307

Dear Bill,

The Community Health Center's, Medication Assisted Treatment program (MAT), currently has some 400 enrolled patients. Internal IT documentation indicate that CHC will have consumed all of ADM's non Medicaid treatment allocation, (Methadone Administration), designated for this patient population not later than early June of this year.

Therefore, as of this past Monday, May 10th, CHC has restricted patient admissions into our MAT program with regard to individuals that do not have Medicaid, private insurance or the financial ability to pay for their services.

Those requesting treatment and not having a third party resource will be placed on a waiting list and offered educational services that focus upon health care issues associated with IVDU as well as other addiction issues that include, but are not necessarily be limited to overdose.

There remains the continuing treatment costs and associated financial problems of enrolled MAT patients that have no third party resources, once they have exhausted ADM levy resources.

I would like to take a meeting with you in the next few weeks to discuss this issue in depth.

Sincerely,



Theodore P. Ziegler
Chief Executive Officer

TPZ:rb

Cc: Theresa Carter, CHC Board President
Janet D'Antonio, Chair, CHC Planning Committee
Dawn Jones, Chair, ADM Board



Providing Quality Health Care Services
Since 1974



Joint Commission
The Community Health Center facilities and services are certified by the Joint Commission on Accreditation of Healthcare Organizations



An Affiliate of the County of Summit Alcohol, Drug Addiction & Mental Health Services Board and Stark County Alcohol & Drug Addiction Services Board



CHC is an equal opportunity employer and provider of services.

MEETING NOTICE

TO: Jeanne Fazio, Chris Yuhasz, George Wertz and Dawn Jones (ex-officio)
FROM: Kevin Crum, Finance Committee Chair
SUBJECT: Finance Committee Meeting
DATE: June 10, 2010
CC: Board of Directors, Management Staff, Provider Directors, Other Interested Parties

MEETING DATE: Tuesday June 15, 2010
SCHEDULE: 8:15AM
MEETING LOCATION: Frese Community Room, ADM Board, 100 West Cedar St. Akron

AGENDA:

- I. Call meeting to order
- II. Approval of minutes from 5/10/2010 committee meeting
- III. Old Business
 - A. Discussion of Policy Governance: Committee principles and structure
- IV. New Business
 - A. Check Registers April 2010
 - B. Financial Statements April 2010
 - C. Capital Reserve
 - D. 2010 Budget Adjustments Child Guidance, Akron Health Department and Oriana House
 - E. Summit County Community Partnership Funding Request
 - F. Joint planning and services coordination with County of Summit Developmental Disabilities Board Funding Request
 - G. 2011 Budget Assumptions
- V. Comments from the Public
- VI. Adjournment
- VII. Next Meeting Scheduled: 7/22/10

Treatment Works. People Recover.

County of Summit Alcohol, Drug Addiction and Mental Health Services Board

FINANCE COMMITTEE**Minutes of June 15, 2010 Meeting (DRAFT)**

Committee Member Present: Kevin Crum, Chair, George Wertz, Chris Yuhasz.

Board Members Absent: Jeanne Fazio (phoned in)

ADM Board Staff Present: Bill Harper, Jerry Craig, Tom Leffler, Mary Alice Sonnhalter, Jackie Steward, Fran Rudell

Other Interested Parties Present: Rev. Bryon Arledge, Pastoral Counseling; Fred Strelbicki, Oriana House; Pam Crislip, Community Health Center; Doreen Kuster, Child Guidance & Family Solutions; Gwendolyn Wilson, Summit County Community Partnership; Chris Savage, Oriana House; O. Denise Jett, Oriana House; Darryl Brake, Summit County Community Partnership; Linda Valentine, Mature Services, Paul Heislman and Tim Morgan, Portage Path Behavior Development; Sherry Kelly, Akron-UMADAOP, Inc.; Jim Bournival and Agnes Andrasak, Community Support Services; and Chris Richardson, Oriana House

I. Call to Order: Chair Kevin Crum called the meeting to order at 8:25 AM. It was noted that Jeanne Fazio called in via telephone to participate in the discussion.

II. Approval of Minutes:

A MOTION was made by Chris Yuhasz and SECONDED by George Wertz

To approve the Minutes of the May 10, 2010, Committee meeting as submitted.

VOTE: Yes – ALL

III. New Business

Check Registers: Mr. Crum asked the Committee to take a few minutes to review the check register for April 30, 2010. There were no questions.

Financial Statements: Mr. Crum reviewed the financial statements for the period ending April 30, 2010. Mr. Leffler provided an analysis of variances to the budget. It was noted that Out-of-County Medicaid is up. Mr. Harper said that as Children's Services has experienced funding reductions that services that were to assist Children locally may be reduced causing increased out of county placements

Mr. Leffler presented the Cash Flow Budget Projection for the years 2009 – 2014 along with the budget assumptions for 2011. Mr. Crum noted that this a good tool for the Board to monitor the sixty day cash requirement and ability to fund request outside the normal operating budget.

A MOTION was made by George Wertz and SECONDED by Chris Yuhasz:

County of Summit Alcohol, Drug Addiction and Mental Health Services Board

FINANCE COMMITTEE**Minutes of June 15, 2010 Meeting (DRAFT)****To approve the Financial Statements for the month ending April 30, 2010 as submitted subject to the compliance audit by Summit County.**

VOTE: Yes – ALL

Capital Reserve: Mr. Crum indicated there are three requests for Capital Reserve Funds. Mr. Leffler reported that the fire alarm in Oriana House is very old technology and parts are not available. The County assisted Oriana House with bid specifications and three bids were received. The old system will not be taken down until new one is in place and tested.

Mr. Leffler provided background on the request to replace the original vendor selected to replace the hot water storage tanks. The original contractor was not able to perform the work bid, so S.A. Communale was awarded the work. Chris Savage from Oriana House indicated S.A Communale has the tanks in hand and the work could begin this week.

Mr. Crum called for questions. There were no questions.

A MOTION was made by Chris Yuhasz and SECONDED by George Wertz:

To approve Oriana House capital reserve funding requests for \$6,325 to TC Architects for fire alarm system upgrade design work, \$24,975 to Douglas Electric for fire alarm system upgrade and \$8,375 to S.A. Communale to replace four hot water storage tanks for a total of \$39,675.

VOTE: Yes – ALL

2010 Budget Adjustments:

Mr. Crum reported that Child Guidance & Family Solutions received an award from the Ohio Department of Mental Health for Early Childhood Mental Health in the amount of \$27,424 for the period June 1-June 30, 2010. These are pass-thru funds requiring no matching funds from the ADM Board.

A MOTION was made by Chris Yuhasz and SECONDED by George Wertz:

That the Finance Committee recommend to the ADM Board of Directors to approve an increase in the Child Guidance & Family Solutions calendar year 2010 budget from \$9,327,003 to \$9,354,427 to reflect the Early Childhood Mental Health Initiative for the period 6/1/2010 – 6/30/2010 (\$27,424). Services will be reimbursed on an invoice accompanied by satisfactory supporting documentations for the ADM Board to review and monitor the need for payment.

VOTE: Yes – ALL

County of Summit Alcohol, Drug Addiction and Mental Health Services Board

FINANCE COMMITTEE**Minutes of June 15, 2010 Meeting (DRAFT)**

Mr. Crum reported that there are pass-thru funds available from Akron Municipal Court (\$40,000) and Barberton Municipal Court (\$9,393.54) for the Akron Health Department (\$14,797) and Oriana House (\$34,596.54) for DUI indigent intensive outpatient treatment services.

A MOTION was made by Chris Yuhasz and SECONDED by George Wertz:

That the Finance Committee recommend ADM Board of Directors approval to increase the Akron Health Department calendar year 2010 budget from \$768,219 to \$783,016, to reflect the increase in DUI indigent treatment funds.

VOTE: Yes – ALL

A MOTION was made by Chris Yuhasz and SECONDED by George Wertz:

That the Finance Committee recommend ADM Board of Directors approval to increase the Oriana House calendar year 2010 budget from \$3,205,091 to \$3,239,687.54 to reflect the increase in DUI indigent treatment funds.

VOTE: Yes – ALL

Summit County Community Partnership Funding Request:

Mr. Crum presented the one-time 2010 budget funding request to fund the Summit County Community Partnership operations for the remainder of 2010. Mr. Harper reviewed the rationale for the request and indicated that the plan is for the ADM Board to assist in funding going forward. SCCP has received local funds with some success, but not enough to sustain them for 2010. Staff is reviewing to provide \$100,000 with possible matching funds to attract other local funds in 2011. It was noted that this organization focuses on systems and structures in an urban setting. There are only two remaining in Ohio, the other being in Hancock County. The board of this organization has representatives from provider agencies in the ADM System. Mr. Leffler confirmed that this funding was in the Cash Fund Balance Projections.

A MOTION was made by Chris Yuhasz and SECONDED by George Wertz:

That the Finance Committee recommend to the ADM Board of Directors approval of a commitment of \$50,000 in funding to support the Summit County Community Partnership operations for the remainder of 2010.

VOTE: Yes – ALL

Joint Planning and Services Coordination with County of Summit Developmental Disabilities Board Funding Request:

Mr. Harper explained the funding request to commit \$250,000 in funding for a shared pool that will be used for funding crisis and other services to those eligible for services in both the Developmental Disabilities and

County of Summit Alcohol, Drug Addiction and Mental Health Services Board

FINANCE COMMITTEE**Minutes of June 15, 2010 Meeting (DRAFT)**

Mental Health service systems whose needs cannot be otherwise met within the current service array. Mr. Harper recommended that initial request be rolled back to \$50,000 and has spoken to Mr. Armstrong at Developmental Disabilities. There are a small number of individuals involved, at high cost. Two individuals served by both systems recently were in jail due to a lack of coordination of resources. Mr. Leffler indicated that \$100,000 is already factored in the Cash Projections instead of \$250,000 as there were insufficient funds to maintain the higher level of funding. Mr. Harper indicated that it was intended to roll this pool forward from year to year. Mr. Crum asked when and in what form will the Board receive feedback of what has happened with these funds. Mr. Harper noted that the status of the pool and the number of individuals and type of services rendered will be reported to the Board. It was asked when can expect money to start being disbursed. Mr. Harper indicated that there is no one waiting now, but expect to expend funds on two to three individuals over the balance of the year. There may be an opportunity to join with other Counties to pool funding. Hopefully we can develop a list of resources. Blick Clinic was mentioned as a wonderful local resource for this population.

A MOTION was made by Chris Yuhasz and SECONDED by George Wertz:

That the Finance Committee recommend to the ADM Board of Directors approval to commit \$50,000 in funding toward a shared pool (DD/MH) that will be used for funding crisis and other services to those eligible for services in both the Developmental Disabilities and Mental Health service systems whose needs cannot be otherwise met within our current service array. These shared funds would be managed by the ADM Board.

VOTE: Yes – ALL

IV. Old Business

Mr. Crum noted that he was reminded that the Committee needed to return to a skipped item on the Agenda: Old Business and the unresolved Policy Governance discussion as noted in the May 10, 2010 minutes. There was discussion regarding items presented by Jeanne Fazio.

A MOTION was made by George Wertz and SECONDED by Chris Yuhasz:

To revise the 5/10/10 recommendation to the Ad Hoc Governance Committee:

- 1. The Finance Committee be maintained to meet four times per year & on an as needed basis.**
- 2. Limit the Finance Committee to items requiring significant time and expertise.**
- 3. The Finance Committee will perform a detailed review of and make a recommendation to the Board of Directors on the annual operating budget.**
- 4. The Finance Committee will continue involvement in and analysis of levy related issues.**
- 5. The Finance Committee will define, develop and recommend financial policy when it is requested by the Board of Directors.**
- 6. The Finance Committee will monitor any ongoing compliance or other audits. If the Board requires more compliance or audit work be completed, the Finance Committee will prepare,**

County of Summit Alcohol, Drug Addiction and Mental Health Services Board

FINANCE COMMITTEE**Minutes of June 15, 2010 Meeting (DRAFT)**

obtain and evaluate request for proposals and recommend contractor(s) to the Board of Directors.

7. **Finance Committee will develop a policy to monitor any concerns related to fraud, theft and financial irregularities.**
8. **Finance Committee will monitor Board/provider contractual obligations**
9. **Finance Committee will monitor the financial viability of contract providers.**
10. **Finance Committee will insure that the Board of Directors understands and approves the contracting methodology and the associated financial implications.**
11. **The Finance Committee considered the following items and requests that they be included in monthly monitoring reports to the Board of Directors**
 - a. **Financial Statements**
 - b. **Cash Flow Report**
 - c. **Check Registers**
 - d. **Contract Provider Interim Budget Adjustments**
 - e. **Non-budgeted items greater than a limit established by the Board of Directors**
 - f. **Capital Reserve Fund**

VOTE: Yes – ALL

Mr. Leffler will distribute the motion to the Committee and the Ad Hoc Governance Committee today.

V. Comments From the Public:

Mr. Crum called for comments from the Public. No comments were made..

Mr. Harper mentioned that Dr. Janice Wade, President & Chief Executive Officer of Akron UMADAOP, had suffered a mild heart attack over the past weekend and asked that she be kept in prayers.

The next Finance Committee meeting is scheduled for July 22, 2010 at 8:15AM.

VI. Adjournment:

A MOTION was made by Chris Yuhasz and SECONDED by George Wertz:

To adjourn the Finance Committee meeting.

VOTE: Yes – ALL

The meeting was adjourned at 9:35 AM.

County of Summit
 Alcohol, Drug Addiction & Mental Health Services Board
Check Register "A" : ADM Board Administration & Other Payments

20 of 43

Board Meeting: June 22, 2010

For the month ending April 30, 2010

<u>Vendor Name</u>	<u>Description of Purchase</u>	<u>Total Disbursed</u>
Acme Fresh Market	CIT LUNCHESES 3/29/10 - 4/1/10	\$1,613.45
AG Print Promo Solutions	CIT Manuals / Strategic Planning Tins	\$3,342.96
Akron Area Chapter of the Society of HR	Akron Area Wage Survey	80.00
Akron Community Service & Urban League	Strategic Planning 4/8/10 - 4/10/10	7,790.60
Akron Marathon Charitable Corporation	Health & Wellness Expo 9/24/10	450.00
Akron Metropolitan Housing Authority	Rent April 2010 / Electric & Security	14,266.49
Ana Wolanin	Crisis Service Consultant 12/2/09	4,250.00
Andrea Denton	Travel 1/1 - 3/31/10 & Strategic Planning Supplies	486.66
Appriver LLC	E-Mail Spam Service - April 2010	327.70
Area 51 Consulting	ADMboard.org Web Hosting 1st QTR 2010	120.00
Argonne Homes LLC	Residential March 2010	4,142.75
AT & T Advertising & Publishing	Advertising Internet- April 2010	42.00
Bark at the Moon Graphics, Inc.	Home Page Updates	425.00
Barry M. Ward	Civil Commit. Hearings April 2010	2,240.00
Beacon Journal Publishing Co.	Forensic Ad 3/7/10	429.50
Blue Chip Broadcasting	Suicide Prevention Ads March 2010	2,000.00
CDW Government, Inc.	CD-R Media	50.04
Cellco Partnership	EVDO Data Plan 2/26/10 - 3/25/10	43.08
Children's Hospital Medical Center	CSN SCCTT Rent April & May 2010	3,528.61
Clear Channel Broadcasting	Radio Ads March 2010	5,520.00
Diamond Pharmacy Services	Pharmacy Jail - March 2010	24,220.51
Donelle Howland	Travel 1/11/10 - 3/29/10	30.65
Gerald Craig	Travel 2/3-3/31/10 & Strategic Planning Supplies	417.75
Greenleaf Family Center	Interpreting Services - 3/23/10 - 4/7/10	510.00
Hickman and Lowder LPA	Legal Contract Review 3/15/10	138.92
International Institute of Akron	Interpreters 4/2/10 - 4/16/10	248.00
Jacqueline Steward	Travel 3/1 - 4/10/10 & Strategic Planning	194.33
JK Evans & Associates	Human Resource Consultation 3/23/10	62.50
Joanne Arndt	Travel 2/3/10 - 3/31/10	388.33
JR Communications	Fax Line Move	110.00
Kastner, Westman & Wilkins	March 2010 Services	45.29
La Prensa Publications Inc.	Recruitment Ad - Forensic	600.00

County of Summit
 Alcohol, Drug Addiction & Mental Health Services Board
Check Register "A" : ADM Board Administration & Other Payments

Board Meeting: June 22, 2010
For the month ending April 30, 2010

<u>Vendor Name</u>	<u>Description of Purchase</u>	<u>Total Disbursed</u>
Laboratory Corporation of America	Summit County Jail Lab Work March 2010	382.50
Lyon Financial Services	Copier Lease April 2010	331.00
Margaret Herring	Travel 1/19/10 - 3/17/10	69.24
Mark Munetz	Travel 3/3/10 - 3/31/10	1,475.71
Mary Alice Sonnhalter	Travel 3/5/10 - 3/31/10	27.00
Muzak	Digital Messaging April & May 2010	142.00
My Office Products	Office Supplies- Fabric Boards, Labor Office Move	2,972.18
National Alliance for the Mentally Ill	Membership Dues 2010	200.00
New Direction	Residential Treatment	2,563.69
North Coast Community Homes	Tenant Representative April & May 2010	9,133.34
Northern Ohio Recovery Association	Nora Program Ad 9/26/09	150.00
Oriana House Inc.	Ad Board Dinner 3/11/10	34.74
Paula Rabinowitz	Travel 3/23/10 - 3/31/10	311.00
Pitney Bowes	Postage Machine April 2010	159.61
Plain Dealer Publishing Co.	Forensic Services Recruitment Ad	1,394.20
Printing Concepts, Inc.	Business Cards Freeman-Clark	114.00
Rebecca Brittain	Travel - 3/2/10 - 3/30/10	88.00
Reporter Newspaper	Dec. Weekly Ads / Suicide Prevention Ads	962.00
Rubber City Radio Group	60 Second Spots March 2010	1,600.00
St. Joseph's Family Center	Cross System Training May 6 & 7.	1,440.36
Standard Companies	Kitchen Supplies	397.45
Summit County (DD)	Residential Waiver June 2009 - April 2010	32,989.18
Summit County Juvenile Court	Behavioral Health Juvenile Justice Grant March 2010	4,657.70
Superior Staffing Inc.	Administrative Support Week Ending 3/27/10 - 4/10/10	2,004.80
Triad Communications	Constant Contact Enews April 2010	42.00
Trilogy Integrated Resources	Network of Care Maintenance April 2010	700.00
Unum Life Ins.	Disability Insurance April 2010	570.93
William P. Harper	Travel 3/10/10 - 3/26/10 / Books	1,006.41
Total ADM Board Administration & Other Payments		<u><u>\$144,034.16</u></u>

County of Summit
 Alcohol, Drug Addiction & Mental Health Services Board
Check Register "B" : Agency Allocation Payments
 Board Meeting: June 22, 2010
For the month ending April 30, 2010

<u>Agency Name</u>	<u>Total Disbursed</u>
Akron UMADAOP Inc.	\$83,369.34
Asian Services In Action	17,141.25
Blick Clinic	0.00
Child Guidance & Family Solutions	298,286.81
CHOICES	22,798.25
City of Akron (Health Department)	124,751.80
Community Health Center	499,367.64
Community Support Services	520,568.09
East Akron Community House	0.00
Edwin Shaw Rehab	40,600.61
Interval Brotherhood Home	256,600.00
Mature Services	29,723.44
NEOUCOM	0.00
Ohio Dept of Mental Health (CSN Summit)	9,454.69
Oriana House Inc.	342,506.32
Portage Path Behavioral Health	771,421.92
Summit County Community Partnership	7,314.75
Summit County Health Dept.	8,078.82
Summit County Psycho-Diagnostic	96,102.50
Summit County Sheriff's Office	21,725.00
Summit Psychological Associates	50,391.55
Tarry House	101,255.53
Total Agency Payments	<u><u>\$3,301,458.31</u></u>

County of Summit
 Alcohol, Drug Addiction & Mental Health Services Board
 Check Register - Part "C": Agency Medicaid and Match Payments
 Board Meeting: June 22, 2010
For the month ending April 30, 2010

<u>Agency Name</u>	<u>Federal Participation Rate (FMAP) **</u>	<u>Match</u>	<u>Total Disbursed</u>
Akron UMADAOP Inc.	\$3,533.14	\$1,275.82	\$4,808.96
Blick Clinic	12,801.19	4,622.53	17,423.72
Child Guidance & Family Solutions	412,859.83	148,204.88	561,064.71
*Children's Hospital Medical Center	72,327.34	25,989.20	98,316.54
City of Akron Health Department	11,320.26	4,065.47	15,385.73
Community Health Center	1,031.97	372.63	1,404.60
Community Support Services	554,205.87	200,110.65	754,316.52
CYO and Community Services	7,016.28	2,533.59	9,549.87
Edwin Shaw Rehab	11,689.67	4,217.70	15,907.37
*Greenleaf Family Center	25,126.91	9,045.26	34,172.17
Mature Services	10,477.63	3,783.49	14,261.12
Ohio Dept of Mental Health CSN Summit	59,301.60	21,413.75	80,715.35
Oriana House	9,280.69	3,329.00	12,609.69
*Pastoral Counseling Service	596,350.01	214,140.17	810,490.18
Portage Path Behavioral Health	192,926.22	69,614.93	262,541.15
State of Ohio (ODADAS)	417.34	0.00	417.34
State of Ohio (ODMH)	0.00	0.00	0.00
Summit Psychological Associates	22,317.74	8,043.96	30,361.70
*Urban Ounce of Prevention	26,922.38	9,721.67	36,644.05
Total Agency Medicaid and Match Payments MTD:	<u>\$2,029,906.07</u>	<u>\$730,484.70</u>	<u>\$2,760,390.77</u>

* Medicaid Only Contractors

** FMAP will be reimbursed by the State.

County of Summit
 Alcohol, Drug Addiction & Mental Health Services Board
 Check Register - Part "C-1": Agency Medicaid and Match Payments Year to Date
 Board Meeting: June 22, 2010
For the month ending April 30, 2010

<u>Agency Name</u>	<u>Federal Participation Rate (FMAP) **</u>	<u>Match Levy</u>	<u>Total Disbursed</u>
Akron UMADAOP Inc.	\$22,531.23	\$8,134.57	\$30,665.80
Blick Clinic	93,675.60	33,799.59	127,475.19
Child Guidance & Family Solutions	1,242,129.04	445,986.68	1,688,115.72
*Children's Hospital Medical Center	187,957.91	67,423.05	255,380.96
City of Akron Health Department	39,647.55	14,238.28	53,885.83
Community Health Center	370,263.11	133,283.37	503,546.48
Community Support Services	1,763,119.57	636,544.53	2,399,664.10
*CYO and Community Services	15,653.83	5,990.55	21,644.38
Edwin Shaw Rehab	39,609.11	13,884.47	53,493.58
*Greenleaf Family Center	89,518.40	32,192.32	121,710.72
Mature Services	55,098.71	19,896.15	74,994.86
Ohio Dept. of Mental Health CSN Summit	198,587.72	66,119.53	264,707.25
Oriana House	30,992.14	9,783.16	40,775.30
*Pastoral Counseling Service	1,834,580.29	659,169.98	2,493,750.27
Portage Path Behavioral Health	671,817.86	242,399.08	914,216.94
State of Ohio (ODADAS)	1,684.58	0.00	1,684.58
State of Ohio (ODMH)	0.00	0.00	0.00
Summit Psychological Associates	67,685.51	25,309.41	92,994.92
*Urban Ounce of Prevention	85,955.56	31,030.96	116,986.52
Total Agency Medicaid and Match Payments MTD:	<u>\$6,810,507.72</u>	<u>\$2,445,185.68</u>	<u>\$9,255,693.40</u>

* Medicaid Only Contractors

** FMAP will be reimbursed by the State.

County of Summit
 Alcohol, Drug Addiction & Mental Health Services Board
Check Register "D" : Out of County Medicaid Providers Serving Summit County Residents
 Board Meeting: June 22, 2010
For the month ending April 30, 2010

<u>Agency</u>	<u>County</u>	<u>Federal Participation Rate (FMAP) *</u>	<u>Match Levy</u>	<u>Total Disbursed</u>
Adriel School Inc.	Logan	\$551.51	\$199.15	\$750.66
Applewood Centers Inc.	Cuyahoga	1,915.21	691.59	2,606.80
Beech Brook Family Center	Cuyahoga	36,456.04	10,359.32	46,815.36
Bellefaire Jewish Children's Bureau	Cuyahoga	23,022.06	8,227.39	31,249.45
Berea Children's Home	Cuyahoga	34,536.44	12,438.49	46,974.93
BHC Fox Run Hospital, Inc.	Belmont	1,943.28	701.72	2,645.00
Catholic Charities Services Cuyahoga	Cuyahoga	1,574.82	559.74	2,134.56
Center for Behavioral Health, Inc.	Mahoning	753.86	272.20	1,026.06
Center for Families and Children	Cuyahoga	155.29	56.06	211.35
Child and Adolescent Behavioral Health	Stark	2,177.80	786.42	2,964.22
Childrens Hospital	Hamilton	1,778.19	616.67	2,394.86
Christian Children's Home of Ohio	Wayne	5,646.06	2,026.48	7,672.54
Churchill Counseling Services	Mahoning	145.66	52.60	198.26
Cleveland Christian Home	Cuyahoga	34,813.46	12,510.24	47,323.70
Coleman Professional Center	Portage	7,775.82	2,802.08	10,577.90
Columbiana County Mental Health Center	Columbiana	480.67	173.56	654.23
Community Behavioral Health Center	Cuyahoga	238.76	86.22	324.98
Community Mental Health Care Inc.	Tuscarawas	218.76	79.00	297.76
Community Mental Health Center of Waren Warren		525.46	189.74	715.20
Community Services of Stark County	Stark	1,379.22	498.02	1,877.24
Cornell Abraxas	Richland	20,180.73	7,217.21	27,397.94
Counseling Center of Wayne & Holmes	Wayne	187.36	67.66	255.02
Cuyahoga County TASC	Cuyahoga	86.15	31.11	117.26
D & E Counseling Center	Mahoning	534.38	192.18	726.56
Directions for Youth & Families Inc.	Franklin	173.54	62.66	236.20
Dublin Counseling Center	Franklin	314.10	113.40	427.50
Family and Community Services	Portage	936.25	336.95	1,273.20

County of Summit
 Alcohol, Drug Addiction & Mental Health Services Board
Check Register "D" : Out of County Medicaid Providers Serving Summit County Residents
 Board Meeting: June 22, 2010
For the month ending April 30, 2010

<u>Agency</u>	<u>County</u>	<u>Federal Participation Rate (FMAP) *</u>	<u>Match Levy</u>	<u>Total Disbursed</u>
Family Life Counseling	Richland	367.59	132.72	500.31
Firelands Counseling & Recovery Service	Erie	203.73	73.56	277.29
Harbor Behavioral Healthcare	Lucas	5,069.33	1,781.58	6,850.91
Homes for Kids of Ohio Inc.	Trumbull	867.73	313.34	1,181.07
Illinois Mentor	Cuyahoga	6,299.31	2,265.08	8,564.39
Jefferson Behavioral Health System	Jefferson	1,426.96	515.29	1,942.25
Jewish Family Service Assoc.	Cuyahoga	340.28	122.86	463.14
Keystone Richland Center	Richland	21,159.49	7,561.83	28,721.32
Lighthouse	Fairfield	850.01	306.95	1,156.96
Luthern Homes Family & Youth Services	Lucas	112.60	40.66	153.26
Mahajan Therapeutics, LLC	Montgomery	7,745.33	2,796.84	10,542.17
Mental Health Services for Homeless	Cuyahoga	390.34	140.96	531.30
Mental Health Services of Clark Cty	Clark	120.66	43.57	164.23
Meridian Services Inc.	Mahoning	12,379.64	4,416.00	16,795.64
Metrohealth System	Cuyahoga	77.47	27.97	105.44
Moundbuilder Guidance Center	Lawrence	371.43	134.14	505.57
National Youth Advocate Program	Franklin	1,364.96	490.75	1,855.71
New Direction	Cuyahoga	1,836.46	663.15	2,499.61
North East Ohio Health Services	Cuyahoga	2,115.62	763.95	2,879.57
North Point Consulting & BH Services	Belmont	11,964.08	4,284.16	16,248.24
Northeast Ohio Behavioral Health	Stark	26,885.19	9,685.49	36,570.68
Pathway Caring for Children	Stark	11,510.09	4,141.37	15,651.46
Pathways Inc.	Lake	61.97	22.38	84.35
Phoenix Rising Behavioral Health	Stark	476.75	169.12	645.87
Portage County Children's Services Center	Portage	1,454.08	522.34	1,976.42
Positive Education Program	Stark	7,949.16	2,870.44	10,819.60
Psycare Inc.	Mahoning	33.48	11.52	45.00

County of Summit
 Alcohol, Drug Addiction & Mental Health Services Board
Check Register "D" : Out of County Medicaid Providers Serving Summit County Residents
 Board Meeting: June 22, 2010
For the month ending April 30, 2010

<u>Agency</u>	<u>County</u>	<u>Federal Participation Rate (FMAP) *</u>	<u>Match Levy</u>	<u>Total Disbursed</u>
Rakesh Ranjan, MD	Medina	26,396.71	9,499.25	35,895.96
Recovery Resources Inc.	Cuyahoga	267.36	96.52	363.88
Rescue MH Services	Lucas	2,236.80	807.69	3,044.49
Shaker Clinic	Cuyahoga	125.37	45.27	170.64
Signature Health	Cuyahoga	1,235.63	439.56	1,675.19
Six County, Inc.	Muskingham	88.16	31.84	120.00
Solutions Behavioral Healthcare	Medina	66.13	23.87	90.00
Specialized Alternatives	Allen	2168.64	783.09	2,951.73
Starr Commonwealth Hannah Neil	Franklin	543.03	196.1	739.13
The Bair Foundation	Lawrence	4,054.86	1464.2	5,519.06
The Center for Individual & Family Services	Richland	200.55	72.43	272.98
Thompkins Child and Adolescent Service	Muskingham	368.96	133.24	502.20
Townhall II	Portage	1,222.24	441.35	1,663.59
Travco Behavioral Health	Mahoning	393.56	137.92	531.48
Trillum Family Solutions	Stark	238.50	86.13	324.63
Turning Point Counseling Center	Franklin	191.33	69.09	260.42
Valley Counseling Services	Trumbull	46.48	16.78	63.26
Village Network	Wayne	21,065.54	7,546.36	28,611.90
Woodlands Serving Central Ohio	Licking	291.34	105.18	396.52
Zepf Community Center	Lucas	587.29	212.08	799.37
Total Out of County Medicaid Providers		\$363,723.10	\$127,853.83	\$491,576.93

Year to Date Out of County Medicaid Providers	\$1,214,033.48	\$496,514.11	\$1,710,547.59
--	-----------------------	---------------------	-----------------------

*The FFP will be reimbursed from State

County of Summit
 Alcohol, Drug Addiction & Mental Health Services Board
Check Register "E" : Out of County Non-Medicaid Crisis Providers Serving Summit County Resic
 Board Meeting: June 22, 2010
For the month ending April 30, 2010

<u>Agency</u>	<u>County</u>	<u>Total Disbursed</u>
Coleman Professional Center	Portage	\$355.01
Crisis Intervention Center	Stark	154.35
Cuyahoga County TASC	Cuyahoga	250.22
Firelands Counseling & Recovery Service	Erie	46.31
New Direction	Cuyahoga	23.45
Village Network	Wayne	1,438.59
Woodland Centers, Inc.	Gallia	463.05
Total Out of County Non-Medicaid Crisis Providers		<u>\$2,730.98</u>
Year to Date Out of County Non-Medicaid Crisis Services		\$9,026.88

County of Summit
Alcohol, Drug Addiction & Mental Health Services Board

Consolidated Balance Sheet
Period Ending: April 30, 2010

	4/30/10	4/30/09
<u>Assets</u>		
Cash in Bank	\$27,057,648	\$13,239,658
Accounts Receivable	7,782,256	5,632,106
Accounts Receivable - Cost/POS Settlements	0	1,938,738
Prepaid Expense	0	0
Agency Advances	0	0
Total Assets	\$34,839,904	\$20,810,502
<u>Liabilities</u>		
Accounts Payable	\$11,749,107	\$12,623,090
Accounts Payable - Cost/POS Settlements	0	108,308
Accrued Payroll	27,404	78,082
Accrued Compensatory Time Payable	13,742	29,368
Accrued Sick Leave Payable	186,854	189,670
Accrued Vacation Payable	231,157	187,453
Accrued Medicare Payable	389	1,110
Accrued Workers Compensation Payable	29,419	34,526
Accrued Health Insurance Payable	0	0
Accrued Life Insurance Payable	0	0
Accrued Public Employees Retirement System Payable	3,837	10,930
Unearned Income	5,594,420	5,214,876
Accrued Unemployment Payable	0	0
Total Liabilities:	\$17,836,329	\$18,477,413
<u>Equity - Fund Balance</u>		
Fund Balance Prior Year End	\$12,709,984	\$3,679,478
Current Year Net Income or Loss	4,293,591	-1,346,389
Total Equity - Fund Balance:	\$17,003,575	\$2,333,089
Total Liabilities and Fund Balance:	\$34,839,904	\$20,810,502

Goal - Days Cash on Hand	60
Actual Days Cash on Hand	137
Variance	77

County of Summit
Alcohol, Drug Addiction and Mental Health Services Board

Consolidated Statement of Income and Expense
Period Ending: April 30, 2010

	April 2010	Activity YTD	Budget YTD	Variance	April 2009	Prior YTD Actual 2009	Budget - Annual 2010
<u>Revenue</u>							
County Levy	\$3,192,902	\$12,771,608	\$12,771,608	\$0	\$3,279,042	\$13,116,169	\$38,314,825
Federal Medicaid	2,344,343	8,652,885	6,901,244	1,751,641	1,594,458	6,021,944	20,703,733
Federal ODADAS	287,982	1,153,432	1,196,984	-43,552	303,460	1,198,783	3,590,952
Federal ODMH	133,318	343,276	342,419	857	120,196	331,553	1,027,257
Federal Other	30,220	90,505	120,452	-29,947	24,875	114,269	361,356
Local Non-Levy	55,186	195,725	183,167	12,558	40,348	162,335	549,500
State ODADAS	146,634	595,772	552,776	42,996	179,930	719,142	1,658,329
State ODMH	963,874	4,046,831	3,636,940	409,891	1,109,187	4,434,314	10,910,820
Total Revenue	\$7,154,459	\$27,850,034	\$25,705,590	\$2,144,444	\$6,651,496	\$26,098,509	\$77,116,772
<u>Expenditures</u>							
Administration - Board	\$200,200	\$771,184	\$966,673	-\$195,489	\$200,096	\$774,177	\$2,900,019
Akron Community Development Assn.	\$29,245	\$29,245	\$31,333	-2,088	0	0	94,000
Akron Health Department	96,430	321,112	256,073	65,039	101,990	316,680	768,219
Akron UMADAOP	-33,670	404,194	429,271	-25,077	71,411	430,916	1,287,812
Blick Clinic	117,112	586,129	590,183	-4,054	135,139	576,536	1,770,549
Child Guidance & Family Solutions	48,950	2,369,205	3,109,001	-739,796	1,537,207	3,947,137	9,327,003
Choices	22,798	91,193	91,193	0	0	0	273,579
Community Health Center	212,414	2,037,520	2,094,637	-57,117	1,053,634	2,698,443	6,283,911
Community Support Network Summit	7,104	337,993	360,541	-22,548	0	0	1,081,623
Community Support Services	907,095	4,235,846	4,708,502	-472,656	2,137,444	5,702,899	14,125,507
East Akron Community House	4,314	17,254	17,254	0	0	0	51,761
Edwin Shaw Rehab	34,984	151,575	199,618	-48,043	-17,496	143,956	598,854
Interval Brotherhood Home	0	783,209	892,974	-109,765	79,292	749,049	2,678,922
Mature Services	43,921	195,157	218,012	-22,855	22,569	218,709	654,035
Medicaid Only Contracts	1,029,223	3,168,749	2,178,355	990,394	740,137	2,736,667	6,535,065
Medicaid Out of County	984,263	2,336,560	1,869,248	467,312	515,862	1,443,836	5,607,745
Non-Medicaid Out of County	201	4,005	9,132	-5,127	2,552	4,912	27,396
Oriana House	218,092	1,092,682	1,068,364	24,318	259,188	1,652,542	3,205,091
Other Programs and Professional Allocatic	84,702	214,812	861,739	-646,927	194,022	684,089	2,585,218
Portage Path Behavioral Health	545,165	3,589,688	3,405,536	184,152	1,981,120	4,831,040	10,216,609
Psycho-Diagnostic Clinic	96,103	192,205	127,324	64,881	96,712	192,205	381,972
Summit County Sheriff DARE	24,725	43,450	28,967	14,483	21,725	43,450	86,900
Summit Psychological Associates	54,960	258,928	285,253	-26,325	0	0	855,758
Tarry House	68,917	324,548	294,773	29,775	76,575	297,655	884,318
Total Expenditures	\$4,797,248	\$23,556,443	\$24,093,956	-\$537,513	\$9,209,179	\$27,444,898	\$72,281,866
Revenue in Excess (Deficit) of Expenditures		\$4,293,591				-\$1,346,389	\$4,834,906
Fund Balance at Prior Year End		\$12,709,984				\$3,679,478	
Fund Balance Year to Date		\$17,003,575				\$2,333,089	

County of Summit
 Alcohol, Drug Addiction and Mental Health Services Board
 General Administrative Expense Summary
 Period Ending: April 30, 2010

	<u>Activity MTD</u>	<u>Activity YTD</u>	<u>Budget - YTD</u>	<u>Variance</u>	<u>Budget - Annual</u>
Salaries	120,578	472,996	591,268	-118,272	1,773,805
Fringe Benefits	35,188	148,233	181,726	-33,493	545,178
Advertising & Printing	1,824	2,668	10,565	-7,897	31,696
Building/Equipment Rent & Utilities	17,407	64,787	67,044	-2,257	201,131
Contract Personnel	8,480	26,775	34,760	-7,985	104,280
Equipment Purchase & Maintenance	3,170	4,370	10,800	-6,430	32,400
Insurance	571	1,724	22,050	-20,326	66,150
Other Operating Expenses	0	70	1,000	-930	3,000
Supplies and Postage	4,546	11,064	15,600	-4,536	46,800
Telephone	541	2,114	2,800	-686	8,400
Travel, Training & Seminars	7,895	36,384	29,060	7,324	87,179
Total	<u>\$200,200</u>	<u>\$771,184</u>	<u>\$966,673</u>	<u>\$-195,489</u>	<u>\$2,900,019</u>

County of Summit
 Alcohol, Drug Addiction and Mental Health Services Board
 Other Programs and Professional Allocations Expense Summary
 Period Ending: April 30, 2010

	<u>Activity MTD</u>	<u>Activity YTD</u>	<u>Budget - YTD</u>	<u>Variance</u>	<u>Budget - Annual</u>
Community Relations	4,259	38,298	49,647	-11,348	148,940
Contract Audit, Legal & Medical	5,419	3,670	26,333	-22,663	79,000
Contract Equipment Repair & Maintenance	753	2,576	27,970	-25,394	83,910
Other Addiction Providers	32,598	66,129	73,833	-7,704	221,500
Other Contracts	5,988	21,665	65,960	-44,295	197,881
Other Mental Health Providers	35,685	82,473	580,810	-498,337	1,742,429
Other Program Development & Grant Match	0	0	37,186	-37,186	111,558
Total	<u>\$84,702</u>	<u>\$214,812</u>	<u>\$861,739</u>	<u>\$-646,927</u>	<u>\$2,585,218</u>

Financial Comments
April 30, 2010

	Variance Actual vs Budget		Budgeted Revenue		<u>\$ 25,705,591</u>
Revenue:					
Levy	\$ -	Receivable equals budget until first half collections posted.			
Medicaid	1,751,641	ODMH	<u>\$ 1,851,571</u>	ODADAS	<u>\$ (99,930)</u>
Federal ODADAS	(43,552)	FY2009 and FY2010 funding reduction			
Federal ODMH	857	Jail Diversion	\$ (50,000)	Early Childhood MH	<u>\$ 9,116</u>
Federal Other (ORSC)	(29,947)	ORSC PATHWAYS II - on a reimbursement basis.			
Local Non-Levy	12,558				
State ODADAS	42,996	State Per Capita Needs			
State ODMH	409,891	State 408	<u>\$ 539,954</u>	FY2010 Award adjusted	
Total Revenue	<u>\$ 2,144,444</u>	8.3%			
Expense:					
			Budgeted Expense		<u>\$ 24,093,955</u>
Board Administration	(195,489)	Salary and fringe for open positions (Deputy Chief Clinical Officer, Children's Specialist, FT & PT Secretary)			
Agencies	(1,147,676)	One month estimated claims Medicaid, all open purchase orders for Non-Medicaid and prior year Medicaid variance to A/P entry			
Medicaid Only	990,394	Pastoral Counseling	<u>\$ 915,380</u>	Children's Hospital	<u>\$ 27,915</u>
Out of County Medicaid	467,312	2 month estimated claims & prior year A/P		MH	<u>\$ 594,533</u>
Out of County Non-Medicaid	(5,127)	Actual paid claims		MH Non MD	<u>\$ (61)</u>
Other Programs	(646,927)	Community Relations	<u>\$ (11,348)</u>	Other contracts	<u>\$ (44,295)</u>
Total Expense	<u>\$ (537,513)</u>	-2.2%		MH Providers	<u>\$ (498,337)</u>
CSN Prior Year					32,042
AOD					<u>\$ (127,221)</u>
AOD Non MD					<u>\$ (5,066)</u>
Days Cash on Hand - Goal	60	\$	11,881,951		
Days Cash on Hand - Actual	137	\$	27,057,648		
Variance	<u>77</u>	\$	<u>15,175,697</u>		

Summit County Alcohol, Drug Addiction and Mental Health Services Board

Cash Balance Budget Projection

Levy Period: 2009 - 2014

Revenue Receipts	2009 Actual	2010 Budget	2011 Budget	2012 Budget	2013 Budget	2014 Budget
FEDERAL						
1. ODADAS	\$ 3,557,802	\$ 3,590,952	\$ 3,470,940	\$ 3,470,940	\$ 3,470,940	\$ 3,470,940
2. ODMH	1,159,864	1,027,257	1,027,258	1,027,258	1,027,258	1,027,258
Subtotal ODADAS & ODMH	\$ 4,717,666	\$ 4,618,209	\$ 4,498,198	\$ 4,498,198	\$ 4,498,198	\$ 4,498,198
3. Medicaid	\$ 22,031,129	\$ 22,816,969	\$ 21,246,369	\$ 19,675,769	\$ 19,675,769	\$ 19,675,769
4. Other Federal	391,715	361,356	361,356	361,356	361,356	361,356
Subtotal Federal	\$ 27,140,510	\$ 27,796,534	\$ 26,105,923	\$ 24,535,323	\$ 24,535,323	\$ 24,535,323
STATE						
1. ODADAS	\$ 1,977,071	\$ 1,658,329	\$ 1,488,895	\$ 1,323,062	\$ 1,323,062	\$ 1,323,062
2. ODMH	12,186,345	11,293,500	9,956,606	8,194,235	8,122,471	8,047,119
Subtotal ODADAS & ODMH	\$ 14,163,416	\$ 12,951,830	\$ 11,445,501	\$ 9,517,297	\$ 9,445,533	\$ 9,370,181
3. Other State	-	-	-	-	-	-
Subtotal State	\$ 14,163,416	\$ 12,951,830	\$ 11,445,501	\$ 9,517,297	\$ 9,445,533	\$ 9,370,181
Local (Non-Levy)	\$ 561,889	\$ 549,500	\$ 351,847	\$ 351,847	\$ 351,847	\$ 351,847
Operating Levy	\$ 40,059,347	\$ 38,584,825	\$ 37,953,742	\$ 37,414,408	\$ 37,054,853	\$ 36,695,297
Total Revenue Receipts	81,925,162	79,882,689	75,857,013	71,818,875	71,387,556	70,952,648
Expenditures:						
Agency/OOCTY/MD Only	\$ 65,723,713	\$ 70,278,747	\$ 69,931,033	\$ 69,856,033	\$ 69,856,033	\$ 69,856,033
Other contracts and allocations	1,451,763	2,438,819	2,463,207	2,487,839	2,512,718	2,537,845
Other Administration	466,069	581,035	586,845	592,714	598,641	604,627
Salary and Fringe	2,075,711	2,318,983	2,133,246	2,176,798	2,220,786	2,265,214
Total Expenditures	\$ 69,717,256	\$ 75,617,584	\$ 75,114,331	\$ 75,113,384	\$ 75,188,178	\$ 75,263,719
Net Cash Income or <Loss>	\$ 12,207,906	\$ 4,265,105	\$ 742,682	\$ (3,294,509)	\$ (3,800,621)	\$ (4,311,071)
Cash Balance:						
Operating Cash Balance Beginning	\$ 5,539,846	\$ 17,747,752	\$ 22,263,861	\$ 23,259,244	\$ 20,216,956	\$ 16,638,849
Net Cash Income or <Loss>	\$ 12,207,906	\$ 4,265,105	\$ 742,682	\$ (3,294,509)	\$ (3,800,621)	\$ (4,311,071)
Debt Service ADM Crisis Center		\$ 251,004	\$ 252,701	\$ 252,221	\$ 222,514	\$ 223,705
Ending Cash Balance	\$ 17,747,752	\$ 22,263,861	\$ 23,259,244	\$ 20,216,956	\$ 16,638,849	\$ 12,551,483
60 Day Reserve Requirement	\$ 11,619,543	\$ 12,602,931	\$ 12,519,055	\$ 12,518,897	\$ 12,531,363	\$ 12,543,953
Variance	\$ 6,128,209	\$ 9,660,930	\$ 10,740,189	\$ 7,698,059	\$ 4,107,486	\$ 7,529

This financial forecast presents to the best of management's knowledge and belief, the ADM Board's expected results of operations for the forecast period. Accordingly, the forecast reflects management's judgment as of 6/9/2010, the date of the forecast, of the expected conditions and its expected course of action. There will usually be differences between forecasted and actual results, because events and circumstances frequently do not occur as expected, and those differences may be material.

Capital Reserve Fund for the Crisis Center

Beginning Balance	2/1/2010	\$ 249,321.80
<u>Deposits:</u>		
Interest Earned		\$ 151.99
Deposits for Debt Repayment		-
Total Deposits		<u>\$ 151.99</u>
<u>Payments:</u>		
OH - Bank fee		\$ 68.91
Total Payments		<u>\$ 68.91</u>
Ending Balance	4/30/2010	<u><u>\$ 249,404.88</u></u>

Request for Capital Reserve Funds

<u>Description of Request</u>	<u>Vendor</u>	<u>Amount</u>	<u>Agency Requesting</u>
Fire Alarm System Upgrade Design Work (Emergency)	TC Architects	\$ 6,325.00	Oriana House
Fire Alarm System Upgrade (Emergency)	Douglas Electric	24,975.00	Oriana House
Replace Four Hot Water storage tanks (Emergency)	S.A. Communale	8,375.00	(a) Oriana House
	Total Requested	<u>\$ 39,675.00</u>	

On 3/16/10, A. Marotta \$ Son Inc was approved for this work. Due to not being able to perform the work bid, S. A. Communale was awarded the work.

Presented to Finance Committee 6/15/2010

COUNTY OF SUMMIT
ALCOHOL, DRUG ADDICTION & MENTAL HEALTH SERVICES BOARD

Finance Committee

Child Guidance & Family Solutions received an additional award from the Ohio Department of Mental Health for Early Childhood Mental Health. The award (\$27,424) is for the period June 1 – June 30, 2010. These are pass-thru funds requiring no matching funds from the ADM Board. This initiative is aimed at promoting healthy social and emotional development of children age birth to six. It focuses on ensuring that young children thrive and increasing children's readiness for school and later school success by addressing their behavioral health care needs. Some of the activities to be funded in the proposal submitted by CGFS include program materials such as the Devereaux Early Childhood Assessment for pre-schoolers kits and the Devereaux Early Childhood Assessment Infant/Toddler Assessment kits and hosting a community event for children, parents, families, and childcare staffs.

The ADM Board Staff is seeking a Finance Committee recommendation for the ADM Board of Directors approval to increase the Child Guidance & Family Solutions calendar year 2010 budget from \$9,327,003 to \$9,354,427 to reflect the Early Childhood Mental Health initiative for the period 6/1/2010 – 6/30/2010 (\$27,424). Services will be reimbursed based on an invoice accompanied by satisfactory supporting documentation for the ADM Board to review and monitor the need for payment.

COUNTY OF SUMMIT
ALCOHOL, DRUG ADDICTION & MENTAL HEALTH SERVICES BOARD

Finance Committee

Oriana House invoices the Akron Municipal Court and Barberton Municipal Court quarterly for DUI indigent intensive outpatient treatment services. The courts remit payments as funds are available. The full amount of services invoiced is not recouped as funds are limited. These are pass through funds.

ADM Staff is seeking a recommendation from the Alcohol & Drug Addiction Standing Committee for ADM Board Finance Committee approval to allocate the following DUI indigent treatment funds from Akron Municipal Court (\$40,000) and Barberton Municipal Court (\$9,393.54) to the Akron Health Department (\$14,797) and Oriana House (\$34,596.54). The Alcohol & Drug Standing Committee approved this request at their June meeting.

The Finance Committee recommends ADM Board of Directors approval to increase the Akron Health Department calendar year 2010 budget from \$768,219 to \$783,016 to reflect the increase in DUI indigent treatment funds.

The Finance Committee recommends ADM Board of Directors approval to increase the Oriana House calendar year 2010 budget from \$3,205,091 to \$3,239,687.54 to reflect the increase in DUI indigent treatment funds.

COUNTY OF SUMMIT
ALCOHOL, DRUG ADDICTION & MENTAL HEALTH SERVICES BOARD

Finance Committee

Summit County Community Partnership is an organization of more than 180 businesses, municipalities, organizations, and community activists working together to reduce the costly impacts of substance abuse in our community. The Partnership was formed in 1990 with federal funding and guidance in response to the realization that prevention and treatment of substance abuse problems aimed solely at individuals are relatively ineffective. Both experience and studies demonstrate that efforts directed toward changing community norms and the structure of community services are more effective and longer lasting. These changes need to address comprehensiveness, coordination and linkages within the community substance abuse prevention services. Comprehensive, coordinated change is the focus of the Partnership.

The Summit County Community Partnership has grown from a project embedded in the Summit County Alcohol Drug Addiction and Mental Health Services Board into an independent 501 (c)(3) (non-profit) organization. In 1995, the federal Center for Substance Abuse Prevention (CSAP) awarded a three-year grant to the Community Partnership/Healthy Summit 2000 coalition to continue its coalition work. CSAP highlighted the Summit County Community Partnership for successfully establishing collaborative coalitions in Summit County, for having a clear and distinct vision for the future, and for working with the County's managed care system in incorporating drug and alcohol prevention measures in health maintenance organizations.

Over the past several years, CSAP has reduced the federal funding for the Summit County Community Partnership along with the other original grantees, changing priorities to new programs and communities. The local Partnership has had limited success in acquiring other funds to support its operations. The Board staff, concerned with the loss of this important community resource, has explored funding options with Partnership staff. At this point, in the next few months, the Partnership will cease to exist without a commitment from the ADM Board. The Board staff recommended to the AoD Standing Committee funding the Summit County Community Partnership in the amount of \$50,000 to support operations for the remainder of the calendar year 2010. In 2011, we plan to propose providing \$100,000 in base funding and an additional amount of up to \$50,000 1:1 matching funds as an incentive for other local funders to support the program.

The Alcohol & Drug Standing Committee approved this request at their June meeting.

The ADM Board Staff is seeking a Finance Committee recommendation to the ADM Board of Directors for approval to a commitment of \$50,000 in funding to support the Summit County Community Partnership operations for the remainder of 2010.

COUNTY OF SUMMIT ALCOHOL, DRUG ADDICTION & MENTAL HEALTH SERVICES BOARD

Finance Committee

In September of 2009, the administrative staff from the Summit Developmental Disabilities (DD) Board and the ADM Board convened a work group. The purpose of this group was to develop a mechanism to insure that individuals that were eligible for services from both Board systems, and who had unique needs, could be served in an appropriate and coordinated fashion. The current system, called the Joint Agency Review (or JAR), needed to be retooled in order to meet the needs of an emerging population whose needs did not fit neatly into both systems, but needed the resources of both systems in order to live successfully in the community. Both systems agreed that a shared funding pool needed to be made available to assist in the development of individualized programs or services (e.g. specialized residential, short term crisis services, etc.) that were not otherwise available.

The working goals of this group cover four fundamental areas:

1. Cross Training key administrative and direct service staff (e.g. case managers from both systems) to understand the factors that determine eligibility for services in each system (such as medical necessity criteria), with the goal being to more efficiently utilize and leverage each systems' resources.
2. Develop an updated model to review and approve requests for services for individuals whose needs pose unique challenges to both systems, and an emergency team that can respond to crises in a timely manner.
3. Establish an array of qualified providers that are able to meet the identified needs of individuals based on a level of care based on a jointly developed plan of service (request for proposals).
4. Seek assistance and potential funding from the Mental Health/Developmental Disabilities Coordinating Center of Excellence to develop and implement specific training.

The concept was to deposit a shared pool, recommended to be \$250,000 by both systems, into an account to be managed by the ADM Board staff. This \$500,000 investment would be used as a mechanism to pay for crisis and other services to individuals in both systems, potentially stretching the eligibility criteria to allow for more needs-based programming, and the ability to seek new providers to respond to identified needs. It was anticipated that the volume of referrals would approach 10-12 per year.

The Mental Health Standing Committee approved this request at their May meeting.

The ADM Board Staff is seeking a Finance Committee recommendation to the ADM Board of Directors for approval to a commitment of \$250,000 in funding toward a shared pool (DD/MH) that will be used for funding crisis and other services to those eligible for services in both the Developmental Disabilities and Mental Health service systems whose needs cannot be otherwise met within our current service array. These shared funds would be managed by the ADM Board.

2011 Budget Assumptions

Revenue:

- 1) Levy projection includes \$267,000 in additional receipts based on 2010 first half collections. The phase out of the tangible personal property, personal tangible property \$10,000 exemption, and public utilities will be incorporated in the estimate, which will be confirmed with the County.
- 2) Revenue for ODMH and ODADAS were projected based on the SFY2010 awards from the State departments.
- 3) Medicaid will be projected on current volume plus increases for Medicaid Only contracts and two new providers. Federal stimulus reimbursement is expected to be extended until 6/30/2011.
- 4) Other revenue was projected based on actual awards received from other funding sources.
- 5) Total revenue will be reduced 5%.

Expenditures:

- 1) Board Administration will be reduced approximately \$187,000.
 - a) Salaries include increases based on the staff compensation plan approved by the Board in 2010.
 - b) Medical Insurance projected to increase 12%.
 - c) Other administrative expense is estimated to increase 1%.
- 2) Contract agency budgets will continue to be contracted on a purchase of service basis for 2011. In order to maintain cash reserves through 2014, a reduction of approximately \$400,000 is required.
- 3) Other Expenses:
 - a) Other contracts and allocations are estimated to increase 1%.
- 4) Total expense reduction will be 1%

County of Summit Alcohol, Drug Addiction and Mental Health Services Board

PERSONNEL COMMITTEE**Minutes of June 15, 2010 Meeting (Draft)**

Committee Members Present: George Wertz, chair, Linda Marcum, Jules F. Sauvageot, Christine Yuhasz, Dawn R. Jones (ex-officio)

Committee Members Absent: Michael J. Irby

ADM Board Staff Present: Bill Harper, Jerry Craig, Jackie Steward, Mary Alice Sonnhalter, Fran Rudell

Other Interested Parties Present: Rev. Byron Arledge, Pastoral Counseling, Barb Van Dike Community Health Center

I. Call to Order: George Wertz called the meeting to order at 9:48 AM.

II. Approval of Minutes:

A MOTION was made by Chris Yuhasz and SECONDED by George Wertz:

To approve the Minutes of the May 18, 2010 Committee meeting as submitted.

VOTE: Yes – ALL

III. Old Business:

A MOTION was made by George Wertz and SECONDED by Christine Yuhasz that:

The Personnel Committee recommends to the ADM Board of Directors to table the motion of the Executive Director performance evaluation and process at this time.

VOTE- Yes- ALL

IV. New Business:

A MOTION was made by George Wertz and SECONDED by Christine Yuhasz that:

The Personnel Committee go into executive session to consider the appointment and compensation of an interim director.

ROLL CALL VOTE- George Wertz, Linda Marcum, Jules F. Sauvageot, Christine Yuhasz, Dawn R. Jones

Yes- ALL

County of Summit Alcohol, Drug Addiction and Mental Health Services Board

PERSONNEL COMMITTEE**Minutes of June 15, 2010 Meeting (Draft)**

The meeting was adjourned to an executive session at 10:00 AM.

The open portion of the meeting resumed at 10:20 AM

A MOTION was made by Chris Yuhasz and SECONDED by Jules Sauvageot that:

The Personnel Committee recommends to the ADM Board of Directors the appointment of Gerald Craig, Manager of Clinical Services as Interim Director of the ADM Board, with the salary to be determined at the June 22, 2010 Board meeting.

VOTE: Yes - ALL

V. Comments from the Public:

There were no comments

VI. Adjournment:

The meeting was adjourned at 10:22 AM.