

**JOB OPENING
PLEASE POST**

**HOUSE COORDINATOR
PART TIME (3rd Shift)
PORTAGE COUNTY**

5982 Rhodes Road
Kent, Ohio 44240
330-673-1347
800-673-1347
Fax 330-678-3677

Coleman Professional Services, a nationally recognized not-for-profit provider of behavioral health and rehabilitation programs, is seeking an individual to work with people having mental health issues in our Residential Program. Duties include providing assistance with and teaching daily living skills, monitoring for safety and apartment cleanliness, and treatment coordination with other services. This position is 30 hours/week working 9:00pm – 7:00am. Must be willing to work a flexible schedule to include some weekends with rotating holidays. High school diploma required. Valid Ohio driver's license and good driving record and criminal background check a must! BA and experience in the mental health field a plus.

Benefits options include health, life, pension, paid time off, and more. Qualified applicants will receive consideration for employment without regard to race, color, religion, sex, national origin, sexual orientation, gender identity, disability or protected veteran status. E.O.E. Persons with a disability can request an accommodation to complete the application process by emailing careers@colemanservices.org with the subject line "Accommodation Request."

If interested in applying for this position, visit our website at www.colemanservices.org and select the Join Our Team tab and then Careers.

*An Equal Opportunity
Employer and Service
Provider*

*In association with
Portage, Medina and
Stark County
Community Mental
Health Boards*

*Accredited by CARF,
the Commission on
Accreditation of
Rehabilitation Facilities*