

**JOB OPENING  
PLEASE POST**

**HOUSE COORDINATOR  
PART TIME and FULL TIME (3<sup>rd</sup> Shift)  
PORTAGE COUNTY**

Coleman Professional Services, a nationally recognized not-for-profit provider of behavioral health and rehabilitation programs, is seeking an individual to work with people having mental health issues in our Residential Program. Duties include providing assistance with and teaching daily living skills, monitoring for safety and apartment cleanliness, and treatment coordination with other services. We currently have a full-time and part-time position (30 hours/week) working 9:00pm – 7:00am. Must be willing to work a flexible schedule to include some weekends with rotating holidays. High school diploma required. Valid Ohio driver's license and good driving record and criminal background check a must! BA and experience in the mental health field a plus.

Benefits options include health, life, pension, paid time off, and more. Qualified applicants will receive consideration for employment without regard to race, color, religion, sex, national origin, sexual orientation, gender identity, disability or protected veteran status. E.O.E. Persons with a disability can request an accommodation to complete the application process by emailing [careers@colemanservices.org](mailto:careers@colemanservices.org) with the subject line "Accommodation Request."

**If interested in applying for this position, visit our website at [www.colemanservices.org](http://www.colemanservices.org) and select the Join Our Team tab and then Careers.**

*An Equal Opportunity  
Employer and Service  
Provider*

*In association with  
Portage, Medina and  
Stark County  
Community Mental  
Health Boards*

*Accredited by CARF,  
the Commission on  
Accreditation of  
Rehabilitation Facilities*