

**BOARD OF DIRECTORS' MEETING**

Minutes of January 20, 2015

(FINAL, as approved February 24, 2015)

**Board Members Present:** Phillip J. Montgomery, Chair; David J. Peter, M.D., Vice Chair; Peter Goheen, René L. Greene, Margaret J. Halter, Ph.D., Deanna Horrigan, Rose Juriga, Penny Mason, Joseph P. Saporito, Kevin D. Strickland, Sr., Christopher T. Teodosio, Patrick W. White.

**Board Members Absent:** Dustin K. Blakeslee, D.O., Secretary; Patrick A. McGown.

**ADM Board Staff Present:** Jerry Craig, Executive Director; Andrew DeFratis, John Ellis, Tom Leffler, Doug Smith, M.D., Mary Alice Sonnhalter, Jackie Steward, Nick Veauthier.

**Other Interested Parties Present:** Russ Pry, Summit County Executive; Sheriff Steve Barry, Major Dale Soltis, Summit County Sheriff's Office; John Balash, Dawn Glenny, Greenleaf Family Center; Mike Bullock, Tarry House; Yvette Edwards, Summit County Public Health; Don Finn, IBH Addiction Recovery Center; Fred Frese, Ph.D., NEOMED; Phil Heislman, Tim Morgan, Portage Path Behavioral Health; Alyce Jennings, Community Partnership; Laura Kidd, Mature Services; James Lawrence, Oriana House; James Orlando, Ph.D., Summit Psychological Associates; Paula Prentice, Summit County Council; Frank Sepetauc, Community Support Services; Robert Stokes, Community Health Center; Debra Stroud, Minority Behavioral Health Group; Janice Mercier-Wade, Ph.D., Leonard Washington, Akron-UMADAOP; Sheila White, CHOICES; Randy Zumbar, Summa Health System.

**I. Call to Order**

Chair Phillip J. Montgomery (hereafter referred to as "Chair Montgomery") called the meeting to order at 5:30 p.m., and welcomed the ADM Provider Agency representatives in attendance. He announced that the Board of Directors will be continuing to encourage Provider Agency engagement moving forward, since the process of refining the Policy Governance® manual is largely complete.

**II. Attendance and Roll Call**

Chair Montgomery asked that everyone in attendance introduce themselves, including the ADM Board of Directors, ADM Board staff, and Provider Agency representatives.

**III. Ownership Linkage & Accountability**

**A. Provider Engagement Presentation & Feedback**

Chair Montgomery noted the importance of bringing Provider Agencies back to the table while the Board of Directors further expand on the Global Ends, and seek input from community stakeholders. He asked County Councilwoman Paula Prentice, Chair of County Council's Health and Social Services Committee, and County Executive Russ Pry to say a few words.

Councilwoman Prentice spoke on her background as a public school principal, and the importance of bringing interested stakeholders together to get the greatest end product. She thanked everyone in attendance for their contributions to the ADM system.

Executive Pry thanked everyone for their participation as well, noting that the room contained contacts new and old within the system that he looked forward to continuing working with. He commended the ADM Board on being one of the best in Ohio, with that effectiveness stemming from the Board of Directors, Executive Director Jerry Craig, and the ADM Board

staff. He further commended the ADM Board on its recent County Financial Audit, which produced one of the cleanest results the county has ever done.

Chair Montgomery spoke on the history of Board of Directors' meeting attendance through the development process of Policy Governance®. He hopes that though individual agency funding is not the primary focus of meetings, community partners will receive the same information on topics relevant to Summit County, and contribute to the development of Global Ends.

Chair Montgomery announced scheduled agenda items for 2015 Board of Directors' meetings, and asked that suggestions or requests be directed to himself or Mr. Craig.

#### **B. Comments from the Public**

Sheila White, Executive Director of CHOICES, thanked the ADM Board for support of CHOICES' Re-Entry Program.

#### **C. Brief Overview of Community Plan Amendment**

Mr. Craig introduced John Ellis, Manager of Clinical Services, to present on the Community Plan Update for State Fiscal Year 2015, aligning with the State's biennial budget, and accounting for modified priorities. As part of this, the ADM Board has published a series of requests for information for several data informed prevention programs. (See attached presentation.)

Ms. Reneé Greene inquired about how gambling addiction will be addressed in the new plan. Mr. Craig responded several prevention and awareness programs are already receiving funding.

Chair Montgomery announced that CNN ran an article on 9 "mental wellness warriors," and Summit County was fortunate to be home to two of them: Mike Woody of CIT International, and Dr. Fred Frese with Northeast Ohio Medical University. He thanked everyone for coming, and noted providers may leave for the business portion of the meeting.

#### **IV. Review and Approve Agenda**

Chair Montgomery called for the review and approval of the remainder of the Agenda, noting he will evaluate the value of this practice going forward.

A MOTION was made by Ms. Greene, and SECONDED by Ms. Rose Juriga,

**To approve the remainder of the agenda as presented.**

VOTE: Yes – ALL

**RESOLUTION: 01-15-01**

#### **V. Consent Agenda**

##### **A. Approval of minutes from December 9, 2014 meeting**

A MOTION was made by Ms. Greene, and SECONDED by Dr. Margaret J. Halter,

**To approve the consent agenda.**

VOTE: Yes – ALL

**RESOLUTION: 01-15-02**

## **VI. Chair Report**

### **A. Chair Report**

Chair Montgomery reminded new Board Members that an email concerning Board Committee assignment will be sent out, and asked that Board Members interested in serving on the ad Hoc Executive Director Evaluation Committee email him.

The ADM Support Committee, Inc. would be meeting Friday, January 23 at 8:15 a.m. in the Trailblazer Conference Room at the ADM Board. The committee will be providing a financial update to the Board of Directors at the February Board Meeting.

The ADM Recovery Challenge 5K is scheduled for May 16, 2015 at IBH Addiction Recovery Center. As the primary fundraiser for the ADM Board Levy campaign, the Board of Directors have been asked to contribute to the success of the event through financial support and volunteering their time to show the Board itself is invested in the success of the event. Options of support will be distributed prior to the February Board of Directors' meeting.

### **B. Executive Director Report**

Mr. Craig reported that the Board has designated \$840,000 for new, targeted prevention funding. After analysis of the Summit County youth risk behavior survey, the Board is requesting proposals to provide programs aimed at increasing protective factors and minimizing identified areas of concern. Program areas include: the PAX Good Behavior Game, Family Engagement, Emotional Wellness and Suicide Prevention, Youth-Led Prevention/Mentoring, and mini-grants for Summit County schools to increase family engagement. Complete details are available on the Board's website at [www.admboard.org](http://www.admboard.org).

Mr. Craig announced that all but three agency budget summaries have been placed in Board Policy Manuals. The others will be placed once we receive complete information requested from the agencies. Electronic versions will be distributed when all summaries have been finalized. Community Plan updates will also be placed in the Board Policy Manuals for reference.

Mr. Craig has been in discussion with Policy Governance® consultant Bill Charney, in regards to improving monitoring reports process and accessibility. Further discussions with Chair Montgomery will guide the March Training.

With the Summit County Jail's wing closure, the Board has been meeting with jail personnel to ensure clients there are not detrimentally impacted.

## **VII. New Business**

### **A. Committee Reports**

#### **i. Ad hoc Service Provider Engagement committee**

Dr. Peter, ad hoc Service Provider Engagement Committee chair, reported that the committee met on December 9<sup>th</sup> following the Board Meeting to discuss reasons for participation and non-participation, how to be more relevant, and action steps that resulted in increased attendance at the January meeting. The committee's next steps will be to develop a survey to providers, and a 3-5 year plan to allow interested agencies the opportunity to host the board of directors meeting.

#### **ii. Membership Committee**

Chair Montgomery asked Board Members to think about the Annual Board Training Requirement in August, and what topics should be considered.

In preparation for Mr. Charney's visit in March, Chair Montgomery asked the Board of Directors to consider moving the March Board meeting to March 31<sup>st</sup> so both the meeting and training fall on the same date.

A MOTION was made by Ms. Greene, and SECONDED by Ms. Juriga,

**To move the March Board of Directors' meeting to March 31<sup>st</sup>.**

VOTE: Yes – ALL

**RESOLUTION: 01-15-03**

Chair Montgomery asked for further input on Board meeting educational presentations. Ms. Juriga asked that the Sheriff be invited to report on the state of mental health services at the Jail, considering recent developments, and in particular how they are determining which clients are being accepted.

Dr. Peter suggested that the Board of Directors present Policy Governance® to the ADM Provider representatives in attendance at the March Board Meeting, to explain how to best work with the Board of Directors under Policy Governance®.

Members discussed the 2015 International Policy Governance® Association Conference in Calgary, Alberta on June 18-20 and the travel expense. It was recommended that we bypass attending this year and consider sending board members to next year's conference.

#### **B. January Executive Limitations Monitoring Reports**

None scheduled.

#### **C. January Self-Monitoring Board Process Policies**

Chair Montgomery noted there were no comments on Policy 3.0: Global Governance Commitment or Policy 3.2: Board Job Description. It was decided to refer Policy 3.1: Governing Style to Mr. Charney for review.

#### **D. January Board-Management Connection Policies**

##### **i. Policy 4.1: Unity of Control**

After review, there were no comments.

A MOTION was made by Dr. Halter, and SECONDED by Mr. Patrick White,

**To accept the three self-monitoring policies.**

VOTE: Yes – ALL

**RESOLUTION: 01-15-04**

### **VIII. Announcements**

Mr. Joseph P. Saporito reiterated that the ADM Support Committee, Inc. would be meeting Friday, January 23 at 8:15 a.m. in the Trailblazer Conference Room at the ADM Board and that all Board Members are welcome to attend.

Chair Montgomery announced several upcoming events, including the Opiate Task Force meeting at 4:00 p.m. on Thursday, February 5 in the Summit County Public Health Auditorium,

a Victim Assistance Program Mardi Gras fundraiser on Saturday, March 7 at The Tangier in Akron, and the 22<sup>nd</sup> Annual Greater Akron Speaks Out for Values Breakfast for Heart to Heart Communications on Monday, April 27 at the John S. Knight Center.

Mr. Craig stated that he will be distributing information on volunteering with and/or financially supporting the ADM Recovery Challenge 5K prior to the February Board Meeting, noting the importance of showing internal support when going out into the community to ask for their support.

Dr. Doug Smith, Chief Clinical Officer, announced that Summit County Health in all Policies would be hosting a community forum on Saturday, January 24 from 8:30 a.m. to 12:30 p.m. in the Summit County Public Health Auditorium (1867 W. Market St., Akron, OH 44313) to seek input on how local policy makers can incorporate healthy habits.

**IX. Adjournment**

With no additional business to come before the Board, Chair Montgomery adjourned the meeting at 6:34 p.m.

**X. Next meeting scheduled: Tuesday, February 24, 2015 - 5:30 p.m.**

Minutes  
as approved  
02/24/2015 -

DUSTIN K. Blakeslee, D.O.  
**Dustin K. Blakeslee, D.O., Board Secretary**