

**BOARD OF DIRECTORS' REGULAR MEETING**

Minutes of March 31, 2015  
(FINAL, as approved April 28, 2015)

**Board Members Present:** Phillip J. Montgomery, Chair; Dustin K. Blakeslee, D.O., Secretary; Peter Goheen, Reneé L. Greene, Margaret J. Halter, Ph.D.; Deanna Horrigan; Patrick A. McGown, Joseph P. Saporito; Kevin D. Strickland, Sr.; Christopher T. Teodosio; Patrick W. White.

**Board Members Absent (Approved):** David J. Peter, M.D., Vice Chair; Rose Juriga

**ADM Board Staff Present:** Jerry Craig, Executive Director; John Ellis, Tom Leffler, Fran Rudell

**Other Interested Parties Present:** Fred Frese, Ph.D., NEOMED; James A. Orlando, Ph.D., Summit Psychological Associates; Chris Richardson, Oriana House, Inc.

**I. Call to Order**

Chair Phillip J. Montgomery (hereafter referred to as "Chair Montgomery") called the meeting to order at 5:37 p.m., and thanked the guests in attendance.

**II. Review and Approve Agenda**

Chair Montgomery clarified Robert's Rules of Order, explaining that a motion is not necessary to approve the meeting Agenda. Several changes were made and will be incorporated into future meeting agendas. Chair Montgomery called for review of and motion to approve the minutes of the February meeting. After review, a MOTION was made by Deanna Horrigan, and SECONDED by Reneé Greene,

**To approve the minutes of the February 24, 2015, Regular Board Meeting, as presented.**

VOTE: Yes – ALL, with Joseph Saporito abstaining due to absence at February meeting.

**RESOLUTION: 03-15-01**

**A. Presentation to Agencies – Importance of Ends**

Chair Montgomery introduced Policy Governance consultant Bill Charney, of Charney Associates, adding he, Executive Director Craig and Mr. Charney had worked to develop the Agenda for the meeting. Mr. Charney addressed his comments to the attending providers and encouraged their participation during the presentation. He discussed the importance of Ends, adding that Policy Governance is meant to be a framework to delegate with clarity, and, thus, the Board must make sure the Ends provide clarity more succinctly. He suggested the Board review and condense its policies. Chair Montgomery reported that a workgroup of three will be formed to review the policies with Mr. Charney and that conversation will continue over the next few meetings to inform the Ends.

**B. Board Training – Development of Ends (presentation available)**

Chair Montgomery indicated that Mr. Charney had been asked to assist the Board in evaluating its current Ends, address the broadness of the Ends, and the need to be more refined. This review will set the framework for work to be done prior to the Board's annual training in August.

Mr. Charney summarized the Board of Directors' and the Executive Director's roles as they relate to strategic planning. He explained that the Board's role is not to do the strategic planning, but to provide strategic direction. He reminded the Board that the strategic process declaration is made on behalf of the larger group, and that good governing Boards do not run an organization, but make sure it is run well.

He reminded the group that if a Board gets too specific as to how to proceed, it diminishes the Executive Director's accountability. He reiterated that if a Board has done its Ends well and something happens to the Executive Director, a new Director should be able to come in and not wonder where things stand.

Mr. Charney suggested the Board refer to the six points of the "Ends Checklist" in its work to redefine Ends.

Chair Montgomery indicated that the April meeting would be a working session to start on redefining Ends and reviewing upcoming educational opportunities for the Board.

### **III. Ownership Linkage & Accountability**

#### **A. Chair Report**

Chair Montgomery reported that notification letters were sent to the Ohio Department of Mental Health and Addiction Services (OhioMHAS) regarding the recent Board Member resignation and requesting the reappointment of member Dustin Blakeslee to a second term beginning July 1<sup>st</sup> ; and to the Summit County Executive regarding reappointment of member Margaret Halter and appointment of a replacement for Ms. Rose Juriga, whose second four-year term expires on June 30<sup>th</sup>.

Chair Montgomery reminded the Board that the Recovery Challenge 5K is May 16<sup>th</sup>, with the ADM Board staff reporting 100% participation in supporting the race, and nearly full support noted from Board members.

Mr. Montgomery thanked Board members Dustin Blakeslee, Peter Goheen and Patrick White for their dedication in attending the Ohio Association of County Behavioral Health Authorities' (OACBHA) "2015 Conference on Opiates and Other Drugs" in Columbus earlier in the day, and returning in time to attend the Board meeting.

#### **B. Executive Director Report**

Mr. Craig reported that John Ellis had presented on "Using Technology for Clinical Supervision" at the OACBHA conference, and that Dr. Doug Smith and Mary Alice Sonnhalter were meeting with conference presenters of a Margaret Clark Morgan Foundation sponsored program on suicide postvention to address issues of those who have lost someone to suicide.

Mr. Craig added that he is serving on the Managed Care Committee for OACBHA, and that the Board is working in collaboration with the Summit County Department of Public Safety and others regarding a grant to allow expansion and coordination, and data collection of the Crisis Intervention Team (CIT) interventions across all Summit County law enforcement jurisdictions.

He closed by stating that the ADM Board staff completed the first phase of the Recovery Oriented System of Care (ROSC) model. Eighty stakeholders were invited to participate, with a 50% return on the survey and nearly 40 attendees at the focus group. Mr. Craig will be sending results to the group about the implications and how they can be used to inform Ends.

#### **IV. New Business**

##### **A. Akron-Summit County Public Library Levy**

Chair Montgomery reported on the Akron-Summit County Public Library's levy on the May ballot. After discussion, a MOTION was made by Reneé Greene, and SECONDED by Patrick McGown,

**That the County of Summit ADM Board approve support and endorsement of the Akron-Summit County Public Library Levy, Issue #8, on the May 5, 2015, primary election ballot.**

VOTE: Yes – All

**RESOLUTION: 03-15-02**

##### **B. Committee Reports**

###### **i. Summit County ADM Support Committee, Inc.**

Joseph Saporito reported on the Recovery Challenge registration and the ADM Recovery Challenge Champions Breakfast held on March 18<sup>th</sup>. Mr. Tom Leffler reported that an email had been sent to nearly 500 previously registered runners and volunteers to encourage their participation.

###### **ii. Executive Director Evaluation & Contract Committee**

Committee Chair Christopher Teodosio provided a summary of the committee's March 25<sup>th</sup> meeting. He added that the next committee meeting is scheduled on April 13<sup>th</sup>.

###### **iii. Membership Committee**

Current Chair Patrick McGown reported that the committee will meet on April 20<sup>th</sup> to elect a 2015 chair and review applications/candidates for vacancies. He added if other Board Members are interested in serving on this committee, they are asked to contact Chair Montgomery.

##### **C. March Executive Limitations Monitoring Reports**

Mr. Craig directed attention to his Response Report.

###### **i. Policy 2.1 – Treatment of Consumers**

Mr. Saporito expressed concerns regarding reasonable wait list times. After further discussion, a MOTION was made by Renee Greene, and SECONDED by Margaret Halter,

**To approve the Monitoring report for Policy 2.1, as presented.**

VOTE: Yes – ALL, with exception of Mr. Saporito who voted NAY.

**RESOLUTION 03-15-03**

###### **ii. Policy 2.7 – Ends Focus of Contracts**

A MOTION was made by Chair Montgomery and SECONDED by Joseph Saporito,

**To defer review/approval of Monitoring Report for Policy 2.7 to the April meeting.**

Mr. Saporito suggested adding a column to the report as to specific Ends.

VOTE: All – YES

**RESOLUTION 03-15-04**

iii. **Policy 2.15 – Contract Provider Decisions**

Discussion ensued regarding interpretation issue on current providers and potential providers. Mr. Craig has defined ‘provider’ as both newly considered applicants and incumbent providers.

A MOTION was then made by Deanna Horrigan, and SECONDED by Dustin Blakeslee,

**That the Monitoring Report for Policy 2.15 be found to be reasonable and acceptable.**

VOTE: All – YES

**RESOLUTION 03-15-05**

V. **Announcements & Comments**

Chair Montgomery pointed out the listing of upcoming events being circulated for Board review. Email notification will also be forthcoming with the information.

Mr. Richardson announced that Oriana House is starting an ambulatory detox program. Implementation will be gradual, with four per week for the first month, and gradually providing more services to those in need.

Mr. Craig commented that Oriana House is one of three agencies starting ambulatory detox programs: Edwin Shaw Rehabilitation and Community Health Center will have programs in the near future.

Reneé Greene thanked Mr. Charney for coming out and for the guidance he has given the Board and providers in the planned redefinition of the Ends. Mr. Charney indicated his eagerness to work with the Board to revise and redefine both the Policy Manual and the Ends.

VI. **Adjournment**

With no additional business to come before the Board, Chair Montgomery adjourned the meeting at 7:42 p.m.

VII. **Next meeting scheduled: Tuesday, April 24, 2015 - 5:30 p.m.**

**Minutes  
as approved  
April 28, 2015**

Dustin K. Blakeslee, D.O. 4.28.15  
Dustin K. Blakeslee, D.O., Board Secretary