

County of Summit Alcohol, Drug Addiction and Mental Health Services Board

Board of Directors' Regular Monthly Meeting

Via Zoom Conference

Minutes of June 22, 2021

FINAL - Approved 7.27.2021

Board Members Present (Remote):

Roula Braidy; Elizabeth A. England, Vice-Chair; Daniel R. Flowers; Margaret J. Halter, PhD.; Kimberly Huff; Todd M. Ivan, M.D., Secretary; James Merklin; Christine Myers; Irving B. Sugerman; André Thornton, Jr.; John M. Williams, Board Chair

Board Members Excused: Lucas Blower; Vivianne Duffrin

ADM Board Staff Present (Remote):

Aimee Wade, Executive Director; Amy Woodland, Community Relations Manager; Aaron Ellington, PhD, Acting Associate Director of Clinical Services/Evidence Based Practice Coordinator; Jen Peveich, Associate Director of Operations; Carrie Marceric, Manager of Administrative Compliance; Dr. Doug Smith, Chief Clinical Officer; Kathy Hagy, Administrative Assistant, Clinical Services.

Other Parties Present (Remote):

Christopher Richardson, CHC Addiction Services; Donald Christian, Akron UMADAOP; Karen Talbott, Child Guidance & Family Solutions; Tracy Yaeger, Portage Path Behavioral Services; Chris West, Northcoast Community Homes; Bernie Rochford, Oriana House

I. Call to Order

- With a quorum present, Chair John Williams, called the meeting to order at 5:31p.m. Todd Ivan, Secretary, took roll call.

II. Approval of Minutes from May 25, 2021

MOTION: André Thornton, Jr.

SECOND: Dan Flowers

That the Board of Directors approve the minutes of the May 25, 2021, ZOOM Meeting of the Board of Directors, as presented.

VOTE: Roll Call by Todd Ivan – Motion Passed **RESOLUTION:** 06-22-01

III. Board Education – FY22 Agency Programs and Contracts

- Aimee Wade and Jen Peveich, ADM Board staff, gave a presentation regarding the annual funding application process for programs and services.

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- The timeline for the release, deadline review and contracting for services was reviewed, which spans from February through June.
- Highlights of what is expected from each contract provider and the areas evaluated during the review process were presented.
- An overview of the contracting process and the basis for which the fund allocations were determined was given.
- Based on a comprehensive programmatic and fiscal review, staff approved funding contracts for 23 provider agencies and 6 recovery housing agencies for the FY22 period.

IV. Ownership Linkage & Accountability

A. Chair Report – John Williams

- John Williams reminded all Board Members that ADM Recovery Challenge Race donations are due by July 15, 2021, and he would like to see 100% participation in this event. Donation forms were resent to Board Members during the meeting.
- Amy Woodland reminded everyone that we are still looking for corporate sponsors, and donations could be made via check, electronically, or through the invoice system. A small surcharge associated with each electronic donation.
- Amy also announced that as of today (June 22, 2021) over \$10,000 in sponsorships have been received from mostly community partners. The next SC ADM Support Committee meeting will be Friday, June 25, 2021; should anyone like to attend to reach out to Amy Woodland or James Merklin for meeting information.
- Public Meeting Update – Beginning July 1 all public meetings will be held “in person” unless otherwise notified. The July ADM Board of Directors meeting will be held in person in the Board Room of Summit County Public Health
- At the July meeting, the Board Chair will appoint the committee chairs for the upcoming year.
- Kimberly Huff and Aimee Wade both gave a brief report regarding their recent attendance at the Govern for Impact conference. Both felt they learned valuable information from the conference.
- Dan Flowers was re-appointed by the Summit County Executive, to serve a second term on the ADM Board of Directors. This term shall run from July 1, 2021, and end June 30, 2025.

B. Executive Director Report – Aimee Wade

- Aimee Wade provided an update on the search for a new Administrative Assistant since that position has been left vacant. She also noted that Dr. Aaron Ellington has resigned his position with the Board, but will remain with the organization through August.

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- Board Management Platform Update – Staff continues to vet board management platforms. The Board is currently engaged with a new vendor.
- The Social Services Advisory Board (SSAB) has requested an update on how the Board is planning to spend down the fund balance. A meeting was agreed upon for late July, following the July Board of Directors' meeting to follow up on this plan.
- Partnership with University of Akron Athletic Department – Amy Woodland told of the new partnership between the SC ADM Board and the University of Akron Athletic Department. A handout highlighting this new partnership was included in this month's Board packet.
- COVID Mitigation Update – The ADM Board staff will continue to work in a hybrid model through the end of 2021. This can/will change should the current public health protocols change.

C. Chief Clinical Officer Report – Dr. Doug Smith

- Information was provided on a newly created SAMHSA website that lists many resources available related to mental health illness. This site is currently available in English and Spanish.
- A brief review of the the Summit County Opiate and Addiction Task Force Data Dashboard created by Nick Baechel was provided and included in this month's Board packet. Note was made regarding the increases of death in African American males by suicide or overdose in 2020.
- It was noted that Fentanyl is the common root in most drug deaths as it is being found alone or being mixed with other substances of abuse.
- Dr. Smith also reminded everyone of the film crew that is in town to capture footage for a movie regarding Assisted Outpatient Treatment. They will soon be going to the hospital to capture footage there.

V. Comments from the Public - None

VI. Consent Agenda

- A. ADM Funding Awards Report
- B. New Contracts & Authorization to Sign

MOTION: Chrissy Myers

SECOND: André Thornton, Jr.

That the ADM Board of Directors, approve the funding awards for May 2021, and, having funds available and certified by the Fiscal Officer as required by ORC 5705.41(D), the Board

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Authorizes the Executive Director to sign the contracts presented in the attached list on behalf of the ADM Board, in accordance with the requirements contained with ORC 340.

VOTE: Roll Call by Todd Ivan – Motion Passed RESOLUTION: 06-21-02

VII. Unfinished Business

A. Update – Resolution Regarding ORC 5122.05 – Drs. Ivan/Smith

- Dr. Ivan reported that no further progress had been made and that he would have a resolution ready for review and voting for the July Meeting.

VIII. New Business

A. June 2021 Executive Limitations & Board Self- Monitoring Reports

1. Policy 2.2 Treatment of Staff
 - a. Vote on Compliance

MOTION: Todd M. Ivan

SECOND: Irving B. Sugerman

That the ADM Board of Directors find the Executive Director in Compliance with Policy 2.2, Treatment of Staff.

VOTE: Roll Call by Todd Ivan – Motion Passed RESOLUTION: 06-21-02

2. Policy 3.1 Governing Philosophy & Values

- a. John Williams acknowledged and read Margaret Halter’s comment regarding this policy, “I think we need to underscore the importance of this sentence in the policy: Members will be alert to the fact that, though they may be appointed by a political body, their primary allegiance is to the residents of Summit County.”

3. Policy 3.3 Board Member’s Code of Conduct

- a. John Williams reminded all Board Members to sign the Conflict-of-Interest Form found in the Board Packet and sent it electronically by Friday, June 25, 2021.

4. Policy 3.5 Board Officers & Elections

B. Committee Reports

1. Assurance Committee – Dr. Todd Ivan

- Todd Ivan reported that the committee will meet on a quarterly basis and that the next meeting will be Wednesday, July 21 4:30p.m. at the ADM Board Office.

2. Board Development Committee – Dan Flowers

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- Dan reported that the committee is actively seeking a replacement for the Board vacancy left by Russ Ham.
- The results of the Doodle Poll regarding the continuation of the Board Training with Bill Charney are that the new training date will be October 8th with the location TBD.
- The slate of officers for the next year are as follows: Chair – John Williams - Vice Chair, Todd Ivan- Secretary

MOTION & SECOND: Dan Flowers on behalf of the Board Development Committee

That the ADM Board of Directors accept the Board Development Committee's recommended slate of officers as presented.

VOTE: Roll Call by Todd Ivan – Motion Passed

RESOLUTION: 6-21-03

- The next meeting will be July 6, 2021, 4:30p.m. at the Summit County Public Health Board Room.
- 3. Personnel Committee – André Thornton, Jr.**
- a. Executive Session to discuss the appointment and compensation of a public employee per Revised Code 121.22 (G)(1).

MOTION: André Thornton, Jr.

SECOND: Elizabeth England

That the ADM Board of Directors adjourn to Executive Session to discuss the appointment and compensation of a public employee per Revised Code 121.22 (G)(1).

VOTE: Roll Call by Todd Ivan – Motion Passed

RESOLUTION: 6-21-04

- All Non-Board Members were excused to the Waiting Room.
- Executive Session began at 7:06p.m.
- Open Session resumed at 7:17p.m.

MOTION: André Thornton, Jr., and Personnel Committee

That the ADM Board of Directors move to accept the Executive Director's contract.

VOTE: Roll Call by Todd Ivan- Motion Passed

RESOLUTION: 06-21-05

MOTION: André Thornton, Jr. on behalf of the Personnel Committee

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That the ADM Board of Directors engage the firm of Ratliff & Taylor in a 3–6-month executive coaching program with Executive Director, Aimee Wade for a fee not to exceed \$20,000.

VOTE: Roll Call by Todd Ivan – Motion Passed

RESOLUTION: 06-21-06

C. Meeting Assessment - The meeting assessment link can be found on your agenda. Please complete this by Friday, June 25, 2021, 12noon.

- John Williams reminded all present to complete the meeting assessment by Friday, June 25, 2021, 12noon.

IX. Adjournment

MOTION: Elizabeth England

SECOND: Kim Huff

That the ADM Board of Directors move to adjourn this Regularly Scheduled Meeting of Tuesday, June 22, 2021, with the next Regularly Scheduled Meeting to be held Tuesday, July 27, 2021, at 5:30p.m. in person.

- The meeting was adjourned at 7:20p.m.

X. Next Meeting Scheduled: Tuesday, July 27, 2021, 5:30p.m. in person