

BOARD OF DIRECTORS'
REGULAR MONTHLY MEETING

Minutes – January 24, 2017

Board Room, Summit County Public Health

FINAL, as approved February 28, 2017

Board Members Present: Joseph P. Saporito, Board Chair; Deanna Horrigan, Board Vice Chair; John M. Williams, Board Secretary; Lucas M. Blower; Vivianne W. Duffrin; Elizabeth A. England; Peter Goheen; Russell T. Ham; Todd M. Ivan, M.D.; Kathlin McCann; Melissa Mellinger; André Thornton, Jr.; Christine Myers

Board Members Absent: Renee L. Greene (excused)

ADM Board Staff Present: Jerry Craig, Executive Director; Jennifer Peveich, Doug Smith, M.D., Mary Alice Sonnhalter, Aimee Wade, Fran Rudell

Other Interested Parties Present: Judge Jill Flagg Lanzinger, Barberton Municipal Court District; Dawn Glenny, Greenleaf Family Center; Fred Frese, Ph.D., NEOMED; Janice Wade, Ph.D., Akron-UMADAOP; Tammy Jensen, Oriana House; Becky Dempster, Coleman Professional Services; Tracy Yaeger, Ph.D., Portage Path Behavioral Health; Carol Dezso, Child Guidance & Family Solutions; Krista Lengyel, Community.

I. Call to Order and Swearing in of New Member

Board Chair Joseph P. Saporito (hereafter referred to as “Chair Saporito”) called the meeting to order at 5:32 p.m. Chair Saporito introduced Judge Jill Flagg Lanzinger from the Barberton Municipal Court, who administered the Oath to new board member Daniel R. Flowers. Judge Flagg Lanzinger presented an explanation of the court’s specialized Drug Court and thanked the Board for its support of such programs.

II. Approval of minutes from December 13, 2016

After review, a MOTION was made by Peter Goheen, and SECONDED by André Thornton, Jr.,

To approve the minutes from December 13, 2016, meeting as presented.

VOTE: Yes – ALL, with Vivianne Duffrin abstaining.

RESOLUTION: 01-17-01

III. Board Education

Executive Director Jerry Craig presented the results of the survey to determine interest in off-site visits and educational topics for 2017. Mr. Craig will contact agencies regarding visits, and will organize data by category and forward to Board members for their review and final selections, with Mr. Craig making recommendations to the Board of Directors at its next meeting.

IV. Ownership Linkage & Accountability

A. Chair Report

- Chair introduced Christine Myers, candidate for board shadow experience through the Torchbearers program. Ms. Myers thanked the Board and gave a brief explanation of her background and interest in shadowing the Board.

A MOTION was then made by John Williams, and SECONDED by Deanna Horrigan,

That the ADM Board approve the inclusion of Christine Myers for the Board Shadow program for the 2017 calendar year.

VOTE: Yes – ALL
RES. 01-17-02

- Chair presented information on status of Committee assignments, noting that some adjustments were necessary to insure the Board had representation, but did not present a “meeting of the whole.” After discussion, a MOTION was made by Joseph Saporito, and SECONDED by Elizabeth England,

That the ADM Board of Directors amend Policy 3.7, Board Committee Structure, Items 1, 2 and 3, to increase the number of committee members to a maximum of six per committee.

VOTE: Yes – ALL
RES. 01-17-03

- International Policy Governance Association Conference in June, 2017, was discussed, with Chair requesting that interested members contact the Board office for registration purposes. A MOTION was made by Joseph Saporito and SECONDED by André Thornton, Jr.,

That the Board allocate up to \$10,000, in total, for expenditures for Board Members attending the IPGA 2017 Annual Conference.

VOTE: Yes – ALL
RES. 01-17-04

- Mr. Craig will contact Consultant Bill Charney regarding availability for Board’s annual training in August.
- Chair reported that member Russell Ham attended the *2017 Behavioral Health Conference: Moving Forward in Recovery-Oriented Systems of Care*, January 10-11 in Columbus. Mr. Ham commented on the consistently positive presentations, noting particularly the presentations on Evidence Based Practice and Recovery Based Treatment programs.
- Chair requested Board members consider contributing to the upcoming appeal for support of the ADM Recovery Challenge. The goal is 100% participation from both Board of Directors and Board staff.

B. Executive Director Report

- Mr. Craig introduced Mary Alice Sonnhalter, ADM Board Manager of Community Relations, who presented information on the Community Awareness campaign.
- Mr. Craig reported on:
 - Status of implementation of Quick Response Teams (QRT) throughout the County.
 - Start-up of the ADM Addiction Help Line on January 17th, and initial reports.
 - Residential Wait List update.
 - Healthcare Perspectives and Report regarding the eight agencies evaluated.
 - Legislative Day in Columbus, sponsored by the Ohio Association of County Behavioral Health Authorities (OACBHA), on January 31st. Mr. Craig, Mr. Ham, and other local representatives will meet with local legislators.
 - Board representatives met with County, City of Akron and Summit County Internal Audit to discuss Oriana House Contracts. ADM Board has requested that Board funded treatment and supportive services provided at Oriana House facilities be included in an independent audit. Committee Vote on request is expected February 1st.

V. Comments from the Public – None

VI. Consent Agenda

A. ADM Funding Awards Report for January and

B. New Contracts & Authorization to sign

Mr. Craig presented the January funding and additional awards. After review, a MOTION was made by John Williams and SECONDED by Todd Ivan, **to approve the funding awards**, with motion being AMENDED by John Williams, SECONDED by André Thornton, Jr., to read:

That the ADM Board of Directors approve the funding and additional awards for January, and, having funds available and certified by the Fiscal Officer as required by ORC 5705.41(D), the Board authorizes the Executive Director, Gerald Craig, to sign the contracts presented in the attached list on behalf of the ADM Board, in accordance with the requirements contained within ORC 340.

VOTE: Yes – ALL

RESOLUTION: 01-17-05

VII. Old Business

A. Governance Policy 2.1, to address access and align with Ends

Review tabled pending review by Assurance Committee.

B. Requested Closed Purchase Orders

Jennifer Peveich, Associate Director of Operations, provided a listing of closed purchase orders, explained the process, and addressed questions and concerns. Board will work with Providers regarding billing of services.

C. Recidivism in Ends – language recommendations

Review tabled to February Board meeting.

D. Ends Discussion

1. Item 1.2 – Lifestyle changes –

Review tabled to February Board meeting per Mr. Craig's request.

2. Ends Monitoring Schedule

Mr. Craig proposed an Ends Reporting Schedule which would provide a standing Agenda item to report monthly, quarterly, or semi-annually, with full year review of Ends and compliance vote in January. After discussion, Board tabled to future meeting.

Mr. Craig presented the 2017 Monitoring Schedule, noting suggested review of Policy 2.1 being moved to December rather than in July. After discussion regarding frequency of incident reporting and inclusion of same on Continuous Quality Improvement (CQI) Report, a MOTION was made by Lucas Blower, and SECONDED by Deanna Horrigan,

That the ADM Board of Directors approve the 2017 Monitoring Schedule, as presented.

VOTE: Yes – ALL

RES. 01-17-06

VIII. New Business

A. Committee Reports

1. Assurance – Joseph Saporito

No report at this time. Committee will meet to review Policy 2.3, Compensation and Benefits.

2. Board Development – John Williams
 - (a) Policy 3.5.3C – Board Officers and Elections. Committee will meet to review meeting assessment requirement.
 - (b) Board Shadow Candidate – previously addressed in Chair’s comments.
 - (c) Term limits for officers – Committee will meet to review.

3. Summit County ADM Support Committee – Chair Saporito reported that committee will meet on January 27th. He and Peter Goheen are members of the committee, which is the 501(c)(4) entity which raises funds for the Board’s levy campaign.

B. Monitoring Schedule – Reviewed and approved under Ends Discussion above.

C. January Executive Limitations & Board Self-Monitoring Reports

1. Policy 1.0 – Ends/Priority Results – (Direct Inspection – no action required)
2. Policy 3.0 – Governance Commitment – (Direct Inspection – no action required.)
3. Policy 3.4 – Board Work Plan & Agenda Preparation – (Direct Inspection – no action required)
4. Policy 2.3 – Compensation and Benefits – Internal inspection
 - (a) Vote on compliance TABLED pending review of Assurance Committee regarding Executive Director’s latitude above salary means for hiring purposes.

IX. Adjournment

With no additional business to come before the Board, Chair Saporito adjourned the meeting at 7:30 p.m.

X. Next meeting scheduled: **Tuesday, February 28, 2017 – 5:30 p.m.**

Minutes as approved

2/28/17

Bd. Resolution: 02-17-01

John M. Williams 2/28/17

 John M. Williams
 Board Secretary *For J. Williams -*