

Recovery Starts Here



MEETING NOTICE

February 19, 2019

TO: Board of Directors
CC: ADM Board Staff, Provider Directors, Other Interested Parties
FROM: Joseph P. Saporito, Board Chair
SUBJECT: **Notice of Regular Monthly Board Meeting**

MEETING DATE: **Tuesday, February 26, 2019**

SCHEDULED TIME: **5:30 p.m.**

MEETING LOCATION: **Summit County Public Health Board Room**
1867 W. Market Street, Entrance A
Akron, OH 44313

AGENDA:

I. Call to Order

II. Approval of minutes from January 22, 2019

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III. Board Education

TOPIC: ADM Levy

IV. Ownership Linkage & Accountability

- A. Chair Report
- B. Executive Director Report
- C. Chief Clinical Officer Report

V. Comments from the Public and Announcements

VI. Consent Agenda

- A. ADM Funding Awards Report
- B. New Contracts & Authorization to Sign
 - 1. Summit 2020 Contract

ADM Board Contract Provider Agencies

County of Summit Alcohol, Drug Addiction and Mental Health Services Board

Board of Directors' Regular Meeting Agenda – Tuesday, February 26, 2019

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VII. New Business

A. Committee Reports

B. January Executive Limitations & Board Self-Monitoring Reports

1. Policy 2.5 – Financial Condition and Activities – Internal

a. Vote on Compliance

2. Policy 3.2 – Board Job Description - Direct Inspection

3. Policy 4.1 – Unity of Control – Direct Inspection

C. Executive Session

1. To consider the investigation of charges or complaints against a public employee

D. Meeting Assessment

VIII. Adjournment

IX. Next Regular Meeting Scheduled: Tuesday, March 26, 2019
Summit County Public Health Board Room

County of Summit Alcohol, Drug Addiction and Mental Health Services Board

Board of Directors' Regular Monthly Meeting
Summit County Public Health Board Room
Minutes of January 22, 2019

DRAFT

Board Members Present: Joseph P. Saporito, Chair; John M. Williams, Secretary; Lucas M. Blower; Roula Braidy; Vivianne W. Duffrin; Peter Goheen; Russell T. Ham; Todd M. Ivan, M.D.; Christine Myers; Andre Thornton, Jr.

Committee Members Absent: Elizabeth A. England; Daniel R. Flowers; Deanna Horrigan; Irving B. Sugerman.

ADM Board Staff Present: Jerry Craig Executive Director; Carrie Marceric; Jennifer Peveich, Doug Smith, M.D., Aimee R. Wade; Fran Rudell

Other Interested Parties Present: Jackie Kautenberger, CHC Addiction Services; Megan Bush, Coleman Professional Services; Tyrell Fletcher, Leadership Akron

I. Call to Order

Board Chair Joseph Saporito (hereinafter called Chair Saporito), called the meeting to order at 5:35 p.m. Chair Saporito announced that the Agenda would be amended to remove the Executive Session.

Chair Saporito introduced Tyrell Fletcher, from *Diversity on Board*, a program of Leadership Akron. Members discussed the Board's Policy Governance model with Mr. Fletcher.

II. Review/approve minutes

After review, a MOTION was made by Peter Goheen, and SECONDED by Christine Myers,

To approve the minutes of the December 11, 2018 , meeting of the Board of Directors, as presented.

VOTE: Yes – ALL

RESOLUTION 01-19-01

III. Board Education

Executive Director, Jerry Craig presented the 2018 Ends Statement Review which addressed the five points of the Ends Statement. (see attached Presentation slides)

Members reviewed the 2019 Education Agenda prepared by Mr. Craig, which included site visits and monthly educational topics. Discussion ensued regarding client satisfaction surveys, with members requesting that the surveys be made available for direct inspection and sent to the Assurance Committee for review when available.

Members discussed attending a Municipal or Common Pleas Drug Court session and were encouraged to also attend a Court graduation ceremony. Mr. Craig will obtain session dates from the Courts.

IV. Ownership Linkage & Accountability

A. Chair Report

Chair Saporito reported:

- Govern for Impact Annual Conference is scheduled in Quebec City, June 20-22. Newer Board members were encouraged to attend to gain a better knowledge of the Policy Governance model. Mr. Williams is participating as a session panelist and has been involved on the planning and marketing committees.
- Board sponsorship of the ADM Recovery Challenge. Hoping for 100% participation from Board members, with Chair stressing no set size of sponsorship required. Also encouraged members to participate in other ways as well.
- ADM Support Committee will meet on Jan. 25th. Chair explained the purpose of this PAC is to raise funds for the levy campaign, and to run the levy campaign separate and apart from the Board of Directors.

B. Executive Director's Report

Mr. Craig reported on:

- OACBHA Legislative Day on January 29th
 - Russell Ham and Chrissy Myers will accompany Mr. Craig for the day, to include visits with several local legislators.
 - Rep. Emelia Sykes will be honored as OACBHA's Legislator of the Year.
- New OhioMHAS Director, Lori Criss, and other appointees under the DeWine administration
- Review of Ends, in consideration of the start of the levy year:
 - Levy will be on the November ballot; Mr. Craig will provide a timeline and presentation to the ad hoc Levy Committee and, subsequently, a monthly update to the Board of Directors.
 - Board of Directors to decide in February or March how to proceed.
 - Social Services Advisory Board and County Council review processes and timeline for submissions.
- Opiate lawsuit update. Trial scheduled to begin in September.

C. Chief Clinical Officer's Report

Dr. Douglas Smith reported on:

- Standard Authorization form which came out on Jan. 3rd, 2019, based on HIPAA and 42 CFR Part 2. Goal is to initiate with each patient.
- Explained concept that Universal Release will be used at a regular visit – not in emergency situations. Going forward, need is to have entered into a database and launch with our agencies.

V. Comments from Public and Announcements

Jackie Kautenberger, CHC Addiction Services, acknowledged and thanked Dr. Ivan for pointing out issues with infectious diseases such as MRSA, endocarditis and other conditions as a result of intravenous drug use.

VI. Consent Agenda

A. ADM funding Awards Report for November and December 2018.

B. New Contracts & Authorization to sign

Members reviewed the provided listing and explanation of funding awards and contracts. After review and discussion, a MOTION was made by Joseph Saporito, and SECONDED by John Williams,

That the ADM Board of Directors approve the funding awards for November and December 2018, to exclude a duplicate contract listing to Summit County Public Health, and, having

funds available and certified by the Fiscal Officer as required by ORC 5705.41(D) the Board authorizes the Executive Director, Gerald Craig, to sign the contracts presented in the attached list on behalf of the ADM Board, in accordance with the requirements contained within ORC 340.

VOTE: Yes – ALL

RESOLUTION: 01-19-02

VII. New Business

A. Committee Reports

1. Assurance

Chair, Dr. Ivan, reported that the committee had reviewed the quarterly Major Unusual Incidents (MUI) report, focusing in particular on residential agencies. Committee discussed drug screenings and the need to have more specific testing to avoid false positives Limited information available about medical marijuana. Next quarterly meeting will be held in April.

2. Board Development

Mr. Craig noted that committee may want to invite a consultant to assist members in their review of Ends.

3. Ad hoc Levy Committee

Chair Saporito will convene the ad hoc committee before the February Board meeting. Members were requested to notify Chair if interested in joining the committee. Similar to the ADM Support Committee, Board would like to encourage members who might be on the Board in another six years to join the committee. Meetings will be scheduled once a month, or at the committee's discretion during this levy year.

4. Summit County ADM Support Committee.

Chair Saporito explained that this committee oversees fundraising efforts on behalf of the ADM Board levy campaign. The committee's Annual Organizational meeting will be held January 25th. Members wishing to attend the meeting are welcome to do so, and were asked to notify Chair in order to coordinate attendance to avoid a Board member quorum situation.

B. January Executive Limitations & Board Self-Monitoring Reports

1. Policy 1.0 – Ends – Priority Results – Internal Inspection

After discussion regarding future review of interpretation to include changing 'opiate' to 'substance abuse,' and widening Ends, a MOTION was made by John Williams and SECONDED by Lucas Blower,

That the ADM Board of Directors find the Executive Director in Compliance with Policy 1.0, Ends/Priority Results.

VOTE: Yes – ALL

RESOLUTION: 01-19-03

2. Policy 2.3 – Compensation & Benefits – Internal Inspection

With no comments presented in monitoring, a MOTION was made by André Thornton, and SECONDED by Chrissy Myers,

That the ADM Board of Directors find the Executive Director in Compliance with Policy 2.3, Compensation & Benefits

VOTE: Yes – ALL

RESOLUTION: 01-19-04

3. Policy 3.0 – Governance Commitment – Direct Inspection
No comments presented in monitoring; no further action required.

4. Policy 3.4 – Board Work Plan & Agenda Preparation – Direct Inspection
No comments presented in monitoring; no further action required.

C. Chair requested Board members complete, return the Meeting Assessment forms.

VIII. Adjournment

With no additional business to come before the Board, a MOTION was made by Lucas Blower, and SECONDED by John Williams,

To adjourn the meeting.

VOTE: Yes – All

RESOLUTION: 01-19-05

Chair Saporito adjourned the meeting at 7:25 p.m.

IX. Next regular meeting scheduled: Tuesday, February 26, 2019 at regular location.

Minutes as approved

RESOLUTION: 02-19-01

John M. Williams, Board Secretary