

Board of Directors' Regular Monthly Meeting

Summit County Public Health Board Room

Minutes of February 25, 2020

FINAL, approved April 28, 2020

Board Members Present: John M. Williams, Chair; Elizabeth A. England, Vice Chair; Todd M. Ivan, M.D., Secretary; Lucas M. Blower, Roula Braidy, Peter Goheen, Margaret J. Halter, Ph.D., Rev. Russell T. Ham, Christine Myers, Irving B. Sugerma, André Thornton, Jr.

Board Members Absent: Vivianne Duffrin, Daniel R. Flowers, Joseph P. Saporito

ADM Board Staff Present: Aaron Ellington, Ph.D.; Chrissy Gashash; Carrie Marceric; Jen Peveich; Doug Smith, M.D.; Aimee Wade; Fran Rudell

Other Parties Present: Taranna Francisco and Rosemary Hickin, Diversity on Board participants; Tracy Yaeger, Ph.D.; Portage Path Behavioral Health; Jonathan Wylly, IBH Addiction Recovery Center; Megan Bush, Coleman Professional Services; Cassie M. Clellan, The MODE, a nonprofit corporation.

I. Call to Order

Board Chair John Williams (hereinafter "Chair Williams") called the meeting to order at 5:29 pm. Aimee Wade, ADM Board Associate Director of Clinical Services, attended the meeting on Mr. Craig's behalf.

Chair noted need to amend Agenda. MOTION offered by Peter Goheen; SECOND by Elizabeth England,

That the ADM Board of Directors amend Agenda to include topic of "ADM Board Strategic Planning" under "New Business."

VOTE: Yes – ALL

RESOLUTION: 02-20-01

II. Review/approve minutes

After review, MOTION by André Thornton, Jr., SECOND by Elizabeth England

To approve the minutes of the January 21, 2020, meeting of the Board of Directors, as presented.

Vote: YES

RESOLUTION: 02-20-02

III. Board Education

A. TOPIC – Overview of Evidence-Based Practices, Outcomes and Value Based Purchases

Dr. Aaron Ellington, ADM Board Evidence Based Practice Coordinator, presented background regarding board-provided training and currently implemented programs at provider agencies utilizing Evidence Based Practices. He also explained Value Based Purchasing vs. Fee for Services. He further explained the Pilot Program now being tested by five of the ADM Board's provider agencies regarding the process to become certified as Evidence Based Organizations (EBOs). The pilot program for EBOs will be done in several months.

Dr. Ellington noted that the Board's positive outlook in the community in support of the ADM Board's work will be of great help. Board invited Dr. Ellington to return after several months to report on how the pilot program worked out within the confines of the agency agreements.

IV. Ownership Linkage & Accountability

B. Chair Report – John Williams

- Govern for Impact Annual Conference - June 18-20. Members interested in attending were asked to contact Chair Williams. ADM staff will coordinate registration and travel arrangements.
- NAMI Summit County is holding its Annual Luncheon on May 8th. Members were asked to contact the ADM Board office if they would like to attend. Featured speaker is Cleveland Browns Offensive Tackle and NAMI Ambassador, Chris Hubbard.
- The ADM Board is kicking off its sponsorship drive for the ADM Recovery Challenge. We are committed to demonstrate our dedication to this endeavor, and to provide a leadership example of support to this event which raises funds for the levy campaign. Members were asked to consider a donation at any level, with a goal of 100% participation. A similar request will be made of ADM Board staff.
- The March Board meeting will be hosted by Asian Services In Action (ASIA, Inc.), with a tour of their new facility at 5:00 p.m., and board meeting to follow. Educational Agenda is Cultural Competency.

C. Executive Director Report – Aimee Wade

1. Staffing Updates-

- **Staff Anniversary-** Nick Veauthier, ADM Board Manager of Information Technology, is celebrating 20 years with the ADM Board. His service will be acknowledged at the Board staff meeting.
- **Staff Retirement-** Fran Rudell recently announced her plans to retire at the end of June after 10 years with the ADM Board.

2. **Central Intake-** Change in Central Intake process is being implemented and was agency initiated. Discussions started in 2019 and were held with both providers. Originally at Portage Path Behavioral Health, the process is being dismantled to allow each agency to handle their own intakes, with SMI and SPMI clients being handled at Community Support Services and those with lesser acuity served at Portage Path. Agencies have been working collaboratively to talk to hospitals and other agencies to get the best treatment for clients. Criminal Justice contacts, county and elected officials have been notified of the changes; ADM Board has also publicized through its ENews and other provider agencies. Change will be effective March 2nd.

3. **Opiate Settlement Activities-** Board staff and County representatives continue to meet with pharmacies and the hospital systems to work out a mechanism by which we distribute medications available as part of the opiate settlement. ADM Board goal is to have the distribution of medications worked out by June.

Aimee Wade will be representing the ADM Board on the Opiate Abatement Advisory Council (OAAC), a diverse group of stakeholders that will be charged with making recommendations for investing settlement funds. About half of the \$104M will be available for investment, although, part of the \$52M that is available may go into an endowment to

sustain these investments. The OAAC membership will likely be announced in March.

4. **Recovery Challenge-** This month, we will be kicking off our employee sponsorship drive for the ADM Recovery Challenge. We are committed to demonstrate our dedication to this endeavor, and to provide a leadership example of support to this event which raises funds for our levy campaign, while raising awareness about the challenges we face in our everyday life, as we are all in recovery from something!
5. **Intercultural Development Inventory (IDI)-** Akron Mayor Dan Horrigan and the City of Akron hosted two Qualified Administrator trainings for the Intercultural Development Inventory (IDI). The training allows participating organizations to practically measure their team's ability to adapt in the area of inclusion and diversity and will provide a sustainable approach to building greater capacity and competency. This initiative directly aligns with the ADM Board's efforts around Recovery Oriented Systems of Care (ROSC) and moving our Board of Directors, staff and system forward in a way the creates policies and practices that eliminate barriers to services.

Last week, Aimee Wade participated in this training and was certified as a Qualified Administrator. The next steps will be to develop a plan to administer the IDI to the Board of Directors and staff, with a goal of getting a baseline measurement of where we are organizationally. This will give members their individual results and engage in some self-directed activities to enhance their intercultural interactions. As we take action to improve intercultural competency, we can evaluate our efforts by completing this assessment again in the future.

6. **Organizational Quarterly Review Processes-** Quarterly meetings will be held with individual agencies to discuss their financial position, look at operational and clinical challenges and accomplishments, and review their outcome reports. This will also provide some feedback on needs for the upcoming contracts.
7. **Audit-** The County's Internal Audit Department has been conducting an audit of the Board's financial and operations areas and will continue for next few weeks. The sections of their audits include Policies and Procedures, staff interviews, Purchasing and Expenditures, Revenue, Payroll, Personnel files, Fringe Benefits, Board Meetings, IT Security and Physical Security. Once we receive a report, we will share it with the Board. Last audit was conducted in 2013.
8. **Strategic Planning-** Surveys are going out this week. Focus groups were held last week. Staff retreat scheduled for March 19th, with a presentation to the Board that same date. Planning will help with development of Ends.

D. Chief Clinical Officer Report – Douglas A. Smith, M.D.

- Dr. Smith shared an *Akron Beacon Journal* article and follow up Editorial regarding the opiate epidemic and overdose deaths from 2016 to 2019 and the increased use of methamphetamine. Dr. Smith noted that it was folklore that "if you take meth with opiates, you won't die." The article notes that 77 overdose deaths in 2019 involved meth, and 70% of those attributed to meth were mixed with fentanyl or carfentanyl.
- The 7th Annual Integrated Care Conference will be held Nov. 7, 2020. Dr. Mark Hurst will be speaking on medical marijuana and CBD/hemp. Other topics and presenters to be announced.

- New monthly crisis systems meeting is held to review real cases. Representatives from PES (Psychological Emergency Services), Summa, Cleveland Clinic Akron General, and Northcoast Behavioral Health attend the meeting. Biggest challenge to date has been homelessness. Board members questioned if the housing authority would be invited to the PES meetings.

V. Comments from the Public and Announcements – None

VI. Consent Agenda

- A. ADM Funding Awards Report for January, 2020
- B. New Contracts & Authorization to Sign

After review and with no questions or comments, MOTION by Lucas Blower; SECOND by Russell Ham,

That the ADM Board of Directors, approve the funding awards for January 2020, and, having funds available and certified by the Fiscal Officer as required by ORC 5705.41(D), the Board authorizes the Executive Director to sign the contracts presented in the attached list on behalf of the ADM Board, in accordance with the requirements contained within ORC 340.

Vote: Yes - ALL

RESOLUTION 02-20-03

VII. New Business

A. Committee Reports

1. Assurance – Meeting on February 10, 2020

Committee Chair Todd Ivan, M.D., reported on the Committee’s charge from the full Board to review Policy 1.0 language. After discussion to broaden the policy, draft language was developed and changes were provided to the Board for review and upon MOTION of Margaret J. Halter, SECOND by Chrissy Myers,

The ADM Board of Directors approved language changes in Policy 1.0, Ends, with final result to read:

“The County of Summit Alcohol, Drug Addiction and Mental Health Services Board exists to ensure for citizens of Summit County a healthy community in which a continuum of care supports mental wellness and freedom from addiction, with outcomes optimizing use of available resources. Further:

1. The County of Summit ADM Board and its contract agencies work to ensure that there is effective and timely treatment for people affected by alcohol, drug use, and/or mental health conditions.
 - A. There is a full continuum of care for affected persons and their families in Summit County.
 - B. The ADM Board through its contract agencies works to reduce the impact of substance use in our community.
 - C. The ADM Board through its contract agencies and community partnerships works to reduce daily living barriers for those in the recovering community.
2. Residents are aware of and engage in lifestyle behaviors that minimize risk and add protective factors.
3. Residents are aware of available resources and services for prevention, treatment, and recovery supports for addictions and mental health conditions.
4. Summit County providers are highly skilled and effective.
5. Summit County’s addiction and other mental health services and supports are addressed in a coordinated fashion.”

VOTE: Yes – ALL

RESOLUTION: 02-20-04

2. Board Development –

Committee Member Chrissy Myers reported on committee's February 18th review and subsequent recommendations to the Board to request reappointment of OhioMHAS appointees Vivianne Duffrin, Russell Ham and Todd M. Ivan; and for Lucas M. Blower, County Executive appointee, all of whose terms will expire June 30, 2020. All members were contacted by Executive Director and were agreeable to reappointment to second four year terms. MOTION made by André Thornton, Jr., SECONDED by Roula Braidy,

That the ADM Board of Directors accept Committee's report and recommendations and direct Board Chair to submit appropriate notifications to appointing authorities requesting reappointments of Vivianne Duffrin, Russell Ham, Todd M. Ivan and Lucas M. Blower.

VOTE: Yes – ALL

RESOLUTION: 02-20-05

Ms. Myers also reported that Joseph Saporito's term is expiring in June 2020, but he is not eligible for reappointment. Chair and Executive Director will discuss situation with County Executive and request appointment of someone with a finance background to fill the vacancy.

3. Executive Director Evaluation/Contract Committee

Committee Chair André Thornton reported that the committee will meet on March 9th. Evaluation forms will be sent to Board members for completion and return.

D. ADM Board Strategic Planning (ADDED)

Aimee Wade explained on Mr. Craig's behalf that Dan Brown Consulting had been engaged after seeking proposals from several consulting groups, with selection based on agency being from outside our system to eliminate any perception of bias and a long history of work of this type with both providers and ADMHAS Boards.

1. Goal is to capture stakeholder input from a variety of perspectives, including:
 - a. ADM Staff
 - b. Providers
 - c. Churches & Faith Based
 - d. Families who have touched our system
 - e. Those with lived experience with both MH & SUD
 - f. Governmental (County & City)
 - g. ADM Board of Directors
 - h. Social Services & other stakeholder agencies (i.e. Addiction Leadership Council)
 - i. Criminal Justice
2. Over-all, 50 stakeholders have been identified. These perspectives are captured via focus groups or surveys conducted by Brown Consulting
3. We (ADM) have participated in similar initiatives with our community partners, including hospital systems, agencies, etc.
4. Staff Portion of Retreat- We will review the results of stakeholder surveys and focus groups, conduct a SWOT analysis, identify strategic initiatives and priorities, and report out on short-term and longer-term goals, tied to Ends.
5. Board Portion of Retreat- Goal is to provide information about Behavioral Health Industry Trends, and ownership/stakeholder needs that inform Ends. Will also summarize results of community input, SWOT report from staff, identified internal strategic initiatives and priorities, and review these in the context of our Ends.

6. We want the Board's participation in this process to keep them connected to our work, although it is acknowledged that this process is really about means.
7. Final product will be a report that is put together that provides staff direction.

There was some discussion that the contract and the intent expressed by staff did not match, and that the Board of Directors should have been part of the process to implement a strategic plan. A policy governance paper by Eric Craymer, a Policy Governance Consultant, was distributed. It was acknowledged that there was room for interpretation on both sides of the question. Members agreed that more discussion about this needs to take place involving Mr. Craig.

MOTION by Lucas Blower; SECOND by Irving Sugerman,

That the ADM Board of Directors hold an emergency (special) meeting with the Executive Director for the sole purpose of discussing the Strategic Plan.

VOTE: Yes – ALL

RESOLUTON 02-20-05

E. February Executive Limitations & Board Self-Monitoring Reports

1. Policy 2.5 – Financial Conditions & Activities – Quarterly Internal Inspection

a. Address concerns in Monitoring Report

Chair shared comments offered on Monitoring Report Survey as to variance. Jen Peveich, Associate Director of Operations, provided details related to specifics in the comment.

After review of provided detailed report and explanation by Ms. Peveich, MOTION was made by Lucas Blower, SECONDED by André Thornton, Jr.,

That the ADM Board of Directors find the Executive Director in Compliance with Policy 2.5, Financial Conditions & Activities.

VOTE: Yes – ALL

RESOLUTION: 02-20-06

2. Policy 3.2 – Board Job Description – Direct Inspection

No comments; no further action required.

3. Policy 4.1 – Unity of Control – Direct Inspection

No comments; no further action required.

4. Policy 1.0 – Ends Priority Results (TABLED at January 2020 meeting)

a. Vote on Compliance (TABLED from January meeting)

After review and approval of changes to Policy 1.0 as provided by Assurance Committee,

MOTION by Chrissy Myers; SECOND by Elizabeth England,

That the ADM Board of Directors find the Executive Director in Compliance with Policy 1.0, Ends Priority Results, as presented at January 21, 2020, meeting.

VOTE: Yes –ALL

RESOLUTION: 02-20-07

E. Meeting Assessment – Chair requested completion and return.

- IX. Adjournment
With no additional business to come before the Board, MOTION by Irving Sugerman; SECOND by Elizabeth England

To adjourn the meeting.

VOTE: Yes – ALL

RESOLUTION: 02-20-08

Meeting adjourned at 7:08 p.m.

- X. **Next meeting scheduled: Tuesday, March 24, 2020, 5:30 p.m.**
Hosted by Asian Services in Action - Tour of ASIA's new facility at 5:00 p.m.
370 East Market Street
Akron, OH 44304

Minutes as approved:

April 28, 2020

RESOLUTION: 04-20-02

via Virtual on-line meeting of Board of Directors

Original document on file in ADM Offices

Todd M. Ivan, M.D., Secretary