

**Board of Directors' Regular Monthly Meeting**  
**Summit County Public Health Board Room**  
**Minutes of March 27, 2018**

FINAL, approved April 24, 2018

**Board Members Present:** Joseph P. Saporito, Chair; John M. Williams, Secretary; Elizabeth A. England; Peter Goheen; Russell T. Ham; Todd M. Ivan, M.D.; Kathlin McCann; André Thornton, Jr.

**Committee Members Absent:** Lucas M. Blower; Vivianne W. Duffrin; Daniel R. Flowers; Reneé Greene; Deanna Horrigan

**ADM Board Staff Present:** Jerry Craig, Chrissy Gashash, Christine Smalley, Doug Smith, M.D., Aimee Wade, Fran Rudell

**Other Interested Parties Present:** Jackie Kautenberger, Community Health Center; Michelle Marshall, Karl Driggs, North Coast Community Homes; Megan Bush, Coleman Professional Services; Tracy Yaeger, Ph.D., Portage Path Behavioral Health.

**I. Call to Order**

Board Chair Joseph Saporito (hereinafter called Chair Saporito) called the meeting to order at 5:33 p.m.

**II. Review/approve minutes**

After review, a MOTION was made by Elizabeth England, and SECONDED by André Thornton, Jr.,

**To approve the minutes of the February 27, 2018, meeting of the Board of Directors, as presented.**

VOTE: Yes – ALL

**RESOLUTION: 03-18-01**

**III. Board Education**

Executive Director Jerry Craig introduced Christine Smalley, ADM Board Care Management and Compliance Coordinator, who presented on Wait List Management for High Demand Services, including updates on the ADM Crisis Stabilization Unit (CSU), Psychiatric Emergency Services (PES), the Addiction HelpLine, ADM Detox services, the Residential Wait List at IBH Addiction Recovery Center and RAMAR, and Recovery Housing. She explained services available in each program and answered questions from Board members. Mr. Craig explained the triage process for assessing a client's needs for psychiatric appointments and "no show" rates experienced by many agencies.

The ADM Board is assessing data received from the Quick Response Teams (QRT), noting that clients are receptive to treatment and are accessing services between 3 and 4 days based on data available from the ADM Helpline.

Providers of residential addiction treatment programs are currently working to resolve how to properly screen for medical and mental health issues of incoming clients. Peer Supporters have been very effective in keeping people engaged both before and after treatment, although there has not yet been sufficient data to compare before and after peer support was added.

There are difficulties recruiting psychiatrists, and there are also shortages of physician prescribers for Suboxone. Board staff are actively working with providers to resolve these issues.

Mr. Ham noted that that he has observed that with the change in wait list times, many are trying to delay their admissions, which can artificially inflate access data. There are other stories of individuals repeatedly accessing services, yet many of those fitting this pattern eventually achieve long term recovery.

The aspirational goal for the ADM Board is to reduce the wait for services to five days. We are addressing barriers for the five day goal and constantly assessing need for additional capacity. We have sought additional post detox housing applications from two agencies to allow for stable housing between detox and residential addiction treatment.

Members inquired whether the Departments of Housing and Urban Development or Health and Human Services has funding for detox housing. Mr. Craig responded that it is not a matter of funding, it is more a matter of capacity to provide sufficient services and staffing at a reasonable price and finding staff.

Mr. Craig acknowledged and praised Mrs. Smalley's efforts at utilization and access management, working across systems to achieve the best access outcomes for clients.

#### **IV. Ownership Linkage & Accountability**

##### **A. Chair Report**

Chair reported:

- ADM Recovery Challenge – hoping for 100% participation in pledges from Board members and Board staff, with pledge cards available in distributed board materials.
- “Close-Up on the Effects of Childhood Trauma on the Family” – Training event on April 19<sup>th</sup>; members asked to contact the Board office to register
- 2018 Statewide Opiate Conference is June 11 and 12 in Columbus, let Fran know if anyone is interested in attending.
- April Board meeting will be held off-site at VANTAGE Aging
- Chair provided Board evaluation marks and comments from last few meetings.

##### **B. Executive Director's Report**

Mr. Craig reported:

- Participation in WAKR Panel Discussion on Opioids on March 29<sup>th</sup> at Barberton High School.
- Billing and payment issues being experienced by agencies in the first quarter of the Behavioral Health redesign. The ADM staff are working with state departments of Medicaid and OhioMHAS and our respective provider, hospital and board associations to work towards resolving the most significant issues. The Board and Agencies are also working with state legislators, since some of the changes necessary to resolve these issues may come down to legislative fixes. Examples of issues are payment for community psychiatrists who are working at the hospitals, crisis services payments at Portage Path, etc.
- Agency billing is down so far this year compared to last year. Members inquired as to impact on ADM budget. ADM expected there would be some problems in the first quarter as agencies determine how to utilize rates and services to maximize revenues while still providing needed services. The difficulty is that many agencies operate with very little cash flow, some have had to use their lines of credit to meet payroll. We are going to meet with agencies over the next few weeks to review the impact and identify issues associated for our eight largest agencies.

- Mr. Craig will include month-to-month updates in his reports, and will keep the Board apprised of any significant issues resulting from these reviews.
- The ADM Board has established a risk pool and our contracts also have provisions to allow agencies to seek advances towards anticipated claims to keep cash flow healthy and minimize need to utilized line of credit. We are the minority funder for many agencies, so we are unable to make up for losses of Medicaid revenues or payment delays from Medicaid. Mr. Craig reported that we are in a better position to assist with cash flow than many boards across the state whose providers may be in similar straits. The ADM Board is trying to be responsible in supporting its agencies, but doesn't want to undermine getting these issues fixed.
- OACBHA is supporting a second round ROSC (Recovery Oriented System of Care) assessment. The local assessment will yield a report for Summit County, but will also be part of a state-wide report to assess key needs that could become part of a funding request platform for an incoming administration. There is discussion that the assessment survey developed for statewide use has the potential to be a national model. We are going to utilize an AmeriCorps VISTA worker to assist in administering some components of the assessment, such as stakeholder focus groups.
- Recently received draft Memo from OhioMHAS that the BH Redesign allows for agencies providing addiction treatment in a residential setting to not be impacted by the IMD rule. That means that programs such as IBH, RAMAR and Detox may be able to utilize Medicaid funding for addiction treatment services in those programs. We will monitor this change.
- Mr. Craig will be attending National Council Conference in April; Aimee Wade will sit in for him at the April board of directors meeting.
- ADM Recovery Challenge –
  - Goal of 100% staff pledge participation
  - Chrissy Gashash is working with corporate agencies for sponsorships

#### V. Comments from the Public and Announcements

Tracy Yaeger, President of Portage Path Behavioral Health, expressed thanks to Mr. Craig and Board staff for their responsiveness and help in working through the Behavioral Health Redesign issues.

#### VI. Consent Agenda

##### A. ADM funding Awards Report for February 2018.

##### B. New Contracts & Authorization to sign

Mr. Craig provided listing and explanation of February funding awards and contracts. With no questions presented, a MOTION was made by Joseph Saporito, and SECONDED by John Williams,

**That the ADM Board of Directors approve the funding awards for February 2018, and, having funds available and certified by the Fiscal Officer as required by ORC 5705.41(D) the Board authorizes the Executive Director, Gerald Craig, to sign the contracts presented in the attached list on behalf of the ADM Board, in accordance with the requirements contained within ORC 340.**

VOTE: Yes – ALL

RESOLUTION: 03-18-02

#### VII. New Business

##### A. Appreciation Week

Chrissy Gashash reported on plans for “Appreciation Week,” April 9<sup>th</sup>-13<sup>th</sup>, to show gratitude to frontline and first responding agencies. State has provided materials on self-care, County Executive and local Mayors will issue proclamations. Board is encouraging people to

acknowledge and let local fire and police know how much they are appreciated.

ADM Board of Directors was presented and reviewed a Resolution regarding same. A MOTION was made by Peter Goheen, and SECONDED by Russell Ham,

**To adopt the resolution in appreciation of frontline workers and first responders in Summit County, Ohio, as presented.**

VOTE: Yes – ALL

**RESOLUTION: 03-18-03**

## **B. Committee Reports**

### **1. Board Development Committee**

Committee Chair John Williams reported on the Committee's March 27<sup>th</sup> meeting:

- Deanna Horrigan has been appointed by OhioMHAS to fill vacancy as Mental Health Clinician representative

- Peter Goheen's term is expiring June 30<sup>th</sup>. Committee **MOTION to full Board that Peter Goheen be recommended for reappointment by OhioMHAS for a full term of July 1, 2018 through June 30, 2022.**

VOTE: Yes – ALL

**RESOLUTION: 03-18-04**

- Kathlin McCann will not accept reappointment at end of term in June. Committee **MOTION to full Board that Christine Myers (former Board Shadow) be recommended to OhioMHAS as replacement appointee, for full term of July 1, 2018, through June 30, 2022.**

VOTE: Yes – ALL

**RESOLUTION: 03-18-05**

- André Thornton, Jr.'s term is expiring June 30<sup>th</sup>. Committee **MOTION to full Board that André Thornton, Jr., be recommended for reappointment by the County Executive for full term of July 1, 2018 through June 30, 2022.**

VOTE: Yes – ALL

**RESOLUTION: 03-18-06**

- Reneé Greene, term limits reached as of June 30<sup>th</sup>. Committee has reviewed demographics of board membership, noting particularly lack of representation of refugee community. Committee recommends that the Board look to the Refugee Task Force to identify candidates, interview, and make recommendation to the County Executive for replacement appointee.
- Deanna Horrigan, resignation due to OhioMHAS appointment. Committee discussed demographics and geographic coverage of board membership. Mr. Williams requested comments from full Board as to needs of the Board. There was a suggestion for a younger representative to be recruited for service on the Board. Committee will make recommendations to County Executive for replacement appointee.
- Committee will meet at a later time to discuss Board Shadow program and meet with possible candidate. ADM Staff will hold preliminary interview.

### **2. Executive Director Evaluation/Contract Committee – report to be made in Executive Session.**

## **C. March Executive Limitations & Board Self-Monitoring Reports**

### **1. Policy 3.6 – Board Committee Principles – Board Direct Inspection**

No comments; no further action needed.

2. Policy 2.7 – Ends Focus of Grants or Contracts – Internal  
With no comments presented, a MOTION was made by John Williams, and SECONDED by André Thornton,

**That the ADM Board of Directors find the Executive Director in Compliance with Policy 2.3 – Compensation and Benefits.**

VOTE: Yes – ALL

**RESOLUTION: 03-18-07**

- D. Chair requested Board members complete and return Meeting Assessment forms to him.

**VIII. Executive Session**

- A. MOTION made by Joseph Saporito,

**That the ADM Board of Directors adjourn to executive Session, to discuss the appointment and compensation of a public employee.**

Chair Saporito called roll for the Executive Session:

John Williams – Yes      Elizabeth England – Yes      Todd M. Ivan – Yes      Russell Ham – Yes  
André Thornton, Jr. – Yes      Peter Goheen – Yes      Joseph Saporito – Yes

**RESOLUTION: 03-18-08**

Board of Directors entered Executive Session at 7:05 p.m.  
Board of Directors returned to regular session at 7:37 p.m.  
Committee will present performance review to Executive Director at future time.

**IX. Adjournment**

With no additional business to come before the Board, a MOTION was made by John Williams, and SECONDED by Elizabeth England,

**To adjourn the meeting.**

VOTE: Yes – All

**RESOLUTION: 03-18-09**

Chair Saporito adjourned the meeting at 7:38 p.m.

- X. Next regular meeting scheduled: **Tuesday, April 24, 2018**  
**Hosted by Provider Agency VANTAGE Aging**

**Minutes as approved**

April 24, 2018  
**RESOLUTION: 04-18-01**

John M. Williams  
John M. Williams, Board Secretary

