

**Board of Directors' Regular Monthly Meeting**

**Summit County Public Health Boardroom**

**Minutes of September 25, 2018**

FINAL, as approved October 23, 2018

**Board Members Present:** Joseph P. Saporito, Chair; John M. Williams, Secretary; Lucas M. Blower; Roula Braidy; Vivianne Duffrin; Elizabeth A. England; Peter Goheen; Russell T. Ham; Todd M. Ivan, M.D.; Christine Myers; Irving B. Sugerman; André Thornton, Jr.

**Members Absent:** Deanna Horrigan; Daniel R. Flowers

**ADM Board Staff Present:** Jerry Craig; Gabriella Campbell; Chrissy Gashash; Cynthia Lawson; Carrie Marceric, Douglas Smith, M.D.; Aimee Wade; Fran Rudell

**Other Interested Parties Present:** Nicole Cariati, Student, The University of Akron; Megan Bush, Coleman Professional Services; Jackie Kautenburger, Community Health Center; Dawn Glenny, Greenleaf Family Center; Susan Baker Ross, Magistrate, Akron Municipal Court; Gizelle Jones, VANTAGE Aging; Tracy Yaeger, Ph.D., Portage Path Behavioral Health; Marihelyn Horrigan, Axesspointe.

**I. Call to Order**

Board Chair Joseph Saporito (hereinafter called Chair Saporito) called the meeting to order at 5:32 p.m.

**II. Swearing in of New Board Members**

Chair Saporito introduced Magistrate Susan Baker Ross, Akron Municipal Court, who swore in new member Roula Braidy. Magistrate Baker Ross, a former ADM Board member, welcomed Ms. Braidy to the Board and thanked the members for their service and commitment.

**III. Review/approve minutes**

After review, a MOTION was made by John M. Williams, and SECONDED by Russell T. Ham,

**To approve the minutes of the July 23, 2018, meeting of the Board of Directors, as presented.**

VOTE: Yes – ALL

**RESOLUTION: 09-18-01**

**IV. Board Education**

Akron Children's Hospital representatives, Douglas Straight, Clinical Operations Director, Division of Pediatric Psychiatry and Psychology, and Kimberly Bach, Operations Supervisor of PIRC, presented on the Psychiatric Intake Response Center (PIRC), which serves area children ages 5 – 17, and is only one of two such centers in Ohio. Childrens' ER provides treatment for substance overdoses and then refers to local service providers.

**V. Ownership Linkage & Accountability**

**A. Chair Report**

- October Board meeting will be held at Tarry House.
- Change Direction presentation will be deferred to a later time
- ADM Appreciation Luncheon is Oct. 10<sup>th</sup>; members encouraged to RSVP
- "On the Table" presentations on Oct. 3<sup>rd</sup>. Board staff available to lead discussions.
- Recovery Oriented System of Care (ROSC) Assessment Survey continues
- NAMI Walk is October 20<sup>th</sup>.
- Summit County Children's Services Levy information was presented, after which, a MOTION was made by Peter Goheen, and SECONDED By André Thornton,

**That the ADM Board of Directors support and endorse the Summit County Children services' 2.25 mill renewal levy with a 1 mill increase on the November 6, 2018 ballot, and authorize Executive Director to sign endorsement on behalf of the County of Summit ADM Board.**

VOTE: Yes – ALL

**RESOLUTION 09-18-02**

- Presentation of the proposed 2019 Board of Directors' meeting schedule. After review, a MOTION was made by John Williams, and SECONDED by André Thornton,

**That the ADM Board of Directors approve the proposed 2019 Board of Directors' meeting schedule as presented.**

VOTE: Yes – ALL

**RESOLUTION 09-18-03**

## **B. Executive Director Report**

- Staffing updates presented:
  - Cynthia Lawson, new Billing Eligibility Coordinator
  - Gabriella Campbell, new Accountant
  - Donelle Howland, Accountant-Financial Statements, retired on Aug. 31<sup>st</sup>; Charity Saffell moved into that vacant position
  - Isabelle Reicosky, ROSC Coordinator (Americorps VISTA Volunteer)
  - Rebecca Cool, student intern from The University of Akron
  - Aimee Wade has been accepted into Leadership Akron
  - Two positions to be hired, one of which is for a vacant staff position and the other to replace a staff person who is retiring at the end of the year.
  - New Table of Organization was in the Budget packet
- Grant from SAMHSA for “Clinical High Risk for Psychosis Stepped Care Treatment Model” to benefit Child Guidance & Family Solutions' FIRST Episode Program. Dr. Ellington will administer the grant.
- The Board continues to hear from our contacts in the legislature that there are attempts to undermine Medicaid Expansion. Board staff will plan for all contingencies and fold into levy recommendations to the Board of Directors.
- ADM Board Budget was presented to SSAB in early September and will be voted on at SSAB meeting on September 26th. Hearing before County Council is October 29th.
- Opioid lawsuit updates available. Contact Mr. Craig with questions.
- State Issue One fact sheet available in packets. After discussion, request was made to add to October meeting Agenda for further discussion.

## **VI. Comments from the Public and Announcements**

- Tracy Yaeger, Ph.D., Portage Path Behavioral Health, announced the “KJ's 5K” on Oct. 6<sup>th</sup>.
- Jackie Kautenberger, Community Health Center, reported on the agency's change of name to CHC Addiction Services to clarify the agency mission and avoid confusion as to services provided.

## **VII. Consent Agenda**

### **A. ADM Funding Awards Report for July and August 2018.**

### **B. New Contracts & Authorization to sign**

Members reviewed the explanation of funding awards and contracts. After discussion, a MOTION was made by Joseph Saporito, and SECONDED by Lucas M. Blower,

**That the ADM Board of Directors approve the funding awards for July and August, 2018, and, having funds available and certified by the Fiscal Officer as required by ORC 5705.41(D) the Board authorizes the Executive Director, Gerald Craig, to sign the contracts presented in the attached list on behalf of the ADM Board, in accordance with the requirements contained within ORC 340.**

VOTE: Yes – ALL

**RESOLUTION: 09-18-04**

**C. Resolution in support of ARC Recovery Housing**

Mr. Craig explained the funding to be provided by OhioMHAS for recovery housing for an 8-unit, Level 2 facility for post-treatment housing for women. After confirming there would be no risk for the Board in the event of default, a MOTION was made by Joseph Saporito, and SECONDED by André Thornton, Jr.,

**That the ADM Board of Directors support the proposed recovery housing project, Jewel Drive Women’s Recovery House, of ARC Recovery Services, and ARC’s ability to deliver quality housing and services to residents of proposed project, and authorizes Executive Director to sign documents related to this project.**

VOTE: Yes – ALL

**RESOLUTION: 09-18-05**

**VIII. New Business**

**A. Committee Reports**

1. Board Development Committee – no recent meetings
2. Assurance Committee – Quarterly meeting will be Oct. 22<sup>nd</sup>.
3. Summit County ADM Support Committee – will meet on Sept. 28<sup>th</sup>

**B. September Executive Limitations & Board Self-Monitoring Reports**

**1. Policy 2.6 – Asset Protection**

With no comments or concerns presented, a MOTION was made by John Williams, and SECONDED by André Thornton,

**That the ADM Board of Directors find the Executive Director in Compliance with Policy 2.6, Asset Protection.**

VOTE: Yes – ALL

**RESOLUTION: 09-18-06**

**2. Policy 2.5 – Financial Condition & Activities**

**a. Variances and Open Purchase Orders**

Discussion ensued on effect of behavioral health redesign and advent of managed care on agencies, with Medicaid having an impact on fluctuations. Board staff has been in contact with agency financial departments. Open Purchase Orders have been significantly lowered. After discussion, a MOTION was made by Todd Ivan, and SECONDED by André Thornton,

**That the ADM Board of Directors find the Executive Director in Compliance with Policy 2.5, Financial Condition & Activities.**

VOTE: Yes – ALL

**RESOLUTION: 09-18-07**

**3. Policy 3.9 – Assessment of Board Performance – No comments; no further action required.**

**4. Policy 4.0 – Board Management Connection – No comments; no further action required.**

**5. Review and Approval of Monitoring Schedule for 2019**

Mr. Craig confirmed no changes are being made in the order of review of Policies, only changes in dates to correspond to 2019 meeting dates. After review, a MOTION was then made by André Thornton, and SECONDED by John Williams,

**That the ADM Board of Directors approve the proposed 2019 Monitoring Schedule as presented.**

VOTE: Yes – ALL

**RESOLUTION: 09-18-08**

**C. Meeting Assessment Form – Survey link will be provided to Board Members via email.**

**VIII. Adjournment**

With no additional business to come before the Board, a MOTION was made by Joseph Saporito and SECONDED by Lucas M. Blower, **to adjourn the meeting.**

VOTE: Yes – ALL

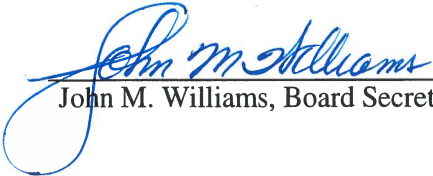
**RESOLUTION: 09-18-09**

Chair Saporito adjourned the meeting at 6:45 p.m.

- X. Next regular meeting scheduled:      October 23, 2018  
Tarry House, Inc.  
564 Diagonal Road  
Akron, OH 44320**

**Minutes as approved**

**10-23-2018**  
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**RESOLUTION: 10-18-01**

  
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John M. Williams, Board Secretary