County of Summit Alcohol, Drug Addiction and Mental Health Services Board

**Board of Directors' Regular Monthly Meeting**
Summit County Public Health Board Room
Minutes of December 10, 2019
FINAL, as approved January 21, 2020

**Board Members Present:** John W. Williams, Chair, Elizabeth England, Vice Chair, Todd M. Ivan, M.D., Secretary; Lucas M. Blower, Roula Braidy, Vivianne Duffrin, Peter Goheen, Margaret J. Halter, Ph.D., Rev. Russell T. Ham, Christine Myers, Irving B. Sugerman, André Thornton, Jr.

**Board Members Absent:** Daniel R. Flowers, Joseph P. Saporito

**ADM Board Staff Present:** Jerry Craig, Executive Director; Chrissy Gashash, Carrie Marceric, Jen Peveich, Doug Smith, M.D.; Aimee Wade, Fran Rudell

**Other Parties Present:** Tina Tabler, Oriana House; Jackie Kautenberger, CHC Addiction Services; Chris West, North Coast Community Homes; Donald Christian, Akron-UMADAOP; Tracy Yaeger, Ph.D., Portage Path Behavioral Health.

I. **Call to Order**
Board Chair John Williams (hereinafter “Chair Williams”) called the meeting to order at 5:30 pm.

II. **Review/approve minutes**
After review, MOTION by André Thornton, Jr.; SECOND by Rev. Russell Ham,

> **To approve the minutes of the October 22, 2019, meeting of the Board of Directors, as presented.**

Vote: YES – All

RESOLUTION 12-19-01

III. **Ownership Linkage & Accountability**
A. **Chair Report – John Williams**
   - Chair acknowledged the passage of levy and thanked the many supporters from agencies, voters, ADM Support Committee and ADM Board of Directors and staff, for all the work that had gone into the campaign. There was an unprecedented involvement by Board members. Passage was by 68.7%, a half percent better than the last levy vote.
   - Board Monitoring was discussed, with members encouraged toward 100% participation. A change in response deadline was discussed and will be implemented by Mr. Craig.
   - The ADM Support Committee will next meet on January 24th.
   - Board Committees were asked to consider establishing a calendar for 2020 to avoid last minute scheduling. Unnecessary meetings will be cancelled.
   - Policy Manuals have been updated to include SFY2020 provider funding summaries.
   - Chair extended Seasons Greetings to all and thanked Board providers for the work they do.

B. **Executive Director Report – Jerry Craig**
   - The ADM Board budget for SFY2020 was approved by County Council on Dec. 9th, culminating a process that started with the ADM Board approval in July.
   - The preliminary details of the Opiate lawsuit settlements were discussed. The ADM Board has been asked to assist in developing a plan to utilize medications that are a part of the settlement.
   - Board Directors from Summit, Montgomery and Stark County Boards and OACBF-A leadership met with Medicaid and OhioMHAS directors and staff to discuss data sharing.
Another meeting to be scheduled.

- Meeting held with Governor DeWine, OhioMHAS, Ohio Department of Rehabilitation & Corrections, County Commissioners’ Association and Peg’s Foundation for a presentation by The Pew Charitable Trusts regarding identifying states to participate in a 5 year investment project to identify novel ways to reduce MH populations in the jails. Summit County was invited as a representative of a county that was doing good things in this arena. Ohio is hopeful to be selected as one of the states for this investment. Timetable is not yet clear.

- ADM Board staff and representatives from Coleman, Portage Path Behavioral Health and Oriana House attended a meeting coordinated between OhioMHAS, Peg’s Foundation and OACBHA to look at crisis models, including Crisis Stabilization Units, mobile, rural vs. urban, etc. This first Crisis Academy was an overview, with several more being scheduled in 2020 to focus on key models of crisis and will inform investment of state funding towards any gaps in crisis services.

- The next Quarterly Opiate and Addiction Task Force meeting is December 17th at 4:00 p.m., in the Summit County Public Health Auditorium.

- A final briefing on FI Community Housing’s status was provided.

- County Executive has made appointments to the County’s Nursing Home Task Force. While the ADM Board was not selected, we will have a representative present at the meetings to observe and be available to ensure our programs are represented in their recommendations. Holly Cundiff, ADM Board ombudsman, has visited all licensed residential care facilities and has been invited to participate in their Association meetings.

- Dr. Mark Munetz will retire Dec. 31st as the Chair of NEOMED’s Department of Psychiatry. As NEOMED’s search committee completes its work to find a replacement, Dr. Smith was offered and accepted the interim role. His role at the Board will be reduced by 50% during this transition time, with duties adjusted to focus on his statutory responsibilities and clinical consultation. Aimee Wade has taken over supervision of his staff.

- In response to concerns about recent suicides in Stow, we are participating in a committee of stakeholders recruited by Mayor Prbonic. Stow hired “Speak Life” to coordinate. Discussion revolved around wellness messages, resource information and engagement of community sectors in Stow, with the goal being to reduce stigma, build connections and ensure those struggling have access to resources.

- Aimee Wade and several staff members are working with the Summit County Education Service Center and the superintendents from all 17 school districts and other community schools to coordinate the distribution of $734K allocated by OhioMHAS for school-based prevention services.

- Chrissy Cashash is working with Judge Tom Teodosio & Howard Parr to plan a sober St. Patrick’s Day event this coming March 17th at the Akron Civic Theater. A committee will be formed to plan and implement what is hoped will become an annual, community-sponsored event.

C. Chief Clinical Officer Report

- Dr. Doug Smith presented background on Dr. Mark Munetz and the relationship between the ADM Board and NEOMED, noting that the ADM Board is the only board in the state that is affiliated with a medical school. Dr. Munetz was instrumental in establishing the BeST Center and the Criminal Justice Center of Excellence which sponsors the CIT program (which will celebrate its 20th anniversary in Summit County next April), and the ECHO Program. The NEOMED Psychiatry Department is recognized around the state for its good work and suicide prevention at campuses around the state. NEOMED will be a superhub regarding opiates, positioning them to train other places, including other medical schools.

- Mr. Craig noted it is expected Dr. Smith will be the Interim Chair until at least July 2020.
IV. Comments from the Public and Announcements
Jackie Kautenburger from CHC Addiction Services inquired about inclusion in the opiate drug settlement formulary of an injectable, long-acting form of suboxone.

V. Consent Agenda
A. ADM Funding Awards Report for October 2019
B. New Contracts & Authorization to Sign

After review and with no questions or comments, MOTION by Russell Ham; SECOND by Lucas Blower,

That the ADM Board of Directors, approve the funding awards for October, 2019, and, having funds available and certified by the Fiscal Officer as required by ORC 5705.41(D) the Board authorizes the Executive Director to sign the contracts presented in the attached list on behalf of the ADM Board, in accordance with the requirements contained within ORC 340.

Vote: YES – All

RESOLUTION 12-19-02

VI. Old Business – None

VII. New Business
A. 2020 Ends Education Planning
   Mr. Craig presented results of the Board Member survey regarding education and off-site visits in 2020. Arrangements will be made for visits and top three educational topics. Schedule to be presented at next meeting. January’s agenda will focus on Ends. Cultural Competency training to be arranged.

B. Proposed 2020 Board of Directors’ Meeting Schedule
   After review, MOTION made by Dr. Margaret Halter; SECONDED by Peter Goheen,

That the ADM Board of Directors approve the proposed 2020 meeting schedule for the ADM Board of Directors’ regular monthly meetings as presented.

Vote: YES – All

RESOLUTION 12-19-03

C. Committee Reports
   1. Assurance Committee will meet in January for its quarterly meeting.
   2. Board Development Committee will be meeting on a quarterly basis, beginning in February.
   3. Summit County ADM Support Committee will next meet on January 24th.

D. December Executive Limitations & Board Self-Monitoring Reports
   1. Policy 2.5 – Financial Conditions & Activities – Quarterly Internal Inspection
      With no comments presented, MOTION by André Thornton, Jr.; SECOND BY Elizabeth England,

   That the ADM Board of Directors find the Executive Director in Compliance with Policy 2.5 – Financial Conditions & Activities

   Vote: YES – All

RESOLUTION 12-19-04
2. Policy 2.0 – General Management Constraint – Annual Internal Inspection
With no comments presented, MOTION by Dr. Margaret Halter; SECOND by Lucas Blower,

That the ADM Board of Directors find the Executive Director in Compliance with
Policy 2.0 – General Management Constraint.

Vote: YES – All

RESOLUTION 12-19-05

3. Policy 2.1 – Treatment of Constituents – Annual Internal Inspection
After discussion regarding the “Bring Your Own Device” policy and clarification of saree,
MOTION by Roula Brady; SECOND by Christine Myers,

That the ADM Board of Directors find the Executive Director in Compliance with
Policy 2.1 – Treatment of Constituents.

Vote: YES – All

RESOLUTION 12-19-06

4. Policy 4.3 – Delegation to the Executive Director – Annual Direct Inspection
No comments presented; no further action required.

E. 2020 Monitoring Schedule
Monitoring schedule presented with dates linked to approved 2020 meetings. With no
questions or comments presented, MOTION by Dr. Margaret Halter; SECOND by Elizabeth
England,

That the ADM Board of Directors approve the proposed 2020 Monitoring Schedule as
presented.

Vote: YES – All

RESOLUTION 12-19-07

F. Meeting Assessment – Members requested to complete and return to Chair before departing

VIII. Adjournment
With no additional business to come from the Board, MOTION by Christine Myers; SECOND by Lucas
Blower,

To adjourn the meeting.

Vote: YES – All

RESOLUTION 12-19-08

Chair Williams adjourned the meeting at 6:32 p.m.

IX. Next regular meeting scheduled: Tuesday, January 21, 2020.

Minutes as approved:

RESOLUTION 01-20-01

Todd M. Ivan, W.D.
Secretary