

Board of Directors' Regular Monthly Meeting

Summit County Public Health Board Room

Minutes of December 11, 2018

FINAL, approved January 22, 2019

Board Members Present: Joseph P. Saporito, Chair; Deanna Horrigan, Vice Chair; John M. Williams, Secretary; Lucas M. Blower; Roula Braidy; Elizabeth A. England; Daniel R. Flowers; Peter Goheen; Russell T. Ham; Todd M. Ivan, M.D.; Christine Myers; André Thornton, Jr.

Members Absent: Vivianne Duffrin, Irving B. Sugeran

ADM Board Staff Present: Jerry Craig, Executive Director; Chrissy Gashash; Darletta Logan; Carrie Marceric; Jennifer Peveich; Douglas Smith, M.D.; Aimee Wade; Fran Rudell

Other Interested Parties Present: Karl Driggs, North Coast Community Homes; Tracey Yaeger, Ph.D., Portage Path Behavioral Health; Jackie Kautenburger, CHC Addiction Services; Giselle Jones, VANTAGE Aging; Isabelle Reicosky, AmeriCorps VISTA Volunteer with ADM Board

I. Call to Order

Board Chair Joseph Saporito (hereinafter 'Chair Saporito') called the meeting to order at 5:30 p.m.

II. Review/approve minutes

After review, a MOTION was made by John M. Williams, and SECONDED by Lucas Blower,

To approve the minutes of the October 23, 2018, meeting of the Board of Directors, as presented.

VOTE: Yes – ALL;

RESOLUTION: 12-18-01

III. Board Education

Executive Director Jerry Craig presented results of Board Member survey ranking interest in agency visits in 2019, Board education topics, ADM initiatives and general educational topics, with some additional comments offered. Members requested Mr. Craig build the year's agendas based on rated results, to include early education on the 2019 Levy campaign. Interested members were invited to attend meetings of the Summit County ADM Support Committee which oversees fundraising for the levy campaign.

IV. Ownership Linkage & Accountability

A. Chair Report

- OACBHA's Legislative Day on Jan, 29th and invited Board members to accompany Mr. Craig on visits to local legislators. Emelia Sykes, House District 34 representative, will be honored by OACBHA.
- Annual Meeting of the Summit County ADM Support Committee is January 25th at 8:15 a.m.
- Acknowledged that 2018 was a challenging year for agencies, and wished them best in coming year.
- Agency representatives were introduced
- ADM Community Report for 2017 is now available
- Extended holidays wishes to all

B. Executive Director Report

- Mr. Craig reported on new board staffing, introducing Darletta Logan, Care Management & Clinical Compliance Coordinator, and Isabelle Reicosky, AmeriCorps VISTA Volunteer with the ADM Board. Each explained their backgrounds and new duties with the Board.
- ADM Board is in the process of filling three vacancies: Two resignations and one retirement.
- Update on medical marijuana noting that the county has instituted a policy regarding employee use.

- Ms. Reicosky is working on the ROSC survey, and with results now in, Summit County completed the most surveys in the state. The final ROSC report will be available by end of year. Summit County scored fairly high in the aggregate scores.

C. Chief Clinical Officer Report – Dr. Douglas Smith

- Presented an update on medical marijuana
 - Reported on physicians in Summit County with CTR designation (10 only).
 - Cleveland Clinic and Summa are prohibiting physicians from recommending.
 - Only two diagnoses in our arena allowed for prescribing medical marijuana: Tourette’s and PTSD
 - Medical insurance cannot be used to purchase medical marijuana, but can be used for doctor visit to secure recommendation
 - Dispensaries will be able to sell 90 days’ supply that can come in any form except tobacco.
- Seeing increase in methamphetamine use.
 - Sheriff’s website lists 1,195 meth labs in Summit County. In Ohio data, 532,000 have used meth at some time vs. 182,000 who used opiates. Meth related deaths include 233 in the state, with 16 in Summit County.
 - Meeting on Dec, 21st with local Emergency Department doctors from Cleve Clinic/Akron General and Summa to talk about the Emergency system.
- Discussion regarding if the Veterans Administration would be doing anything for PTSD with medical marijuana,
- Explained process to obtain medical marijuana.

V. Comments from the Public and Announcements – None offered

VI. Consent Agenda

A. ADM Funding Awards Report for October 2018.

B. New Contracts & Authorization to sign

Members reviewed the explanation of funding awards and contracts. With no questions or concerns offered, a MOTION was made by Joseph Saporito, and SECONDED by Andre Thornton, Jr.,

That the ADM Board of Directors approve the funding award for October, 2018, and, having funds available and certified by the Fiscal Officer as required by ORC 5705.41(D) the Board authorizes the Executive Director, Gerald Craig, to sign the contract presented in the attached list on behalf of the ADM Board, in accordance with the requirements contained within ORC 340.

VOTE: Yes – ALL

RESOLUTION: 12-18-02

VII. New Business

A. Committee Reports

1. Assurance committee quarterly meeting will be held in January
2. Summit County ADM Support Committee will meet on January 25th for its Annual organizational meeting and begin preliminary levy campaign planning.

B. Executive Limitations & Board Self-Monitoring Reports

1. **Policy 4.3 – Delegation to the Executive Director – Direct Inspection.**
No comments; no further action required.
2. **Policy 2.5 – Financial Condition & Activities – Internal Inspection**
No comments presented. A MOTION was made by Daniel Flowers, with SECOND by John Williams,

That the ADM Board of Directors find the Executive Director in Compliance with Policy 2.5, Financial Condition & Activities.

VOTE: Yes – ALL

RESOLUTION: 12-18-03

3. **Policy 2.0 – General Management Constraint – Internal Inspection**
Vote on Compliance deferred until after discussion within Executive Session

4. **Policy 2.1 – Treatment of Constituents**

- a. Historical Wait Times – Mr. Craig provided historical data on the residential access list.
b. Question re “bring your own device” policy – the ADM Board does have a policy in place for employees.

After discussion a MOTION was made by Daniel Flowers, and SECONDED by Lucas Blower,

That the ADM Board of Directors find the Executive Director in Compliance with Policy 2.1, Treatment of Constituents.

VOTE: Yes – ALL

RESOLUTION: 12-18-04

C. Executive Session

A MOTION was made by Chair Saporito

That the ADM Board of Directors adjourn to Executive Session, to include Executive Director Jerry Craig, to consider the investigation of charges or complaints against a public employee.

Chair called roll for the Executive Session:

John Williams – Yes	Andre Thornton, Jr. - Yes	Christine Myers – Yes	Roula Braidy – Yes
Lucas Blower – Yes	Russell Ham – Yes	Daniel Flowers – Yes	Elizabeth England – Yes
Todd Ivan, MD – Yes	Peter Goheen – Yes	Deanna Horrigan – Yes	Joseph Saporito – Yes

Board adjourned to Executive Session at 6:20 p.m.

Board returned to Regular Session at 6:50 p.m.

Board of Directors found the Executive Director to be in compliance with Policy 2.0, General Management Constraint.

- D. **Meeting Assessment Form** – Chair Saporito requested members complete and return form.

IX. Adjournment

With no additional business to come before the Board, Chair Saporito adjourned the meeting at 6:52 p.m.

X. Next regular meeting scheduled:

**January 22, 2019
Summit County Public Health Board Room
1867 W. Market Street – Entrance A
Akron, OH 44313**

Minutes as approved

1/22/2019

RESOLUTION: 01-19-01



John M. Williams, Board Secretary