

**Board of Directors' Regular Monthly Meeting**  
**Summit County Public Health Board Room**  
**Minutes of February 26, 2019**

FINAL, as approved March 26, 2019

**Board Members Present:** Deanna Horrigan, Vice Chair; John M. Williams, Secretary; Roula Braidy; Vivianne Duffrin; Elizabeth A. England; Daniel R. Flowers; Peter Goheen; Russell T. Ham; Todd M. Ivan, M.D.; Christine Myers; Irving B. Sugerman; Andre Thornton, Jr.

**Committee Members Absent:** Lucas M. Blower, Joseph P. Saporito

**ADM Board Staff Present:** Jerry Craig, Holly Cundiff, Carrie Marceric; Jennifer Peveich, Doug Smith, M.D., Aimee Wade, Fran Rudell; Isabelle Reicosky, ADM VISTA

**Other Interested Parties Present:** Tammy Jensen, Oriana House; Karl Driggs, North Coast Community Homes; Jackie Kautenberger, Community Health Center; Tracy Yaeger, Ph.D., Portage Path Behavioral Health; Gizelle Jones, VANTAGE Aging

**I. Call to Order**

Board Vice Chair Deanna Horrigan (hereinafter referred to as Chair Horrigan) called the meeting to order at 5:32 p.m.

**II. Review/approve minutes**

After review, a MOTION was made André Thornton, Jr., and SECONDED by John Williams,

**To approve the minutes of the January 22, 2019, meeting of the Board of Directors, as presented.**

VOTE: Yes – ALL;

**RESOLUTION: 02-10-01**

Elizabeth England, Daniel Flowers and Irving Sugerman abstaining

**III. Board Education**

Executive Director Jerry Craig presented information relative to ADM Board's current and projected fund balance and upcoming levy campaign. Members discussed presentation and Mr. Craig's recommendation to pursue a renewal of the current 2.95 mill levy on the November 2019 ballot.

**IV. Ownership Linkage & Accountability**

**A. Chair Report**

Chair Horrigan reported on:

- Upcoming Executive Director Evaluation
- NAMI Annual Luncheon on May 16<sup>th</sup>
- Board Training in August: There needs to be discussion about updating Ends, and engagement of a consultant to assist.
- Kick off of Board Sponsorship Drive – asking for 100% participation in efforts to demonstrate commitment for supporting the ADM Recovery Challenge
- Education for March will be by Judge Linda Teodosio of Juvenile Court, on the Family Reunification Court, the Crossroads Program, and the Restore Court for human trafficking.

## B. Executive Director's Report

Mr. Craig's report:

- Introduced Holly Cundiff, ADM Board's new Care Access and Client Rights Coordinator. Ms. Cundiff offered a brief description of her background in the state and local mental health systems.
- Acknowledged Tom Mino, ADM IT Specialist, who is celebrating 20 years with the ADM Board.
- Russ Ham and Chrissy Myers accompanied Jerry Craig for Legislative Day in Columbus. Governor and several cabinet members presented to our group. Met with all local legislators either on Legislative Day or shortly thereafter in district, with exception of Rep. DeVitis, who is yet to be visited.
- Met with County Executive regarding our recommendation for a levy renewal.
- Chrissy Gashash and Mr. Craig met with polling agency regarding testing some messaging and will share results with Board members upon request.
- Recovery Challenge staff sponsorship drive is looking at a 100% goal of voluntary contributions.
- Presentation by ADM & SCPH for the State of the County's Health is scheduled for April 9<sup>th</sup>.
- Ohio Association of County BH Authorities Board Association reports that the new administration is investigating issues with managed care on a number of fronts, including reimbursement to providers for specific services. Also discussed work of Recovery Ohio and Board access to Medicaid and other data.

## C. Chief Clinical Officer Report

Dr. Doug Smith provided the board with some education on a novel anti-depressant called eskatamine.

## V. Comments from the Public and Announcements - None

## VI. Consent Agenda

### A. ADM funding Awards Report

### B. New Contracts & Authorization to sign

Members reviewed the provided listing and explanation of January funding awards and contracts, after which a MOTION was made by John Williams, and SECONDED by Peter Goheen,

**That the ADM Board of Directors approve the funding awards for January, 2019, and, having funds available and certified by the Fiscal Officer as required by ORC 5705.41(D) the Board authorizes the Executive Director, Gerald Craig, to sign the contracts presented in the attached list on behalf of the ADM Board, in accordance with the requirements contained within ORC 340.**

VOTE: Yes – ALL

**RESOLUTION: 02-19-02**

Mr. Craig also addressed the Summit 2020 Contract between the three levy agencies, who share the cost. After discussion, a MOTION was made by John Williams and SECONDED by André Thornton,

**That the ADM Board of Directors authorize the Executive Director to enter into the Summit 2020 Contract for the amount of \$65,000, at a rate of \$32,500 per year, for the 2019 and 2020 calendar years.**

VOTE: Yes – ALL

**RESOLUTION: 02-19-03**

**VII. New Business**

**A. Committee Reports**

**1. ad hoc Levy Committee**

Chrissy Myers reported that the committee had met to preliminarily review the Executive Director’s report on the levy and the position of the ADM Board. Accordingly, a MOTION came from Committee with recommendation

**That the ADM Board of Directors approve the ad hoc Levy Committee’s recommendation that the County of Summit ADM Board pursue a renewal of its 2.95 mill levy on the November 2019 ballot, and undertake the activities necessary to move forward with this process.**

VOTE: Yes – ALL

**RESOLUTION: 02-19-04**

**2. Executive Director Evaluation and Contract Review Committee –**

Chair André Thornton reported that a committee meeting is being scheduled and materials are being forwarded to Board members for review.

**3. Assurance Committee**

Dr. Ivan reported that the Committee will meet in April for its quarterly meeting.

**B. February Executive Limitations & Board Self-Monitoring Reports**

**1. Policy 2.5 – Financial Condition and Activities – Internal**

No comments presented. A MOTION was made by Todd Ivan, with SECONDED by Russell Ham,

**That the ADM Board of Directors find the Executive Director in Compliance with Policy 2.5. Financial Condition & Activities.**

VOTE: Yes – ALL

**RESOLUTION: 02-19-05**

**2. Policy 3.2 – Board Job Description – Direct Inspection**

No comments; no further action required.

**3. Policy 4.1 – Unity of Control – Direction Inspection**

Comment offered with suggestion of change in language. After review, MOTION made by John Williams, and SECONDED by Todd Ivan,

**That the ADM Board of Directors approve the language change in Policy 4.1.1. Unity of Control, as presented, and authorize that the Policy Manual be updated with change.**

VOTE: Yes – ALL

**RESOLUTION: 02-19-06**

**C. Executive Session**

1. To consider the investigation of charges or complaints against a public employee.

MOTION made by Chair Horrigan

**That the ADM Board of Directors adjourn to Executive Session, to include Executive Director Jerry Craig and Carrie Marceric, to consider the investigation of charges or complaints against a public employee.**

Chair called roll:

|                       |                         |                        |                       |
|-----------------------|-------------------------|------------------------|-----------------------|
| John Williams – Yes   | Russell Ham – Yes       | Vivianne Duffrin – Yes | André Thornton – Yes  |
| Todd Ivan – Yes       | Daniel Flowers – Yes    | Irving Sugerman – Yes  | Roula Braidy – Yes    |
| Christine Myers – Yes | Elizabeth England – Yes | Peter Goheen – Yes     | Deanna Horrigan – Yes |

**RESOLUTION 02-19-07**

Board Adjourned to Executive Session at 7:10 p.m.  
Board returned to Regular session at 7:30 p.m.

**D. Meeting Assessment Form** – Chair requested members complete and return form.

**VIII. Adjournment**

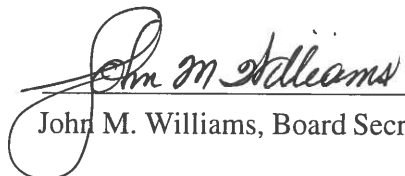
With no additional business to come before the Board Chair Horrigan adjourned the meeting at 7:30 p.m.

**IX. Next regular meeting scheduled: Tuesday, March 26, 2019, at regular location.**

Minutes as approved

3.26.19

**RESOLUTION: 03-19-01**

  
\_\_\_\_\_  
John M. Williams, Board Secretary