Board Members Present: Phillip J. Montgomery, Chair; Joseph P. Saporito, Board Vice Chair; Deanna Horrigan, Board Secretary; Elizabeth A. England, Peter Goheen, Renée L. Greene, Todd M. Ivan, M.D., Kathlin McCann, Patrick A. McGown, Melissa Mellinger, Christopher T. Teodosio, André Thornton, Jr., John M. Williams

Board Members Absent: Kevin D. Strickland, Sr.

ADM Board Staff Present: Jerry Craig, Executive Director; Doug Smith, M.D., Mary Alice Sonnhalter, Jackie Steward, Nick Veauthier, Aimee Wade, Fran Rudell

Other Interested Parties Present: Dawn Glenny, Greenleaf Family Center; Darletta Logan, Coleman Professional Services; Toni Baker, PNC Bank; Karen Hrdlicka, Mature Services; Fred Frese, Ph.D., NEOMED; Darryl Brake, Summit County Community Partnership; Melissa Ayas.

I. Call to Order
Chair Phillip J. Montgomery (hereafter referred to as “Chair Montgomery”) called the meeting to order at 5:43 p.m., noting that as an addition to the Agenda, the Board would be going into Executive Session to discuss a complaint against a public employee.

II. Swearing in of New Board Members
Chair Montgomery introduced Summit County Juvenile Court Judge Linda Tucci Teodosio who swore in new Board members Elizabeth A. England and Todd M. Ivan, M.D. Judge Teodosio thanked the ADM Board for its hard work in the community and for its support of the Criminal Justice and Juvenile Justice programs.

III. Approval of minutes from October 27, 2015 9, 2015
After review, a MOTION was made by Ms. Renée Greene, and SECONDED by Mr. Joseph Saporito,

To approve the meeting minutes from September 29, 2015

VOTE: Yes – ALL

RESOLUTION: 12-15-01

IV. Board Education
A. Global Ends Interpretation & Discussion
Executive Director Jerry Craig presented a draft of the Ends / Priority Results for Provisions #1 and 2, with data sources for Provisions #3, 4 and 5 suggested for monitoring Policy 1.0 Ends Policy. Mr. Craig expanded on the data to be obtained, and methods for gathering same, and how it will be used in interpreting the policy and show compliance. Discussion continued regarding the data, with Board members questioning targets marketed for input and accessibility of same. The yearly collaborative poll was cited as one source to be used to measure progress year to year. Mr. Craig noted that the Ends Policy needs to be finalized and requested that the Board indicate if a reasonable interpretation has been presented.

B. Report on Planned Expenditures for 2016
Mr. Craig presented a funding report for the 2016 Budget, indicating that it had been complicated by Medicaid expansion in 2015. Mr. Craig addressed questions raised by members.
V. Ownership Linkage & Accountability
   A. Chair Report
      Chair Montgomery reported on the following:
      - OACBHA Legislative Day in Columbus is January 26th, thus necessitating change in January Board meeting date to January 19th. Board members were invited to accompany Mr. Craig for visits to local legislators.
      - Introduced Aimee R. Wade, ADM Board’s Associate Director of Clinical Services, effective November 16, 2015.
      - The scheduled Young Adult Transition Team (YATT) presentation will most likely be moved to February due to Ends finalization.
      - Provider Agency forum scheduled for March.
      - Dr. Richard Schwartz, Board Chair of NAMI Summit County, would like to present on services provided by NAMI.
      - August is reserved for Board training.

   B. Executive Director Report
      Mr. Craig reported on the following:
      - 2016 contracts are prepared and ready for provider signatures.
      - Budget summaries will be compiled for members’ manuals and also sent electronically.
      - Meeting held with John Trunk, Superintendent of Summit County Developmental Disabilities Board, who will present Board’s offer on the Cuyahoga Falls property to his board in the near future.
      - ADM Board employment changes, vacancies and recruitment.
      - Quarterly wait list report will be supplied in January. He noted that while demand has increased, waitlist remains steady.
      - Summit County Public Health (SCPH) and ADM Board presented jointly on the State of Summit County Health on Dec. 3rd. A short video from the presentation was shown and is available on the SCPH website.

VI. Comments from the Public
   None

VII. New Business
   A. Committee Reports
      i. Board Development Committee (fka Membership)
         Committee Chair Christopher Teodosio presented committee’s recommended slate of officers for 2016:
         - Phillip J. Montgomery – Board Chair
         - Joseph P. Saporito – Vice Chair
         - Deanna Horrigan – Secretary

         Mr. Teodosio then called for:
         - Nominations from the floor for Board Chair. None presented.
         - Nominations from the floor for Board Vice Chair. None presented.
         - Nominations from the floor for Board Secretary. None presented.

         In accordance with Board policy, Mr. Teodosio called for an open voice vote for the slate of officers for 2016, as follows:
         - Phillip J. Montgomery, for the office of Board Chair
           - Vote: Yes – ALL; none opposed.
         - Joseph P. Saporito – for the office of Board Vice Chair
           - Vote: Yes – ALL; none opposed.
• Deanna Horrigan, for the office of Board Secretary  
  - Vote: Yes – ALL; none opposed.

A MOTION was made by Elizabeth England and SECONDED by John Williams,

To confirm the election of the slate of officers for 2016 as presented.

VOTE: Yes – ALL  RESOLUTION 12-15-02

Committee Chair Teodosio presented recommendation from committee to amend Policy 3.5 to realign dates of officer terms with County and State appointment terms. Amendment would merely change months of officer election and starting date of yearly term. To that effect, a MOTION was made by John Williams and SECONDED by Peter Goheen,

That Policy 3.5.1, Board Officers and Elections, be amended by changing “December” to “June” in first sentence, and “January 1st” to “July 1st” in fourth sentence, as follows:

Nominations and Elections: The BoD will elect a Board Chair, Vice Chair, and Secretary at the December June meeting each year, by secret ballot, from the slate of candidates offered by the Board Development Committee and those nominated from the floor. The Board Development Committee Chair, and/or a designee, will count the ballots and those receiving the most votes will be identified as the officers-elect. If no candidates are identified from the floor, the BoD may waive the secret ballot process and have a voice vote to accept the candidates offered by the Board Development Committee. Officers will assume their duties on January July 1st.

VOTE: Yes – ALL  RESOLUTION 12-15-03

Discussion was initiated regarding exception to the current two year term limit due to Mr. Montgomery’s upcoming term end and change in yearly term to enable realignment. Committee will reconvene in January to address change in policy or make exception for 2016 officers.

Discussion continued regarding ADM Board’s current Table of Organization, with Board policy regarding succession planning to be re-addressed.

B. December Executive Limitations Monitoring Reports
   i. Monitoring Schedule 2016
      After review of schedule provided by Mr. Craig and discussion regarding addition of Ends #5 review date,

      A MOTION was made by Reneé Greene and SECONDED by Peter Goheen,

      To approve the Monitoring Report Schedule for 2016, as presented, with addition regarding Ends #5 review.

      VOTE: Yes – ALL  RESOLUTION 12-15-04

   ii. Policy 2.0 General Management Constraint
      With no comments presented, a MOTION was made by John Williams, and SECONDED by Patrick McGown,

      To find Policy 2.0, General Management Constraint, in compliance.

      VOTE: Yes – ALL  RESOLUTION 12-15-05

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December 8, 2015
iii. Policy 2.5 Financial Conditions and Activities
With no comments presented, a MOTION was made by Joseph Saporito, and
SECONDED by Elizabeth England,

To find Policy 2.5, Financial Conditions and Activities, in compliance.

VOTE: Yes – ALL  RESOLUTION 12-15-06

VIII. Executive Session
Per the amended agenda, it was voted:

That the ADM Board of Directors enter into Executive Session to discuss a complaint
against a public employee, and to include Executive Director Jerry Craig.

ROLL CALL VOTE:
        John Williams – Yes     Melissa Mellinger – Yes     André Thornton, Jr. – Yes
        Patrick McGown – Yes    Elizabeth England - Yes    Deanna Horrigan – Yes
        Joseph Saporito – Yes     Phillip Montgomery – Yes    Reneé Greene – Yes
        Christopher Teodosio – Yes     Todd M. Ivan – Yes    Kathlin McCann - Yes
        Pete Goheen - Yes           Kevin D. Strickland – Absent

RESOLUTION 12-15-07

The regular meeting was adjourned to executive session at 6:49 p.m. Executive Director Craig
joined the Executive Session at 7:50. The regular meeting was re-convened at 7:59 p.m.

A MOTION was made by Reneé Greene and SECONDED by André Thornton,

That the Board engage in direct inspection of Policy 2.2, Treatment of Staff, and to refer
the direct inspection to the Assurances Committee.

VOTE: Yes – ALL  RESOLUTION 12-15-08

IX. Adjournment
With no additional business to come before the Board, Chair Montgomery adjourned the
meeting at 8:09 p.m.

X. Next meeting scheduled:  Tuesday, January 19, 2015 - 5:30 p.m.
Summit County Public Health Board Room
1867 West Market Street, Suite B2,
Akron, OH 44313

Minutes
as approved
1/19/2016

Deanne Horrigan, Board Secretary