

BOARD OF DIRECTORS'
REGULAR MONTHLY MEETING

Minutes – December 13, 2016

Board Room, Summit County Public Health

FINAL as approved January 24, 2017

Board Members Present: Joseph P. Saporito, Board Chair; Deanna Horrigan, Board Vice Chair; Lucas M. Blower; Elizabeth A. England; Peter Goheen; Reneé L. Greene; Russell T. Ham; Todd M. Ivan, M.D.; Kathlin McCann; Melissa Mellinger; André Thornton, Jr.; John Williams

Board Members Absent: Vivianne W. Duffrin (excused)

ADM Board Staff Present: Jerry Craig, Executive Director; Jennifer Peveich, Doug Smith, M.D., Mary Alice Sonnhalter, Jackie Steward, Aimee Wade, Christopher Freeman-Clark, Eric Hutzell, Beth Kuckuck; Nick Veauthier; Sheila Shuttlesworth; Fran Rudell

Other Interested Parties Present: Phillip Montgomery; Krista Lengyel, Community; Dawn Glenny, Greenleaf Family Center; Fred Frese, Ph.D., NEOMED; Janice Wade, Ph.D., Akron-UMADAOP; Jim Lawrence, Oriana House.

I. Call to Order

New Board Chair Joseph P. Saporito (hereafter referred to as “Chair Saporito”) called the meeting to order at 5:30 p.m. and extended holiday greetings to all.

II. Approval of minutes from October 25, 2016 meeting

After review, a MOTION was made by Melissa Mellinger, and SECONDED by Reneé Greene,

To approve the minutes from October 25, 2016, meeting as presented.

VOTE: Yes – ALL

RESOLUTION: 12-16-01

Chair Saporito acknowledged and thanked previous Board Chair Phillip Montgomery for his nearly six years of service on the Board. Mr. Montgomery indicated he was privileged to serve on the Board and explained that he had been appointed by the County Executive to serve on another county board which required his resignation from the ADM Board of Directors.

Agenda was modified to include recognition of ADM Board employees reaching service milestones. Executive Director Jerry Craig presented awards to Christopher Freeman-Clark, Beth Kuckuck, Fran Rudell and Aimee Wade (5 years); Nick Veauthier and Tom Mino (15 years); and Sheila Shuttlesworth, who celebrated 23 years on this date. Donelle Howland and Joanne Arndt will be presented awards for 10 years of service each.

III. Board Education – Review and Discussion of Global Ends

Executive Director Jerry Craig presented data to demonstrate compliance with Policy 1.0 Ends/priority Results for 2016 and Future Plans. Each provision of the Ends statement was reviewed, with means & measures explained. Questions were asked regarding resident lifestyle behaviors, targeted interventions, Vivitrol program, sober living programs and capacity issues.

Members discussed touring Crisis Center and/or other agencies. Board members have available to them copies of agency Budget Summaries which contain listing of programs and services provided by each agency.

IV. Ownership Linkage & Accountability

A. Chair Report

- Chair Saporito extended holiday wishes to all.
- Board members will be contacted regarding various committees and encouraging membership.
- Board Member Russell Ham will be joining ADM Board staff members and attending the *2017 Behavioral Health Conference: Moving Forward in Recovery-Oriented Systems of Care*, January 10-11 in Columbus.

B. Executive Director Report

- The Community Health Report was presented jointly by ADM Board and Summit County Public Health on December 1st. Copies of the report are available on the Health Department website, as well as audio of the presentation. Opiates and suicide were noted as being identified as a local and state focus.
- The 2017 ADM Board budget had its third reading at County Council on Dec. 12th, and has now passed.
- Over 100 people attended training by representatives of Colerain Township's Quick Response Team (QRT). Tallmadge, Akron Police and Green are interested in implementing QRTs.
- Update on ADM Board's build-out of system investments for CY 2017:
 - Referral Service: ADM Board has reached agreement with Akron Summit Community Action to develop the ADM Addiction Help Line to refer callers to services needed. January 17th is target date for soft roll out.
 - Oriana House is making renovations to increase subacute detox by ten beds by the first of the year. They are currently operating at 95% capacity, with a 10 day wait for detox.
 - The Request for Proposal (RFP) for Post Detox Transitional Supporting Housing yielded two applications. Legacy III is still under consideration to provide female beds, with a process in place to obtain additional male beds.
 - All 20 of the additional beds purchased at IBH Addiction Recovery Center should be filled by the end of the year.
 - ADM Board has identified providers for the expansion of male and female recovery housing beds that will be paid for out of Access to Recovery (ATR) funding. ATRF is a program that operates outside of the Board; payments are made through a voucher system managed by OhioMHAS. Plans are to increase post treatment beds.
- Six month contract extensions should be completed by the end of next week. Process involved right-sizing contracts based on historical service volume. Board has also established a risk pool in the event clinical service utilization is higher than anticipated, and Board needs to augment funding. Next task is contracts for state fiscal year, with July 1 being target completion date.
- The next Opiate Task Force (OTF) meeting is December 14th, 4:00 p.m., at Summit County Public Health. There are currently 350 members on the mailing list with many actually involved in committee work.

V. Comments from the Public

Dr. Fred Frese commented that he gets a lot of feedback in his travels about how much better services are in Summit County than in many places. He also reported that Pulitzer Prize winner Marian Hornbacker would be coming to Summit County, and reported on President Obama's signing of the "21st Century Cures Act" which will, in part, improve mental health and addiction services. He stated that Judge Elinor Marsh Stormer, Dr. Mark Munetz and NAMI Summit County had been actively working on the bill's passage.

VI. Consent Agenda

A. ADM Funding Awards Report for November/New Contracts & Authorization to Sign

Mr. Craig presented the November funding awards. After review, a MOTION was made by John Williams and SECONDED by Reneé Greene,

That the ADM Board of Directors approve the funding awards for November, and, having funds available and certified by the Fiscal Officer as required by ORC 5705.41(D), the Board authorizes the Executive Director, Gerald Craig, to sign the contracts presented in the attached list on behalf of the ADM Board, in accordance with the requirements contained within ORC 340.

VOTE: Yes – ALL

RESOLUTION: 10-16-02

VII. New Business

A. Committee Reports

1. Assurance Committee

Committee Chair Joe Saporito reported that the committee will be convened to review Wait List data; he will relinquish Chair of the committee at that time.

2. Board Development Committee

Committee Chair John Williams reported on the November 10th committee meeting to review the vacancy due to Mr. Montgomery's resignation. Board Vice Chair Joseph Saporito assumed responsibilities of Board Chair, per Policy 3.5, Board Officers and Elections.

Committee approved MOTION to recommend to the Full Board that Deanna Horrigan be appointed Board Vice Chair, and approved MOTION to recommend to the Full Board that John M. Williams be considered for appointment as Board Secretary. With no nominations from the floor for the position of Board Secretary, the Full Board VOTED

That the Board of Directors approve the recommendations from the Board Development Committee to appoint Deanna Horrigan as Board Vice Chair and John M. Williams as Board Secretary.

VOTE: Yes – ALL, Deanna Horrigan and John Williams abstaining

RESOLUTION: 12-16-03

Executive Director Jerry Craig reported that on December 12th County Council had approved Executive Shapiro's appointment of Daniel Flowers to fill the unexpired

term of Phillip Montgomery. Mr. Craig and Mr. Williams will meet with Mr. Flowers for orientation.

3. **ADM Support Committee** – Mr. Craig reported that the next meeting of this Committee will be January 27, 2017.

B. December Executive Limitations and Board Self-Monitoring Reports

1. Policy 1.0 – Ends/Priority Results

(a) Discussion and Vote on Compliance

Mr. Craig referred Board Members to the 16 page review and CQI Report. With no comments or concerns on compliance, a MOTION was made by Reneé Greene and SECONDED by André Thornton, Jr.,

That the ADM Board of Directors find the Executive Director in Compliance with Policy 1.0, Ends/Priority Results.

VOTE: Yes – ALL

RESOLUTION: 12-16-04

- #### (b) Discussion on changes proposed by Executive Director regarding recidivism language in Item 1.1b. Chair Saporito requested item be TABLED, and requested Executive Director provide draft language regarding change, with Board to review before January meeting.

- #### (c) Discussion on Item 1.2 regarding lifestyle behaviors. Board wants to be sure residents are aware of lifestyle behaviors that will affect their treatment and/or health. Discussion continued regarding the Center of Marketing and Opinion Research (CMOR) survey regarding awareness of the Board and its available services. Board agreed that item may be too broad and difficult to capture. Lifestyle behaviors include smoking, sleep, exercise and other behaviors that are shared responsibility across the healthcare system.

Chair Saporito requested ad hoc Governance Committee be convened to review Item 2 of Policy 1.0.

2. Policy 2.0 – Global Management Constraint

With no comments or concerns, a MOTION was made by Reneé Greene, and SECONDED by André Thornton, Jr.,

That the ADM Board of Directors find the Executive Director in Compliance with Policy 2.0, Global Management Constraint

VOTE: Yes – All

RESOLUTION: 12-16-05

3. Policy 2.1 – Treatment of Constituents (deferred from July 2016)

In July, the Board questioned access, i.e., provision of comparative data supporting access. Board referred to previous month's discussion and the CQI Report to compare past and current utilization and access. Concerns of the Board were reviewed. The Governance Committee will convene to discuss how to coordinate this

with policy with the Ends. A MOTION was then made by John Williams, and SECONDED by Deanna Horrigan,

That the ADM Board of Directors find the Executive Director in Compliance with Policy 2.1, Treatment of Constituents

VOTE: Yes – ALL

RESOLUTION: 12-16-06

4. **Policy 2.5 – Financial Condition & Activities**

The Board discussed a concern that this month’s report showed an influx of cash resulting from the release of purchase orders from prior years. Associate Director of Operations Jennifer Peveich addressed the Board’s concern, explaining that our cash balance was still within generally acceptable fund balance parameters for governmental organizations. These funds are the result of several factors- funds released due to Medicaid expansion and our attempts to right-size contracts, the potential and unknown impact of Medicaid Redesign and managed care, general uncertainty about Medicaid expansion and the potential rescission of the Affordable Care Act as promised by the incoming presidential administration and congress. Ms. Peveich stated that the Board will receive an update in December 2017, referring to the Revenue and Expense statement. She explained that what shows up as profit is revenue over expenses and the reason it is high is that in prior years dollars have gone unspent, and are now released from prior year contracts.

Jerry Craig explained that County Council and the Social Services Advisory Board (SSAB) are aware of the aforementioned dynamics and the potential impact of future funding changes. There is also a very intentional effort to right-size provider contracts based on actual performance. At the Board’s request, Ms. Peveich will provide a list of purchase orders that were closed and what estimated accrual will be at end of year.

After discussion, a MOTION was made by Lucas Blower, and SECONDED by Reneé Greene,

That the ADM Board of Directors find the Executive Director in Compliance with Policy 2.5, Financial Conditions & Activities.

VOTE: Yes – ALL, with one opposed

RESOLUTION: 12-16-07

5. **Policy 3.5 – Board Officers and Elections** – DIRECT INSPECTION

Discussion was initiated regarding item 3.5.3C, ... “brief assessment of each meeting prior to adjournment...” Suggestion made to remove item if assessment is not being done, or to enforce assessment as required.

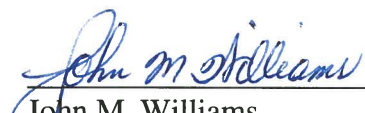
INSPECTION TABLED - Board Chair requested Board Development Committee review regarding clarification of item, and term limits for officers (in light of recent changes).

VIII. Adjournment

With no additional business to come before the Board, Chair Saporito adjourned the meeting at 7:50 p.m.

**IX. Next meeting scheduled: Tuesday, February 28, 2017 - 5:30 p.m.
Summit County Public Health Board Room**

Minutes as approved
January 24, 2017
Bd. Resolution: 01-17-01



John M. Williams
Board Secretary