

**BOARD OF DIRECTORS'**  
**REGULAR MONTHLY MEETING**

at Portage Path Behavioral Health Psychiatric Emergency Services (PES)

Minutes – May 23, 2017

Approved June 27, 2017, as presented

**Board Members Present:** Joseph P. Saporito, Board Chair; Deanna Horrigan, Board Vice Chair; Lucas M. Blower; Vivianne W. Duffrin; Elizabeth A. England; Daniel Flowers; Peter Goheen; Reneé Greene; Russell T. Ham; Todd M. Ivan, M.D.; Kathlin McCann; Melissa Mellinger; André Thornton, Jr.; Christine Myers (shadow)

**Board Members Absent:** John M. Williams (excused)

**ADM Board Staff Present:** Jerry Craig, Executive Director; Jennifer Peveich, Douglas A. Smith, M.D., Mary Alice Sonnhalter, Aimee Wade, Fran Rudell

**Other Interested Parties Present:** Darletta Logan, Coleman Professional Services; Michelle Marshall, Dan Marshall, North Coast Community Homes; Tracy Yaeger, Ph.D., Candace Pallante, Portage Path Behavioral Health; Deborah Foster-Koch, IBH Addiction Recovery Center; David Nelson; Eddie Dengg, Portage Path Behavioral Health/PES.

**I. Call to Order**

Board Chair Joseph P. Saporito (hereafter referred to as “Chair Saporito”) called the meeting to order at 5:35 p.m.

**II. Approval of minutes from April 25, 2017 meeting.**

After review, a MOTION was made by Reneé Greene, and SECONDED by Peter Goheen,

**To approve the minutes from April 25, 2017, as presented.**

VOTE: Yes – ALL.

**RESOLUTION: 05-17-01**

**III. Board Education**

Chair thanked Tracy Yaeger, Ph.D., Executive Director, and Candace Pallante, Vice President of Portage Path Emergency Services, for hosting the meeting and arranging for the tour of the Psychiatric Emergency Services (PES) facility. Based on the tour, Ms. Pallante explained further the function of PES and its role in the community, the population it serves and services provided. (Full presentation available.)

**IV. Ownership Linkage & Accountability**

**A. Chair Report**

- Chair Saporito shared the survey feedback regarding Board Training times.
- Chair acknowledged Board members who came to the Recovery Challenge, either as volunteers or as participants. Several Summit County ADM Support Committee members were also in attendance.
- Thanked the Board members for their sponsorship support of the event.
- Acknowledged Mike Bullock for his five years as race director.
- Board members Elizabeth England and John Williams will attend the IPGA Annual Conference in June, as will Executive Director Jerry Craig.

- Board members Russ Ham and Reneé Greene will attend Ohio's 2017 Opiate Conference in June, with Executive Director Jerry Craig and several ADM staff participating as presenters.

## B. Executive Director Report

- **Staff milestone anniversaries** acknowledged: Dr. Douglas Smith, Chief Clinical Officer (5 years); Jackie Steward, Manager of Administration (10 years), and Mr. Craig himself, (10 years, as Manager of Clinical Services until appointment as Executive Director in 2011).
- **Update on Quick Response Teams (QRTs)** – now active in 10 communities: Cuyahoga Falls, Green, Barberton, Norton, Tallmadge, Stow, Munroe Falls and Akron, Coventry and Hudson.
- **ADM Addiction Helpline Quarterly Report** – three new agencies joining by end of the month; will then have 9 providers for referrals
- **Detox Report** – report on number of beds available and intake goals
- **AoD Residential** – data added going back to 2013 for better sense of quarterly progress.
- **Audit of Oriana** – no formal response from the County, although audit is nearing completion.
- **State funding budget** – House version of the budget was discussed in April. We are still hearing that there is openness to keeping the funding for mental health and addiction services in the Senate version of the budget.
- **BH Redesign** – still plans to move forward with new service taxonomy and reimbursement by July 1<sup>st</sup>. Board is planning for both contingencies should there be a delay. Testimony for the hearings can be via letters, phone calls, emails... All are logged by representatives.
- **ADM Recovery Challenge**
  - Mr. Craig echoed Chair Saporito's appreciation to all who attended the event.
  - 339 runners registered; over 120 volunteers;
  - by all accounts, a well-run race.
  - 5 year medal design and background story of designer explained

## V. Comments from the Public and Announcements

Michelle Marshall, North Coast Community Homes (NCCH), reminded Board members of the Akron Rubber Ducks Outing organized by NCCH at Canal Park on June 2<sup>nd</sup>, which brings together residents from NCCH's 21 homes throughout Summit County, as well as men and women from other agencies. Information will be forwarded to members.

## VI. Consent Agenda

### A. ADM Funding Awards Report for May

### B. New Contracts & Authorization to sign

Mr. Craig provided listing and explanation of May funding and contracts. After addressing questions on funding requests that were denied, a MOTION was made by Todd Ivan, and SECONDED by Reneé Greene,

**That the ADM Board of Directors approve the contracts for May, and, having funds available and certified by the Fiscal Officer as required by ORC 5705.41(D), the Board authorizes the Executive Director, Gerald Craig, to sign the contracts presented in the attached list on behalf of the ADM Board, in accordance with the requirements contained within ORC 340.**

VOTE: Yes – ALL

**RESOLUTION: 05-17-02**

Additionally, with the explained need of an expenditure in excess of \$50,000 for an addition to the scope of the Beck Institute contract,

A MOTION was made by André Thornton, Jr., and SECONDED by Deanna Horrigan,

**That the ADM Board of Directors, in accordance with Policy 2.5, Item 7, Financial Condition and Activities, authorize the Executive Director to execute a purchase commitment for the expenditure of an amount in excess of \$50,000 as follows:**

**Contract with The Beck Institute in the amount of \$193,000 as authorized in February funding requests, with \$99,000 additional, for a total of \$292,000 to be paid for Cognitive Behavior Therapy Training sessions to be offered to provider agencies for supervisory staff and managers. Said training to be provided by December 31, 2017.**

**Upon approval, funds will be appropriated from budget account 20704-5335-47104 and itemized in budget monitoring data disclosed to the Board of Directors.**

VOTE: Yes – ALL

**RESOLUTION: 05-17-03**

**VII. New Business**

**A. Ohio Opiate Conference in Columbus in June**

Addressed in Executive Director's comments.

**B. Committee Reports**

- i. **Assurance Committee** – Dr. Ivan reported that the committee will meet on June 19<sup>th</sup> to review Board's MUIs. Chair requested committee review the city's plan for medical marijuana.

**C. May Executive Limitations & Board Self-Monitoring Reports**

- i. Policy 3.8 – Governance Investment – BOARD DIRECT INSPECTION. No questions or concerns; no action needed by Board.
- ii. Policy 2.5 – Financial Condition & Activities – Quarterly Internal Inspection  
With all questions and concerns addressed, a MOTION was made by Lucas Blower, and SECONDED by Daniel Flowers,

**That the ADM Board of Directors find the Executive Director in Compliance with Policy 2.5, Financial Condition & Activities.**

VOTE: Yes – ALL

**RESOLUTION: 05-17-04**

**D. Meeting Assessment**

Chair Saporito requested assessment forms be returned to him for compilation and reporting at Board training session.

**VIII. Adjournment**

With no additional business to come before the Board, a MOTION was made by Daniel Flowers, and SECONDED by Peter Goheen,

**That this regular meeting of the ADM Board of Directors be adjourned.**

VOTE: Yes – ALL

**RESOLUTION: 05-17-05**

Chair Saporito adjourned the meeting at 6:45 p.m.

**IX. Next meeting scheduled: Tuesday, June 27, 2017 – 5:30 p.m.**

**Minutes as approved**

June 27, 2107

**Bd. Resolution: 06-17-01**

**s/ Joseph A. Saporito, Board Chair,**  
*on behalf of John M. Williams*

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John M. Williams, Board Secretary