

Board of Directors'
Regular Monthly Meeting
Summit County Public Health Board Room
Minutes of December 5, 2017

FINAL, approved January 23, 2018

Board Members Present: Deanna Horrigan, Vice Chair; John M. Williams, Secretary; Vivianne W. Duffrin; Elizabeth A. England; Daniel R. Flowers; Peter Goheen; Russell T. Ham; Kathlin McCann; André Thornton, Jr.; Christine Myers (shadow).

Committee Members Absent: Lucas M. Blower; Reneé Greene; Todd M. Ivan, M.D.; Melissa Mellinger; Joseph P. Saporito

ADM Board Staff Present: Jerry Craig, Jennifer Peveich; Mary Alice Sonnhalter; Doug Smith, M.D., Aimee Wade, Fran Rudell

Other Interested Parties Present: Jackie Kautenberger, Community Health Center; Tina Tabler, ADM Crisis Center/Oriana House, Inc.; Megan Bush, Coleman Professional Services; Sean Blake, Portage Path Behavioral Health; John Heer and Terri Heer, Akron Center for Recovery; Dawn Glenny, Greenleaf Family Center.

I. Call to Order

Board Vice Chair Deanna Horrigan (hereinafter called Chair Horrigan) called the meeting to order at 5:30 p.m.

II. Review/approve minutes

After review, a MOTION was made by Elizabeth England, and SECONDED by John Williams,

To approve the minutes of the October 24, 2017, meeting of the Board of Directors, as presented.

VOTE: Yes – ALL André Thornton, Jr., abstaining

RESOLUTION: 12-17-01

III. Board Education

Executive Director Jerry Craig presented topics previously considered by the Board for development of the education and Ends-informing Agenda for 2018, to include off-site agency visits. Mr. Craig will prepare a Board survey with breakdown of related topics and recommendations and will pursue feasibility of first quarter visit to Mature Services, Inc.

IV. Ownership Linkage & Accountability

A. Chair Report

Chair Horrigan presented updates as follows:

- Term of Chrissy Myers, Torcheaters shadow to the Board, is expiring. Chair presented appreciation plaque. Ms. Myers thanked the Board for the opportunity and expressed interest in remaining involved with the ADM Board through volunteer opportunities.
- Resignation received from Board Member Melissa Mellinger
- Outcome report on complaint investigation and recommendations received

B. Executive Director's Report

Mr. Craig reported on:

- Executive Shapiro's announcement of the County's filing of a lawsuit against pharmaceutical companies. Mr. Craig will follow up with the County to determine ADM Board's inclusion and role in the lawsuit. Basis of lawsuit is reimbursement of expenses paid out of county funds to combat the opiate epidemic. Ohio Attorney General is filing separate lawsuit. Members questioned if the Board of Directors would need to approve ADM Board's inclusion.
- United Way has approved funding for an Opiate Task Force Coordinator position, although funding will not begin until April 2018. Position will be posted when funds are available. Board may consider getting a jump start and advance funds, if available, for this contract position. Position will be contracted, but will use ADM Board office space.
- Update on replacement of MACSIS with the GOSH program, and position changes that will take place to accommodate business practices related to claims and data management. GOSH is one of the three claim adjudication systems developed by Boards throughout the state.
- ADM Board and Summit County Health Department's joint presentation of the State of the County's Health on December 7th.
- Mary Alice Sonnhalter's retirement as Manager of Community Relations as of December 31st. Christine Gashash will be joining Board on December 12th as her replacement.
- Interview with Austrian news agency scheduled.

V. Comments from the Public and Announcements

- Aimee Wade reported that the Board has continued to engage the Faith Community in the Change Direction campaign, with a Cross Systems Conversation/Training scheduled for January 31st on "Making the Connection: A Learning and Networking Opportunity for Behavioral Health and Faith Leadership in Summit County." Additional information and registration link available on ADM Board website.
- Dr. Doug Smith reported on the Hoarding Task Force conference, "Intervention to Hoarding" on December 7th.
- Mary Alice Sonnhalter reminded that the Recovery Challenge is scheduled for May 19th, 2018.

VI. Consent Agenda

A. ADM funding Awards Report for June

B. New Contracts & Authorization to sign

Mr. Craig provided listing and explanation of October funding awards and contracts. After addressing questions, a MOTION was made by John Williams, and SECONDED by André Thornton,

That the ADM Board of Directors approve the funding awards for October, 2017, and, having funds available and certified by the Fiscal Officer as required by ORC 5705.41(D) the Board authorized the Executive Director, Gerald Craig, to sign the contracts presented in the attached list on behalf of the ADM Board, in accordance with the requirements contained within ORC 340.

VOTE: Yes – ALL

RESOLUTION: 12-17-02

Mr. Flowers offered that the contracting process interests him and inquired if others would like more information on the process. Mr. Craig and Ms. Peveich will develop a presentation with an overview of the process by which funding is designated.

Mr. Craig reported that legislation is being proposed to take away the requirement for Boards to approve every board contracted payment, limiting the approval to purchases over a set amount. Reviewed several bills now before the legislature.

VII. New Business

A. Committee Reports

a. Ad hoc Grievance Committee

Board Chair Saporito received a final copy of the attorney's investigatory report, which found no basis for the employee complaint, but offered some helpful feedback for staff.

B. December Executive Limitations & Board Self-Monitoring Reports

1. Revised Monitoring Scheduled for 2018 provided.

Mr. Craig pointed out the inclusion of the Ends evaluation in January 2018.

A MOTION was made by Russell Ham, and SECONDED by Daniel Flowers

That the ADM Board of Directors approve the 2018 Monitoring Schedule as presented, for inclusion in the Board's current Policy Manual.

VOTE: Yes – ALL

RESOLUTION: 12-17-03

2. Policy 4.3, Delegation to the Executive Director – Direct Inspection

Per Monitoring comments, a MOTION was made by Vivianne Duffrin, and SECONDED by André Thornton,

That the ADM Board of Directors amend wording in Policy 4.3, Delegation to the Executive Director, to update ORC reference to Section 340.04, based on amendment of the ORC by 131st General Assembly File No. TBD, SB 319, §1, eff. 7/1/2017.

VOTE: Yes – ALL

RESOLUTION: 12-17-04

3. Policy 2.5 – Financial Conditions & Activities – Internal Inspection

After discussion of concern of funds in reserve for encumbrance, with Ms. Peveich addressing specifics and noting the reduction of amount of open POs,

A MOTION was made by André Thornton, and SECONDED by Peter Goheen,

That the ADM Board of Directors find the Executive Director in Compliance with Policy 2.5, Financial Condition & Activities.

VOTE: Yes – ALL

RESOLUTION: 12-17-05

4. Policy 2.0 – General Management Constraint – Internal Inspection

After clarification of discrepancy in title on monitoring report and file name, a MOTION was made and SECONDED,

That the ADM Board of Directors find the Executive Director in Compliance with Policy 2.0, General Management Constraint.

VOTE: Yes – ALL

RESOLUTION: 12-17-06

4. Policy 2.1 – Treatment of Constituents

A discussion was held on the policy’s provision on barriers to access, couched in a concern about the wait list for residential addiction treatment. Discussion covered many factors, including management of the beds and whether or not a professional consultation might be helpful in light of very little movement in wait times, even after the purchase of 25 additional beds over the past 18 months. After discussion, a MOTION was made by Russell Ham, and SECONDED by André Thornton,

That the ADM Board of Directors find the Executive Director in Compliance with Policy 2.1, Treatment of Constituents.

VOTE: Yes – ALL

RESOLUTION: 12-17-07

Rev. Russell Ham noted that with all the discussion of the stresses on the system, there are also human stresses on staff. The Board expressed thanks to ADM Board staff for their dedication in pursuing the best treatments available with current resources. Mr. Craig also extended those thanks to the agencies as well, noting that agency staff members develop relationships with the clients and try to do what is best for them.

C. Chair Horrigan requested Board members return Meeting Assessment forms to her.

VIII. Adjournment

With no additional business to come before the Board, a MOTION was made by John Williams, and SECONDED by André Thornton,

To adjourn the meeting,

VOTE: Yes – ALL

RESOLUTION: 12-17-08

Chair Horrigan adjourned the meeting at 6:50 p.m.

IX. Next regular meeting scheduled: Tuesday, January 23, 2018

Minutes as approved

01/23/2018
Bd. RESOLUTION: 01-18-01

s/ _____
John M. Williams, Board Secretary