

**Board of Directors'**  
**Regular Monthly Meeting**  
**Summit County Public Health Board Room**  
**Minutes of January 23, 2018**

FINAL, as approved February 27, 2018

**Board Members Present:** Deanna Horrigan, Vice Chair; John M. Williams, Secretary; Lucas M. Blower; Vivianne W. Duffrin; Elizabeth A. England; Daniel R. Flowers; Russell T. Ham; Todd M. Ivan, M.D.; Kathlin McCann; André Thornton

**Committee Members Absent:** Peter Goheen; Reneé Greene; Joseph P. Saporito

**ADM Board Staff Present:** Jerry Craig, Chrissy Gashash, Jennifer Peveich, Doug Smith, M.D., Aimee Wade, Fran Rudell

**Other Interested Parties Present:** Jackie Kautenberger, Community Health Center; Tammy Jensen, Oriana House, Inc.; Megan Bush, Coleman Professional Services; Tracy Yaeger, Ph.D., Portage Path Behavioral Health; Terri Heer, Akron Center for Recovery; Michelle Marshall, North Coast Community Homes.

**I. Call to Order**

Board Vice Chair Deanna Horrigan (hereinafter called Chair Horrigan) called the meeting to order at 5:30 p.m.

**II. Review/approve minutes**

After review, a MOTION was made by Elizabeth England, and SECONDED by André Thornton, Jr.,

**To approve the minutes of the December 5, 2017, meeting of the Board of Directors, as presented.**

VOTE: Yes – ALL Lucas M. Blower, abstaining

**RESOLUTION: 01-18-01**

**III. Board Education**

Executive Director Jerry Craig presented 2017 Final Report on Ends and a report on the results of the Board survey to measure interests for Board education for 2018. Included were ranked results for off-site provider visits and educational presentations. Board members requested input from Mr. Craig and ADM staff about items that should be important for Board education. Mr. Craig suggested the Board's annual training include a review of "Ends: Through the Lens of the Levy" in light of the upcoming levy initiative scheduled to take place in 2019. Board members requested a regular review of "What's New" in the mental health and addiction fields.

**IV. Ownership Linkage & Accountability**

**A. Chair Report**

Chair Horrigan presented updates as follows:

- Policy Governance Conference is scheduled for June 2018. Members who have not previously attended were encouraged to contact the ADM Board office if interested.
- Annual Training in August. Topic to include looking at Ends in light of the upcoming levy.

- Request that Board members consider contributing toward the Board of Directors' sponsorship of the upcoming ADM Recovery challenge. Goal is 100% participation from both Board of Directors and ADM Board staff.

## **B. Executive Director's Report**

Mr. Craig reported on:

- Introduction of Chrissy Gashash, new ADM Manager of Community Relations, who gave a brief report of her background and experience in the field.
- Most Agency contracts have been signed, with just two outstanding, but with progress made on those new contracts. Funding changes have made things more complex.
- OACBHA will not hold its usual Legislative Day in 2018; instead scheduling a conference focusing on managed care and changes Boards are going to make with Managed Care in July.
- Pointed out new leaders at several agencies:
  - Bob Stokes replaced Terry Dalton at Community Support Services
  - Janet Wagner is interim Executive Director at Community Health Center until their board makes decision on next step
  - The Pastoral Counseling Service Board of Directors appointed Megan Kleidon to replace soon retiring Rev. Byron Arledge.
- Levy update: One year away from beginning of levy year. Will be consulting with the County to explore options for the "ask" based on projections on expenditures, revenues, and both present and future needs of the system.
- Need to look at Ends in relation to our levy, to revisit system priorities. Will review in August at Board training. Board asked to consider how it wants to approach review.
- As the Board does its monitoring of Executive Limitations and sees that items are specified as "available for direct inspection," members are encouraged to audit these items to ensure the Board's due diligence.

## **V. Comments from the Public and Announcements - None**

## **VI. Consent Agenda**

### **A. ADM funding Awards Report for November and December, 2017**

### **B. New Contracts & Authorization to sign**

Mr. Craig provided listing and explanation of November and December funding awards and contracts. After correcting an error on one of the reports, and offering an explanation of ORC 340 requirements, a MOTION was made by Dr. Todd Ivan, and SECONDED by John Williams,

**That the ADM Board of Directors approve the funding awards for November and December, 2017, and, having funds available and certified by the Fiscal Officer as required by ORC 5705.41(D) the Board authorized the Executive Director, Gerald Craig, to sign the contracts presented in the attached list on behalf of the ADM Board, in accordance with the requirements contained within ORC 340.**

VOTE: Yes – ALL

**RESOLUTION: 01-18-02**

Members requested more information on the contracting process, possibly an educational presentation for the Board.

## **VII. New Business**

### **A. Committee Reports**

1. Assurance Committee

Committee Chair Todd Ivan reported on the committee's January 22<sup>nd</sup> meeting at which the committee reviewed suicide statistics. Discussion ensued regarding the Zero Suicide national initiative and the Summit County Suicide Coalition.

The committee also examined the Major Unusual Incidents (MUI) report on administrative discharges, noting the large discrepancy between providers. Committee asked that ADM staff pursue additional information about rules and how guidelines differ. Committee did note that administrative discharges are going down. Committee found new format very helpful and thanked Board staff for the change.

Committee will continue direct inspection of the MUI reports through 2018.

2. Board Development Committee

Committee Chair John Williams reported on the committee's January 23<sup>rd</sup> meeting. Committee discussed the vacancy for an Ohio Department of Mental Health and Addiction Services (OhioMHAS) Mental Health Clinician on the Board of Directors. After discussion, and upon MOTION from the committee, with a SECOND from André Thornton,

**The Board of Directors approved the recommendation from committee that Deanna Horrigan be recommended to the Ohio Department of Mental Health and Addiction Services to fill the vacant position as Mental Health Clinician on the Board of Directors.**

VOTE: Yes – ALL

**RESOLUTION: 01-18-03**

Committee also reviewed June 30<sup>th</sup> term expirations. Committee will contact individual members regarding reappointments, and will notify County Executive of vacancy due to maximum term limit of one member. Former Board shadow, Christine Myers, will be considered for recommendation to fill the vacancy.

Committee also discussed Board "Shadow" program, with continuation of the Board's participation recommended. Number of shadow participants to be determined.

**B. January Executive Limitations & Board Self-Monitoring Reports**

1. Policy 3.0 – Governance Commitment – Board Direct Inspection

No comments; no further action needed.

2. Policy 3.4 – Board Work Plan & Agenda Preparation – Board Direct Inspection

No comments; no further action needed. (A typographical error was corrected).

3. Policy 2.3 – Compensation and Benefits – Internal Inspection.

No comments. A MOTION was made by John Williams and SECONDED by Daniel Flowers,

**That the ADM Board of Directors find the Executive Director in Compliance with Policy 2.3 – Compensation and Benefits.**

VOTE: Yes – ALL

**RESOLUTION: 01-18-04**

4. Policy 1.0 – Ends/Priority Results – Internal Inspection

Comments offered on wait list, response to which was included in the Ends Report in Board Education. Discussion continued regarding wait list numbers. Mr. Craig stated that the board staff is clarifying what data it is receiving from providers, as it may not be accurately measuring access. Board members questioned what level of resources will be needed to reduce the wait times, and time frame for pursuit of solutions, and seeking better information about resources available in this community.

Mr. Craig described the complexity of wait list management, that funding is not always the solution, instead making sure resources are effective is also requisite. Client motivation and ambivalence towards treatment is another factor that can be difficult to predict.

Members discussed shortage and salary requirements of graduating psychiatrists. ADM Board is addressing this issue with NEOMED and working with ADM provider agencies to explore solutions. These activities can be discussed in more details if the Board so desires.

After discussion, a MOTION was made by André Thornton, and SECONDED by John Williams,

**That the ADM Board of Directors find the Executive Director in Compliance with Policy 1.0, Ends/Priority Results.**

VOTE: Yes – ALL

**RESOLUTION: 01-18-05**

C. Chair Horrigan requested Board members complete and return Meeting Assessment forms to her.

**VIII. Adjournment**

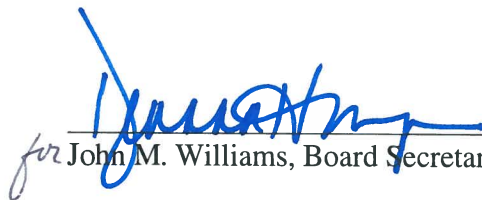
With no additional business to come before the Board, Chair Horrigan adjourned the meeting at 6:46 p.m.

**IX. Next regular meeting scheduled: Tuesday, February 27, 2018**

Minutes as approved

1 2/27/18

Bd. RESOLUTION: 02-18-014

  
for John M. Williams, Board Secretary