

County of Summit Alcohol, Drug Addiction and Mental Health Services Board

**Board of Directors' Regular Monthly Meeting
Via Zoom Conference
Minutes of May 25, 2021
FINAL**

Attendance

Members Present (Remote):

Lucas Blower, Roula Braidy, Elizabeth England-Vice Chair, John M. Williams-Board Chair, Vivianne Duffrin, Dan Flowers, Margaret J. Halter, Rev. Russell T. Ham, Kimberly Huff, Andre Thornton Jr., James Merklin, Chrissy Myers, Dr. Todd Ivan - Secretary, Irving B. Sugerman

ADM Board Staff Present (Remote): Aimee Wade, Interim Executive Director; Tom Mino, Information Technology Specialist; Amy Woodland, Community Relations Manager; Darletta Logan, Care Management/Clinical Compliance Coordinator; Aaron Ellington, Acting Associate Director of Clinical Services/Evidence Based Practice Coordinator; Kimberly Patton, Addictions Prevention & Training Coordinator; Nick Veauthier, Manager of Information Technology; Jen Peveich, Associate Director of Operations; Carrie Marceric, Manager of Administrative Compliance; Dr. Doug Smith, Chief Clinical Officer; Charity Saffell, Accountant; Kathy Hagy, Administrative Assistant-Clinical Services

Other Guests Present (Remote): Tracy Yaeger, Portage Path Behavioral Health; Elaine Tso, ASIA Services; Tammy Jensen, Oriana House; Keri Deyling, Coleman Professional Services, Malcom Costa, Summit County Community Action; Patty Shumay, Ratliff & Taylor; Karen Beard, public; Ryan Wade, public

I. Call to Order

With a quorum present, Chair John Williams, called the meeting to order at 5:32p.m. Dr. Todd Ivan took roll call.

II. Approval Of Minutes from April 27, 2021

Motion:

That the ADM Board of Directors approve the minutes of the April 27, 2021 ZOOM meeting of the Board of Directors, as presented.

Motion moved by Irving B. Sugerman and motion seconded by Kimberly Huff. VOTE: Roll Call by Todd Ivan-Motion Passed RESOLUTION: 05-21-03

III. Approval of Minutes from May 18, 2021

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Motion:

That the ADM Board of Directors approve the minutes of May 18, 2021 ZOOM meeting of the Board of Directors as presented.

Motion moved by André Thornton Jr. and motion seconded by Margaret J. Halter. VOTE: Roll Call by Todd Ivan-Motion Passed/Dan Flowers abstained RESOLUTION: 05-21-04

IV. Board Education -

Elaine Tso, CEO of ASIA Services, Inc. educated the board with a PowerPoint presentation regarding ASIA (Asia Services in Action). She gave an overview of the services ASIA provides which include: medical, cultural, social, and legal services. The clients served are mostly from Asia, Middle East, and Africa. There was a brief question and answer session before Ms. Tso concluded her presentation with a thank you to the ADM Board for all the support they have shown ASIA during the Coronavirus pandemic and the significant crimes being committed against the Asian population.

V. Executive Session - To discuss the appointment of a public employee per Revised Code 121.22(G)(1)

Motion:

That the ADM Board of Directors adjourn to the Executive Session to discuss the appointment of a public employee per Revised Code 121.22(G)(1).

Motion moved by James Merklin and motion seconded by André Thornton Jr. VOTE: Roll Call by Todd Ivan, Secretary-Motion Passed RESOLUTION: 05-21-05

All non-Board Members were excused to the Waiting Room and the Executive Session began at 6:17p.m. Executive Session ended at 6:25p.m. and all non-Board Members entered back into the meeting.

Motion:

That the ADM Board of Directors appoints Aimee Wade as the new ADM Board Executive Director effective June 1, 2021 subject to the final execution of the contract.

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Motion moved by James Merklin and motion seconded by Margaret J. Halter. VOTE: Roll Call by Todd Ivan, Secretary-Motion Passed/Vivianne Duffrin & Elizabeth England were excused RESOLUTION: 05-21-06

VI. Ownership Linkage & Accountability

A. Chair Report

- John Williams acknowledged the passing of Dan Flower's father.
- John Williams thanked the staff for being patient and supporting Aimee Wade during the process of searching for a new Executive Director.
- John Williams thanked Rev. Russell Ham for his years of service on the ADM Board of Directors. Rev. Ham will be leaving the area due to his career. He will be relocating to the Conneaut area.
- Recovery Challenge Donations & Event Sponsorship paperwork has been included in your Board Packet. John would like 100% engagement from the Board regarding this event. Aimee will also be asking the Board Staff to participate at the same level. Amy Woodland stated the race date this year is August 21st and will be held at IBH. Safety/health precautions, under the advisement of SC Public Health. James Merklin also encouraged Board members to solicit business sponsorships.
- Public Meeting Update - The existing rules regarding virtual meetings expire on July 1st. There is an extension to keep these meetings virtual throughout the remainder of the calendar year if passed. There will be more information regarding this in future meetings to help guide our decisions regarding virtual or in-person meetings.
- Opiate Conference Update - Dr. Todd Ivan and ADM Board Staff Member, Kim Patton, attended the Opiate Conference and gave an update on the information they obtained from this meeting.
- Montgomery County ADAMH Board and our ADM Board of Directors have set up a workgroup session, June 1, 2021 at 3p.m. to compare approaches to Policy Governance.

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B. Executive Chair Report

- Aimee Wade thanked everyone for their support and patience during the Executive Director search.
- Kim Patton was recognized her 5 year anniversary as an employee of the SC ADM Board.
- Susan Hale, Administrative Assistant for Operations will be leaving her position for a new opportunity effective May 28, 2021. Susan was thanked for her time of service and wished well. Recruitment for her position has been initiated.
- Board Management Platform Update: An update was provided on implementation of the platform. Feedback was requested from the 4 Board members chosen to pilot the platform. All board members will be given access for the June Board meeting. Self-guided tutorials are available in the platform and live tutorials will be made available prior to the June Board meeting..

C. Aimee Wade also mentioned the OACBHA's one-pager regarding the importance of how we talk about addiction to help reduce stigma. She recommended that everyone take note of this and use this information and talking points when we are out in the community. Chief Clinical Officer Report

- Dr. Doug Smith, Chief Clinical Officer of the ADM Board, stated that half of the country has received, at least, the first dose of the Coronavirus vaccine. Ohio is somewhat behind this number but with the Ohio vax-a-million program being put into place the vaccination rate has been increasing. Pfizer and Moderna have just announced that their vaccines are also good for the 12-17 year old age group.
- Dr. Smith was also pleased to announce that a study that he and various others have contributed to has been published. The material in this study pertains to the efficacy of long acting injectables on persons being treated for schizophrenia. This article will be shared with the Board.

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VII. Comments from the Public and Announcements

- Tracy Yaeger of Portage Path Behavioral Health expressed congratulations to Aimee Wade on her new position.
- Tammy Jensen of Oriana House expressed congratulations to Aimee Wade on her new position and looks forward to working with her.

VIII. Consent Agenda

- A. ADM Funding Awards Report
- B. New Contracts and Authorization to Sign

Motion:

That the ADM Board of Directors approve the funding awards for April 2021 and having funds available and certified by the Fiscal Officer as required by ORC 5705.41(D) the Board authorizes the Executive Director to sign the contracts presented in the attached list on behalf of the ADM Board, in accordance with the requirements contained within.

Motion moved by Chrissy Myers and motion seconded by Daniel R. Flowers. VOTE:
Roll Call by Todd Ivan, Secretary - Motion Passed RESOLUTION:
05-21-07

IX. Unfinished Business

- Dr. Todd Ivan noted a conversation with Dr. Doug Smith about a team, including Probate Judges statewide, working on a recommended change to ORC 5122 to add a 5th criterion to the pink slip, aka "Application for Emergency Admission." Many statewide organizations have agreed on the language change that has been recommended and OACBHA should be taking a position within the next few weeks. More information will hopefully be available for the June Board Meeting.
- Dr. Smith also reminded everyone that there is a film crew in town. They are making a documentary on Summit County's Assisted Outpatient Treatment program as it is the best in the country.

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X. New Business

A. May 2021 Executive Limitations & Board Self-Monitoring Reports

1. Policy 2.5 Financial Conditions and Activities

a. Vote on Compliance

Motion:

That the ADM Board of Directors find the Executive Director in compliance with Policy 2.5.

Motion moved by Lucas M. Blower and motion seconded by James Merklin. VOTE: Roll Call by Todd Ivan, Secretary- Motion Passed/Vivianne Duffrin & Elizabeth England were excused
RESOLUTION: 05-21-08

2. Policy 3.8 Governance Investment

- An update and recommendation from the Board Development committee on the Board governance budget for CY22 starting January 1, 2022 was presented by Chrissy Myers. Chrissy presented the reasons for the increase in the CY22 budget. The CY21 budget increased from the regularly requested amount of \$20,000 to \$70,000 this year as a result of the Executive Director Search. The CY22 budget will be increased from the standard \$20,000 to \$30,000 to accommodate for the OnBoard platform and an "in memoriam" fund for current and past Board members.

Motion:

That the ADM Board of Directors approve the CY2022 Governance Budget in the amount of \$30,000 as recommended by the Board of Directors' Development Committee.

Motion moved by Board of Directors' Development Committee and motion seconded by None needed as the Committee made the Motion. VOTE: Roll Call by Todd Ivan, Secretary - Motion Passed/Vivianne Duffrin & Elizabeth England were excused. RESOLUTION: 05-21-09

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B. Committee Reports

1. Assurance Committee - (Dr. Ivan) - May Meeting Cancelled
 - The next committee meeting to be held in July.
2. Board Development Committee - (Dan Flowers) - No May Meeting
 - Emergency Committee Meeting held May 24, 2021.
 - Chrissy Myers, on behalf of Dan Flowers, reported on the Emergency Meeting held May 24, 2021. The next Board Development meeting will be held June 2 at 4:00p.m to specifically address: Open Board Positions; Reviewing term limited Board Positions; and Board Officers for 2021-2022 Board Year.
3. Personnel Committee - (Andre Thornton, Jr.) - No May Meeting
 - The next meeting will be held June 7, 2021 at 5p.m.
4. Ad-Hoc Executive Director Search Committee - (James Merklin)- No May Meeting
 - James Merklin announced that the Ad Hoc Executive Search Committee has been disbanded as of May 25, 2021 as they have fulfilled their commitment and Aimee Wade was announced as the new Executive Director for the SC ADM Board.

C. Meeting Assessment

The meeting assessment link can be found in your agenda. Please complete this by Friday, May 28, 2021 12Noon.

- John Williams reminded everyone to please complete their meeting assessment by Friday, May 28th, 12Noon. The link can be found on their agenda.

XI. Adjournment

Motion:

That the ADM Board of Directors vote to adjourn the May 25, 2021, Board of Directors Meeting.

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Motion moved by André Thornton Jr. and motion seconded by Daniel R. Flowers. The meeting was adjourned at 7:16p.m.

XII. Next Meeting Scheduled: Tuesday, June 22, 2021 at 5:30p.m.