

Board of Directors' Regular Monthly Meeting

Via ZOOM Conference

Minutes of October 27, 2020

FINAL

Board Members Present: John M. Williams, Chair; Elizabeth A. England, Vice Chair; Todd M. Ivan, M.D., Secretary; Lucas M. Blower, Roula Braidy, Vivianne Duffrin, Daniel R. Flowers, Rev. Russell T. Ham, Christine Myers, Irving B. Sugerman, André Thornton, Jr. (all attending and participating via ZOOM video/audio conference)

Board Members Absent: Margaret J. Halter, PhD

ADM Board Staff Present: Jerry Craig, Executive Director; Carrie Marceric, Jen Peveich; Doug Smith, M.D., Aimee Wade, Kathy Hagy, ADM Board. (All attending and participating via ZOOM video/audio conference)

Other Parties Present: Tracy Yaeger, Ph.D.; Portage Path Behavioral Health; Chris West, North Coast Community Homes; Dawn Glenn; Greenleaf Family Center; Rochelle Jimenez; Coleman Professional Services; Tammy Jensen; Oriana House; Simone Richardson, Class 5 Diversity on Board, Jonathan Thornton, Class 5 Diversity on Board, Traci Lewis, Class 5 Diversity on Board, Patrick Watson; Child Guidance and Family Solutions; Jim Stein, Sunrise Vista Health(All attending via ZOOM video/audio conference)

I. Call to Order

With a quorum present, Board Chair John Williams called the meeting to order at 5:32 pm, thanking all those in attendance for being present for the virtual meeting.

Roll call was taken by Todd M. Ivan, secretary, and all members with exception of Dr. Halter were noted as being present.

II. Review/approve minutes

After review, MOTION by André Thornton, Jr., SECOND by Dan Flowers

That the ADM Board of Directors approve the minutes of the September 22, 2020, ZOOM meeting of the Board of Directors, as presented.

VOTE: Yes – ALL (individual roll call vote taken by Board Secretary) RESOLUTION: 10.20.01

III. Training – TOPIC: Factors Affecting Variances & Fund Balance – Jerry Craig

Jerry Craig provided a PowerPoint presentation regarding the varying factors that affect variances and fund balance to the board. His presentation outlined the 3 main drivers behind the differences in the cash forecast between 2020 and 2021. He also illustrated the overall revenue dynamics at the local, federal, and state level, with an emphasis on future risk factors to those funding sources from the pandemic.

Various questions were asked concerning the variables in the budget, and some advice about where additional funding could be directed. The discussion concluded with an acknowledgement that there must be a balance of funds to cover unexpected expenses. Working towards a plan to spend the cash balance down to a level between 6 to 9 months of cash on hand (approximately \$23M to \$33M; respectively) is the goal. We will have more information on potential revenue changes to work with as calendar 2021 progresses.

It was agreed that spending should not be so aggressive that we are unable to weather funding reductions or be unable to meet system priorities if revenues fall below projections.

IV. Ownership Linkage & Accountability

A. Chair Report – John Williams

- Mr. Williams welcomed and thanked the members of Class 5 Diversity on Board to the meeting.
- There is the possibility of the Board receiving “ends” training in December if there is enough time to make it happen. A Doodle Poll will be sent out regarding this December Training.
- The 2021 Board of Directors meeting schedule has been sent to all Board Members for their calendars
- Mr. Williams also thanked all the Board members who had taken part in the LGBTQ+ “Lunch n Learn” training.
- Mr. Williams also gave an update on R.A.C.E, the coalition that was formed when the Board declared racism as a public health crisis. A series of think tanks will be conducted to address: education, criminal justice, housing, and healthcare.

B. Executive Director Report – Jerry Craig

Mr. Craig provided an update regarding the ADM Board’s activities:

- **Polls-** Several of our staff are volunteering to work election polls with County support. To further incentivize their participation, the Counselor, Social Work and Family Therapy Board is offering free CEU’s to those who volunteer.
- **COVID Payment to Agencies-** We made a third (and likely final) quarterly lump sum allocation payment from all sources (Oct. 1 – December 31st) to agencies based on last year’s billing. As a condition of receiving these funds, agencies must continue to submit claims through GOSH (to enable us to see their service volume). Agencies provided information on how they are planning to increase client services, adjust staffing or operations to meet the adjusted demand for services which impacts agency revenue. All agencies have accepted the offer for the allocation payment. Since this is the new normal, we want to ensure that agency allocations are reflective of their service volume, supporting their operations while they reset their operations and determine the future direction.
- **Prevention Certification-** Based on our involvement in the Akron Public School’s College & Career Academies, Aimee Wade is working with OMHAS, representatives from the state of Ohio Chemical Dependency credentialing board and other statewide prevention organizations to determine available content and curriculum to help students work towards industry recognized credentials in our field. There have been offers to provide already developed training modules, training for teachers and provision of statewide virtual trainers, if the district can accommodate. There is also discussion on how the credentialing board can accommodate students who are not 18 and have not earned their HS diploma, given these are requirements for training and experiences to even count towards credential. Our Summit County efforts are aligned with statewide goal to replenish and diversify our aging fields of practice so there is excitement and talks of trying to replicate our efforts in other areas.
- **SOR 2.0-** The second year of funding the Statewide Opiate Response grants is being managed differently this year by OhioMHAS. Rather than distribute the \$50M in funds as separate grants

dropped to counties throughout the year, this federal fiscal year, each Board is to develop a comprehensive plan that includes carry-over of unspent funding from the previous grant period. Each Board can request up to \$3.5M in funding. Funding is limited to those impacted by Opiates, Stimulants and Tobacco. Other issues, such as alcohol, can only be addressed in combination with one of these other problems. We have been working with many of our providers for several weeks to put together a comprehensive application to address Prevention, Treatment and Recovery Support Service needs that cannot be paid from other sources. The RFP was released late in the day on October 19th, with applications due by November 20th.

- **Open Beds-** Through the Board Association, we requested a meeting with representatives from OhioMHAS to discuss implementation of the Open Beds platform. We were concerned that the vendor was having discussions with agencies in our counties about expanded use of the platform, but potentially undermining local systems of triage (exploring local options prior to consideration of hospitalization). We are awaiting a second meeting to discuss concerns and a path going forward using Boards as the local hub for fitting this resource into existing triage options. While this application may hold some promise, it needs to be implemented with input and feedback from the Boards.
- **Indigent Hospital Treatment Funds-** OhioMHAS was able to get Ohio Controlling Board approval for an allocation of funds that could be used by Boards to access hospital beds outside of their systems when the state hospitals were not available for indigent clients because of COVID-19 related access restrictions. Each board has received an allocation, an agreement template, and is charged to locate beds, perform utilization management and weekly reporting to the state on utilization of these funds. This is the third week of implementation, and we have not needed to utilize these funds.
- **Futures Group-** A delegation of six Board directors and six providers representing our respective associations have met three times to discuss issues impacting contracting and provider-board relationships. The over-arching objective is to better understand the perspectives of both providers and boards, and to develop relationships that will render lawsuits unnecessary. ***I have included a copy of the final joint statement of purpose in your board packet.***
- Mr. Craig also included a copy of his external meetings and trainings since his last report in the Board Meeting Packet.

C. Chief Clinical Officer Report – Douglas A. Smith, M.D.

- Dr. Doug Smith thanked all those who helped make the 20th Anniversary CIT Training a success. The training was held at the end of September beginning of October at CSS. This was a face to face class. Dr. Smith has been talking with various police chiefs in the area and there appears to be a need to hold CIT classes more often than just twice a year. A meeting to discuss this has been planned.
- The 7th Annual Integrated Care Conference will be held Saturday, November 7, 2020. Any Board members wishing to attend this conference can do so for free – please contact Dr. Smith.
- Dr. Smith presented statistical data from Nick Baechel regarding fatal overdoses and suicides. August 2020 was the worse month regarding fatal overdoses and suicides with overdoses reaching a record 24 and suicides hitting 14. It was also noted that this spike in numbers seems to be reducing in the months following September.
- Dr. Smith also brought to light a possible change in emergency application for admission, or “pink

slip” language. The change will include phrasing to reflect a pink slip can also be used for deteriorating mental conditions that would worsen if appropriate steps were not taken. This is a change demonstrating what could happen if appropriate treatment is not obtained at the time.

V. Comments from the Public

- Jim Stein, Sunrise Vista Health, announced that he is part of a recently opened Behavioral Health Services Office in Canton. Currently they are treating adults and geriatric patients but hope to expand to adolescent treatment in the future. They do also treat individuals with dual diagnosis.

VI. Consent Agenda

- A. ADM Funding Awards Report
- B. New Contracts & Authorization to Sign

Mr. Craig provided a listing of the Funding Awards for September 2020. There were no questions or comments regarding these awards.

MOTION by Andre Thornton, Jr.; SECOND by Elizabeth England,

That the ADM Board of Directors, approve the funding awards for September 2020, and, having funds available and certified by the Fiscal Officer as required by ORC 5705.41(D), the Board authorizes the Executive Director to sign the contracts presented in the attached list on behalf of the ADM Board, in accordance with the requirements contained within ORC 340.

VOTE: Yes – ALL (individual roll call vote taken by Secretary)

RESOLUTION: 10-20-02

VII. Old Business -

There was no old business to discuss.

VIII. New Business

- A. October Executive Limitations & Board Self-Monitoring Reports
 - 1. Internal Inspection – Policy 2.8 Emergency Management Succession**
 - a. Discussion on monitoring comments

MOTION by Andre Thornton, Jr. SECOND by Rev. Russell Ham

That the ADM Board of Directors find the Executive Director in Compliance with Policy 2.8, Emergency Management Succession

Vote: Yes – ALL (individual roll call vote taken by Secretary)

RESOLUTION 10-20-03

- 2. Direct Inspection – Policy 4.2 Accountability of the Executive Director**
 - a. Discussion
 - No changes made; no action needed
- 3. Direct Inspection – Policy 4.4 Monitoring Executive Director Performance**
 - a. Discussion
 - No changes made; no action needed

B. Committee Reports

1. Assurance Committee – Dr. Ivan – No Report

2. Board Development Committee – Dan Flowers

a. The Committee met October 13, 2020 to discuss the search for a replacement for Peter Goheen since his resignation. After discussion it was decided that the candidate to replace Mr. Goheen should be an African American female who has had experience with addiction either with herself or through close family members. Should anyone like to place someone in nomination for this position please see Jerry Craig or Dan Flowers.

b. A meeting will be held with Bill Charney to discuss training for the Board. The items to be discussed for training would be policy governance and discussions regarding our ends and if the Board is too policy governance focused.

c. The dates for the 2021 Board Development Committee meetings were decided.

3. Personnel Committee – André Thornton, Jr.

a. No meeting was held.

b. It was noted that Jerry Craig’s review and contract have been completed.

IX. Executive Session

A. To discuss Audit – Confidential Security Section

Motion: John Williams

Second: Dan Flowers

Vote: Yes – ALL (individual roll call vote taken by Secretary)

RESOLUTION 10-20-04

Committee entered Executive Session at 7:05p.m.

Committee returned to regular session at 7:28p.m.

No action was taken.

X. Adjournment

**XI. Next Meeting Scheduled: No meeting scheduled for November
Tuesday, December 8, 2020 5:30p.m.**

Minutes as Approved

Approved 12/8/2020 via ZOOM

Todd M. Ivan, Secretary