



## **Minutes for \* Meeting Book - SC ADM BOARD OF DIRECTORS REGULAR MONTHLY MEETING**

09/27/2022 | 05:30 PM - 06:45 PM - (GMT-05:00) Eastern Time (US & Canada)

Asian Services In Action

### **Attendees (11)**

Lucas M. Blower; Roula Braidy; Vivianne Duffrin; Daniel R. Flowers; Margaret J. Halter; Kimberly Huff; Todd M. Ivan, MD; James E. Merklin; Christine Myers; Irving B. Sugerman; Marvin Ferguson

### **Board Members Absent**

Elizabeth England, John Williams

### **ADM Staff Present**

Aimee Wade, Executive Director; Joe Harding, Fiscal and Grants Specialist; Kim Patton, Associate Director of Clinical Services; Jen Peveich, Associate Director of Operations; Dr. Doug Smith, Chief Clinical Officer; Amy Woodland, Manager of Community Relations; Olivia Warther, Administrative Assistant

### **Other Parties Present**

Mao Vue, Asian Services in Action; Tracy Yaeger, Portage Path Behavioral Health; Hattie Tracy, Coleman Health Services; Jackie Kautenberger, CHC Addiction Services; Patrick Watson, Child Guidance and Family Solutions; Tammy Jensen, Oriana House

### **Call to Order**

With a quorum present, Chair Dr. Todd Ivan called the meeting to order at 5:30pm.

### **Swearing in of Marvin Ferguson by Judge Allison Breaux, Summit County Court of Common Pleas**

- Judge Allison Breaux welcomed everyone and proceeded to perform the swearing in of Marvin Ferguson as the newest member of the ADM Board of Directors.
- Dr. Todd Ivan thanked Judge Breaux for her time and service to the ADM Board.

## Approval of minutes from July 26th Board Meeting

**MOTION:** James Merklin

**SECOND:** Kimberly Huff

**That the SC ADM Board of Directors approve the minutes of the July 26, 2022, meeting of the Board of Directors as presented.**

**VOTE:** Verbal Vote - Motion Passed

**RESOLUTION:** 09-22-01

### Board Education

#### A. Asian Services in Action- Mao Vue

- Mao Vue, Chief Operating Officer from Asian Services in Action, gave the Board Education presentation this month highlighting ASIA's services. She began by explaining the history of ASIA and how they grew into the organization they are today. She explained that they serve over 58,000 clients and cater to over 55 dialects.
- Ms. Vue also briefly highlighted ASIA's 9 departments; Ahimsa, Aging in Adult, Apex Fund for Economic Opportunities, Children, Youth and Family, Community and Civic Engagement, International Community Health Center, Interpreting and Translation, Legal Services, and Sustainability Services.

### Ownership & Linkage & Accountability

#### A. Chair Report - Chair Dr. Todd Ivan

- Chair Ivan began his report by assigning committee appointments to 3 members of the board. Marvin Ferguson was appointed to the Assurance Committee, John Williams was appointed to the Executive Compensation Committee, and Marc Lee Shannon, after he is officially sworn in during October's Board Meeting, will be appointed to the Fiscal Oversight Committee.
- Dr. Ivan reminded the Board of Directors that their Annual Board Training will be taking place on October 6th at Bounce Innovation Hub. The topics of Cultural Humility and a refresher on Roberts Rules of Order were approved by OMHAS to fulfill their annual training requirement for 2022.
- The books for the Recovery Challenge will be closed on Friday, September 30th. The ADM Board staff was acknowledged for 100% participation. The Board was reminded that if they have finalized their contribution, to reach out to Ms. Peveich to submit payment.
- Dr. Ivan also reported that the NAMI Walk is October 8th on the University of Akron Campus. Dr. Smith was invited to speak on the team he formed, the ADaMs Family. The Board was invited to come out and walk, or even just submit a donation on behalf of the ADaMs Family.

- Dr. Ivan announced that Dr. Smith is being recognized as a 2022 Morgan Impact Award recipient. He will be recognized on Thursday, November 10th at NEOMED. Anyone interested in attending the event can just let Director Wade know and she will facilitate registration.

#### **B. Executive Director Report - Aimee Wade**

- Executive Director Wade began her report by introducing the ADM Boards' newest staff member. In June, ADM hired Joe Harding as our new Fiscal and Grants Specialist. He is a Kent State University graduate with a Bachelors of Science and Accounting.
- In late July, the ADM Board was presented with our Culture of Quality certificate at the OACBHA Directors Retreat that Ms. Wade attended. This ADM Board has been re-certified for the next 3 years. Mr. Merklin gave kudos to ADM Board staff for this accomplishment and their hard work.
- Over the summer, Director Wade was appointed to sit on the COQ Certification Board. She is serving with a select number of ADAMH Board directors across the state in reviewing reports and approving certifications for other boards.
- OMHAS will be hosting the ORC 340 Stakeholder Workgroup listening session in northeast Ohio on October 13th. The original venue is being changed and we are working with OMHAS to secure another local meeting space. The ADM Board of Directors were encouraged to register and attend this meeting on behalf of our system and updates on the location will be sent out and soon as they are finalized.
- Director Wade gave an update on our Community Assessment and Plan (CAP) as we are working diligently on this process. The CAP has been broken down into 3 phases: assessment, planning, and reporting. Our staff is currently engaged in the assessment process, as our plan is due to the state by January 31st, 2023. We will report out on this plan in the January Board Meeting.
- As part of our crisis consultation through the Peg's Foundation, they are facilitating a guided tour of two nationally recognized crisis models in the state of Arizona. The ADM Board will be hosting a local delegation to participate in the tour.
- The Summit County Fiscal Office is updating their Accounting System. They are decommissioning Banner and are transitioning to a system called Tyler Munis in January 2023. We have been informed that on-going costs of this system will be transferred to users based on the size of their staff. The ADM Board will be charged \$6,191 annually.
- Director Wade concluded her report by addressing this month's One Pager from OACBHA. This month, September 18th - 24th was recognized as a week of appreciation for all mental health and addiction workers. Director Wade sent out an email to all agency directors and took that time to publicly acknowledge the providers within the ADM system of care.

#### **C. Chief Clinical Officer Report - Dr. Doug Smith**

- Dr. Smith began his report with an article shared by board member Marvin Ferguson regarding the DEA seizure of 15,000 pills which looked like candy (i.e. Nerds candy) that were all fentanyl, which is of obvious concern.
- Summit County Overdose rates are holding steady.
- It also appears that we are on track to have less deaths by suicide than last year. We are currently at 56 when in previous years we were in the 90s around this time. Hopefully between the Suicide Prevention Coalition and the Suicide Fatality Review Board reviewing this data, we can find new ideas to continue to drive these numbers down.
- Dr. Smith concluded his report by addressing the progression of 988. Calling in by phone has proven to be the best way of getting services. The texting option can be off putting as the person in crisis has to provide 988 with information before they are connected. This is also the case with their online chat feature. There is also an issue with geolocation as sometimes we get calls from people who live out of state, but they have a 330 number.

## Comments from Public and Announcements

- Tracy Yaeger, PPBH, announced that Portage Path Behavioral Health is holding their annual KJ's 5k for Mental Health & Animal Rescue to support local suicide prevention and awareness efforts. They currently have over 340 registered participants and the Board of Directors were invited to attend this event.
- Jackie Kautenberger, CHC, thanked all who attended their Break the Cycle Program at Stan Hywet Hall and Gardens.

## Consent Agenda

### A. ADM Funding Awards Report

### B. New Contracts & Authorization to Sign

**MOTION:** Daniel Flowers

**SECOND:** Marvin Ferguson

**That the SC ADM Board of Directors approve the funding awards for August and September 2022 and having funds available and certified by the Fiscal Officers as required by ORC 5705.41(D) the Board authorizes the Executive Director to sign the contracts presented in the attached list on behalf of the ADM Board, in accordance with the requirements contained within ORC 340.**

**VOTE:** Verbal Vote - Motion Passed

**RESOLUTION:** 09-22-02

## Unfinished Business

None

## **New Business**

### **A. Executive Limitations & Board Self-Monitoring**

- a. Executive Director Response to Monitoring
- b. Policy 1.1 Addiction
  - a. Vote on Compliance

**MOTION:** Margaret J. Halter, PhD

**SECOND:** Christine Myers

**That the SC ADM Board of Directors find the Executive Director in compliance with Policy 1.1 Addiction.**

**VOTE:** Verbal Vote - Motion Passed

**RESOLUTION:** 09-22-03

- c. Policy 2.5 Financial Condition & Activities
  - a. Vote on Compliance

**MOTION:** James Merklin

**SECOND:** Lucas Blower

**That the SC ADM Board of Directors find the Executive Director in compliance with Policy 2.5 Financial Condition & Activities.**

**VOTE:** Verbal Vote - Motion Passed

**RESOLUTION:** 09-22-04

- d. Policy 2.6 Asset Protection
  - a. Vote on Compliance

**MOTION:** James Merklin

**SECOND:** Christine Myers

**That the SC ADM Board of Directors find the Executive Director in compliance with Policy 2.6 Asset Protection.**

**VOTE:** Verbal Vote - Motion Passed

**RESOLUTION:** 09-22-05

## Committee Reports

### A. Fiscal Oversight Committee - James Merklin, Chair

- Board Chair Ivan amended the agenda for this committee report to occur prior to Executive Limitations & Board Self-Monitoring section and vote based on their review of the fiscal monitoring policies.
- Committee Chair Merklin reported that the Fiscal Oversight Committee met on Monday, September 12th and reviewed Monitoring Reports 2.5 Financial Conditions & Activities and 2.6 Asset Protection.
- Ms. Peveich, gave a detailed review of our financial position for the first 6 months of 2022. The committee determined that the issue of reduced expenses at our provider agencies is due to the fact that they are not submitting expenses at the budgeted level. We are seeing this due to the common theme of significant staffing shortages at a lot of our agencies.
- The revenues appear head of budget based on projections from the Summit County Fiscal Office.
- The Committee briefly discussed a minor calendar year ADM Board Budget Adjustment, and the SFY 2023 OMHAS budget review. The focus of this budget is usage of OMHAS funds for services.

### B. Assurance Committee - Margaret J. Halter, PhD, Chair

- The Assurance Committee met on Tuesday, September 13th and reviewed the current suicide and overdose data with Dr. Smith.
- This committee did not have any discussion regarding the marijuana legislation as it will likely not be on the ballot in November. They will continue this discussion in 2023.
- They also met with representatives from OACBHA, CEO, Cheri Walter and Associate CEO, Christina Shaynak-Diaz, to discuss House Bill 523 and the proposed resolution of support.
- If the bill does not pass, the most important components may be added to a Christmas Tree bill.
- As a result of the discussion the committee voted to recommend approval of a resolution to support HB 523.

**MOTION:** Assurance Committee

**SECOND:** Roula Braidy

**That the SC ADM Board of Directors' Assurance Committee move to approve the Resolution supporting House Bill 523.**

**VOTE:** Verbal Vote - Motion Passed

**RESOLUTION:** 09-22-06

**C. Governance Committee - Christine Myers, Chair**

- The Governance Committee met on August 15th, and had a conversation with Marc Lee Shannon to determine if he would be a good fit to fill the vacant OMHAS appointed seat on the Board of Directors.
- The committee did recommend his name to OMHAS for consideration for appointment, and he was approved. He will join us at Octobers Board meeting.
- Ms. Myers reminded the Board that Board Training is Thursday, October 6th, and that there is one member of the Board who has not completed their Ohio Ethics Training. Ms. Myers will be reaching out to them.
- The Governance Committee also reviewed our Board Process and looked at Policy 4.4 Monitoring Schedule, which necessitated a date change.

**MOTION:** Governance Committee  
PhD

**SECOND:** Margaret J. Halter,

**That the SC ADM Board of Directors' Governance Committee move to approve a change to Policy 4.4 Monitoring Schedule, moving reporting on Policy 2.4, Financial Planning and Budgeting from June to July.**

**VOTE:** Verbal Vote - Motion Passed

**RESOLUTION:** 09-22-07

**D. Executive Session - Todd Ivan, Chair**

**MOTION:** Todd Ivan

**That the SC ADM Board of Directors adjourn to Executive Session:**

**1. To consider the purchase or sale of property for public purposes, the sale of property at competitive bidding, or the sale or other disposition of unneeded, obsolete, or unfit-for-us property in accordance with section 505.10 of the Ohio Revised Code and inviting Director Wade and Jennifer Peveich to attend.**

**Secretary Calls Roll for executive session:**

**Todd M. Ivan- Aye**

**James E. Merklin- Aye**

**Marvin Ferguson- Aye**

**Vivianne Duffrin- Aye**

**Lucas Blower- Aye**

**Daniel R. Flowers- Aye**

**Christine Myers- Aye**

**Kimberly Huff- Aye**

**Roula Braidy- Aye**

**Irving B. Sugerman- Aye**

**Margaret J. Halter- Aye**

**RESOLUTION: 09-22-08**

The Board of Directors adjourned to Executive Session at 6:25 p.m.

The Board of Directors returned to Regular Session at 6:44 p.m.

**MOTION:** Irving B. Sugerman

**SECOND:** Lucas Blower

**That the SC ADM Board of Directors approves \$5,000 to secure legal counsel to represent the ADM Board interest in a real estate transaction.**

**VOTE:** Verbal Vote – Motion Passed

**RESOLUTION: 09-22-09**

### **Adjournment**

The next regularly scheduled meeting of the SC ADM Board of Directors will be Tuesday, October 25, 2022, at 5:30 pm in the SCPH Board Room.

**MOTION:** Roula Braidy

**SECOND:** Lucas Blower

**That the SC ADM Board of Directors move to adjourn this meeting.**

**VOTE:** Verbal Vote - Motion Passed

**RESOLUTION: 09-22-10**

The meeting was adjourned at 6:47pm.



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Margaret J. Halter - ADM-SC Board of Directors  
Approved on 12/16/2022 3:50PM  
EST