

Board of Directors' Regular Monthly Meeting
Via ZOOM Conference
Minutes of June 23, 2020

Board Members Present: John M. Williams, Chair; Elizabeth A. England, Vice Chair; Todd M. Ivan, M.D., Secretary; Lucas M. Blower, Roula Braidy, Vivianne Duffrin, Daniel R. Flowers, Peter Goheen, Rev. Russell T. Ham, Christine Myers, Joseph P. Saporito, Irving B. Sugerman, André Thornton, Jr. (all attending and participating via ZOOM video/audio conference)

Board Members Absent: Margaret J. Halter, PhD

ADM Board Staff Present: Jerry Craig, Executive Director; Chrissy Gashash, Carrie Marceric, Jen Peveich; Doug Smith, M.D., Aimee Wade, Kathy Hagy, Fran Rudell, Darletta Logan, Christina Bass, ADM Board. (All attending and participating via ZOOM video/audio conference)

Other Parties Present: Tracy Yaeger, Ph.D.; Portage Path Behavioral Health; Karl Driggs; North Coast Community Homes; Chris West, North Coast Community Homes; Dawn Glenn; Greenleaf Family Center; Tess Flannery, Catholic Charities; Meagan Smith; Tina Table, Oriana House; Bernadette Charles; Lisa Petrarca-Gamido; and Jackie Kautenburger, CHC Addiction Services (All attending via ZOOM video/audio conference)

I. Call to Order

With a quorum present, Board Chair John Williams called the meeting to order at 5:35 pm, thanking all those in attendance for being present for the virtual meeting.

Roll call was taken by Todd M. Ivan, secretary and all members with exception of Dr. Halter were noted as being present.

II. Review/approve minutes

After review, MOTION by Dan Flowers, SECOND by André Thornton, Jr.

That the ADM Board of Directors approve the minutes of the May 26, 2020, ZOOM meeting of the Board of Directors, as presented.

VOTE: Yes – ALL (individual roll call vote taken by Board Secretary) RESOLUTION: 06-20-01

III. Board Education – Christina Bass, Aimee Wade, Roula Braidy

TOPIC: Cultural Competency

Roula Braidy, Aimee Wade and Christina Bass provided an overview of the meaning of cultural competency, how it applies to the work we do, and recommendations for further work to improve cultural competency for the ADM Board and Board of Directors. After the presentation there was some discussion with a final recommendation to learn about differences in culture, listening to their stories; asking questions to understand without judgement.

IV. Ownership Linkage & Accountability

A. Chair Report – John Williams

- Mr. Williams thanked all the Board Members who had returned their Conflict of Interest Statements and reminded those who had not turned them in to do so soon.

- Members Russell Ham and Christine Myers discussed their recent attendance of the a virtual Annual Govern for Impact policy governance conference. They both agreed that it was very interesting and had many good presentations.
- Congratulations were sent out to Dr. Peggy Halter, new Vice President of NAMI Summit County.
- Mr. Williams listed the training topics be for the remaining 2020 monthly meetings.
- A salute to Fran Rudell who will be retiring June 30th after 10 years of employment with the ADM Board. It was noted that she will be very much missed.
- Mr. Saporito will be leaving his position on the ADM Board of Directors after many years of outstanding service. He was thanked for his service. He will remain as a member of the ADM Support Committee.

B. Executive Director Report – Jerry Craig

Mr. Craig provided an update regarding the ADM Board’s activities:

- **Employee Anniversary** – Fran Rudell celebrated her 10 years of service with the ADM Board and was congratulated on her upcoming retirement.
- **Returning ADM Board Staff** – The staff of the ADM Board has been returning to work with no more than 50% staff in the office at one time. New traffic patterns have been marked in the office and each employee now has their own sanitization kit for their desk area. The offices were professionally cleaned and sanitized. Everything is being done to keep the employees safe. Outside persons may be admitted into the Board Office in the future, but not now.
- **Provider Contracts** – These are on track to be sent out by July 1, 2020.
- **AMR, EMS, ADM, CSS Meeting** – Recently a meeting of this group took place regarding “pink slip” operations. Miscommunications were addressed and meetings with these stakeholders will continue to keep accurate communication flowing.
- **K-12 Prevention Funding** – ADM is partnering with SEI and ESC to help with prevention programming for the local schools. Thanks to Kim Patton and Aimee Wade for all the work they have done with this project.
- **COVID-19 Warm Line** – This should be functional in the very near future. The Warmline will aid persons expressing anxiety or stress due to the COVID-19 pandemic. This will provide screening and then follow up with treatment as needed for callers. The Warm Line will be funded for at least 16 months.
- **FEMA Grant** - An ISP Grant was awarded from FEMA to Minority Behavioral Health. It appears this program will fund a 4-6 week period of interventions.
- **MEND** – Currently the end of the year report is being formulated. Negotiations for the second year of the program are also underway with emphasis being aimed towards Telemedicine. The MEND program required some upgrades to work with telemedicine services.
- **State Opiate Response Grant** – The ADM Board was awarded funds for training to incorporate Evidence Based Practices.
- **Summit County NAMI Board Chair** – Mr. Craig met with Robert Hunt, NAMI Summit County Board Chair. Robert Hunt will draw on his experience navigating through the mental health system as a family member. He announced plans for an Awareness Forum in September 2020 at the Akron Main Library
- **Board Resolution** – The ADM Board of Directors will be discussing a resolution to declare Racism as a Public Health Crisis.
- **Opiate and Addiction Task Force** – The Data Dashboard presented last week at the Opiate & Addictions Task Force quarterly meeting was added to the end of the board packet. It

demonstrates some very useful information regarding addictions, overdoses, and suicides in various areas in Summit County.

C. Chief Clinical Officer Report – Douglas A. Smith, M.D.

Dr. Doug Smith announced that he will be returning to his full time ADM duties August 31, 2020, as NEOMED has named a new Chair for the Department of Psychiatry.

V. Board Resolution – Racism as a Public Health Crisis

Mr. Craig presented the Board with a resolution regarding Racism as a Public Health Crisis. Much discussion occurred regarding this resolution and how the funds associated with it were to be dispersed. After review and revision, MOTION was made by Joe Saporito and a SECOND by Dan Flowers.

That the ADM Board of Directors approve the Resolution: Racism as a Public Health Crisis with the amendments as agreed upon.

VOTE: YES - Roll Call Vote taken by Secretary

RESOLUTION: 06-20-02

VI. Comments from the Public - None

VII. Consent Agenda

- A. ADM Funding Awards Report
- B. New Contracts & Authorization to Sign

Mr. Craig reviewed a listing of the Funding Awards for May, 2020. There were no questions or comments regarding these awards.

MOTION by Andre Thornton, Jr.; SECOND by Elizabeth England,

That the ADM Board of Directors, approve the funding awards for May, 2020, and, having funds available and certified by the Fiscal Officer as required by ORC 5705.41(D), the Board authorizes the Executive Director to sign the contracts presented in the attached list on behalf of the ADM Board, in accordance with the requirements contained within ORC 340.

VOTE: Yes – ALL (individual roll call vote taken by Secretary)

RESOLUTION: 06-20-03

VIII. Old Business -

There was no old business to discuss.

VII. New Business

- A. June Executive Limitations & Board Self-Monitoring Reports
 - 1. **Policy 2.2 – Treatment of Staff (Direct Inspection)**
 - a. Discussion on monitoring comments

MOTION by Andre Thornton, Jr. SECOND by Elizabeth England

That the ADM Board of Directors find the Executive Director in Compliance with Policy 2.2, Treatment of Staff.

Vote: Yes – ALL (individual roll call vote taken by Secretary)

RESOLUTION 06-20-04

2. Policy 3.5 Board Officers and Elections (Direct)

- a. Discussion
No changes made; no action needed

3. Policy 3.3 Board Member Code of Conduct (Direct)

- a. Discussion
No changes made; no action needed

4. Policy 3.1 Governing Philosophy and Values

- a. Discussion
No changes made; no action needed

B. Committee Reports

1. Assurance Committee – No Report

2. Board Development Committee – Dan Flowers

- a. FY 2021 Slate of Officers

Dan Flowers reported the slate of officers for the ADM Board of Directors was:

- Chairperson – John Williams
Vice Chairperson – Elizabeth England
Secretary – Dr. Todd Ivan

MOTION by Dan Flowers; SECOND by Joseph Saporito

That the ADM Board of Directors elect the slate of officers: John Williams, Chairperson; Elizabeth England, Vice Chairperson; and Dr. Todd Ivan, Secretary for FY 2021.

Vote: Yes – Roll Call Vote taken by Secretary

RESOLUTION: 06-20-05

- 3. Executive Director Evaluation/Contract Committee – Andre Thornton, Jr. (See Executive Session)**

C. Executive Session

MOTION by Chair John Williams; SECOND by Vivianne Duffrin

That the ADM Board of Directors enter into Executive Session to discuss the appointment and compensation of a public employee.

VOTE: YES – Roll Call Vote taken by Secretary

RESOLUTION: 06-20-06

The Board of Directors entered into Executive Session at 7:17p.m.

The Board of Directors returned to regular session at 8:18p.m.

MOTION by Andre Thornton; SECOND by Dan Flowers

That the ADM Board approve the 2019 performance summary of the Executive Director, Gerald Craig, and per the agreement the Board of Directors will prepare a new contract with signing authorization being given to the Chair, John Williams.

Vote: Yes – Roll Call Vote taken by Secretary

RESOLUTION: 06-20-07

VIII. Adjournment

Mr. Williams thanked everyone for participating in the Zoom call.

MOTION by Dr. Todd Ivan; SECOND by Vivianne Duffrin

To adjourn the meeting.

Vote: Yes- Roll Call Vote taken by Secretary

Mr. Williams adjourned the meeting at 8:22p.m.

X. Next meeting scheduled: Tuesday, July 28, 2020 - Format TBD RESOLUTION: 06-20-08

Minutes as approved:

Approved via ZOOM BoD Meeting

07-28-20

RESOLUTION: 07-20-01

Todd M. Ivan, M.D., Secretary