

**Board of Directors' Regular Monthly Meeting**

**Via ZOOM Conference**

**Minutes of July 28, 2020**

**FINAL**

**Board Members Present:** John M. Williams, Chair; Elizabeth A. England, Vice Chair; Todd M. Ivan, M.D., Secretary, Roula Braidy, Vivianne Duffrin, Daniel R. Flowers, Peter Goheen, Rev. Russell T. Ham, Christine Myers, Irving B. Sugerma, André Thornton, Jr., James Merklin; Margaret J. Halter, PhD (all attending and participating via ZOOM video/audio conference)

**Board Members Absent:** Lucas M. Blower

**ADM Board Staff Present:** Jerry Craig, Executive Director; Chrissy Gashash, Carrie Marceric, Jen Peveich; Doug Smith, M.D., Aimee Wade, Kathy Hagy, Meagan Smith, Marti Loughney, Charity Saffell, ADM Board. (All attending and participating via ZOOM video/audio conference)

**Other Parties Present:** Tracy Yaeger, Ph.D.; Portage Path Behavioral Health; Karl Driggs; North Coast Community Homes; Chris West, North Coast Community Homes; Dawn Glenny; Greenleaf Family Center; Jackie Kautenburger, CHC Addiction Services, Tammy Jensen, Oriana House (All attending via ZOOM video/audio conference)

**I. Call to Order**

With a quorum present, Board Chair John Williams called the meeting to order at 5:33 pm, thanking all those in attendance for being present for the virtual meeting.

Roll call was taken by Todd M. Ivan, secretary, and all members with exception of Lucas M. Blower were noted as being present.

**II. Review/approve minutes**

After review, MOTION by Elizabeth England, SECOND by Roula Brady

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**That the ADM Board of Directors approve the minutes of the June 23, 2020, ZOOM meeting of the Board of Directors, as presented.**

**VOTE: Yes – ALL in attendance (individual roll call vote taken by Board Secretary) James Merklin abstained. RESOLUTION: 07-20-01**

**Judge Thomas A. Teodosio officially swore in the newest ADM Board of Directors member, James Merklin.**

**III. Board Education – Aimee Wade, Jen Peveich**

**TOPIC:** FY2021 Community Plan & CY2021 Board Budget

Aimee Wade presented the FY2021 Community Plan through a PowerPoint presentation. She explained many of the highlights and priorities included in the plan. This plan will be presented to the OhioMHAS in September 2020. She also answered questions that were posed regarding the Community Plan.

Jen Peveich presented the CY 2021 Board Budget through a PowerPoint presentation also. This budget that was presented was for the calendar year January 1, 2021 thru December 31, 2021. This will be presented to the Social Services Advisory Board (SSAB) in September 2020 and to County Council in October 2020. She explained variances from 2020 funding. Levy revenue projections and impact due to COVID-19 are still not predictable. It was noted that if there were any significant changes that occurred in future levy revenues, a recommendation for correction would be voted on by the ADM Board before the presentation was made to County Council.

#### IV. Ownership Linkage & Accountability

##### A. Chair Report – John Williams

- Mr. Williams welcomed the newest Board Member, James Merklin to the Board.
- There will be no training held for the Board in the month of August with a note being made to bring back Mr. Charney regarding a governance presentation.
- The ADM Support Committee will meet September 25, 2020.
- Mr. Williams also discussed the review of the security portion of the ADM's recent audit but noted that this review of findings would be done during an Executive Session with the Board.
- Training topics for the months of September, October, and December have all been decided.
- There will not be a Board Meeting in the month of August.

##### B. Executive Director Report – Jerry Craig

Mr. Craig provided an update regarding the ADM Board's activities:

- **Community Plan** – The Community Plan will be submitted prior to September 15, 2020. This is a later date due to COVID-19 virus. It was to be noted that a copy of the approved plan will be placed into Board policy manual binders and on the ADM Board website once it is approved by OhioMHAS. This document is required to be submitted to OhioMHAS and must be approved by the ADM Board before submission.
- **Agency Budgets** – Agency budgets and contracts have been completed and summaries will be placed into Board policy manual binders as a reference guide.
- **ADM COVID Payments** – The ADM Board has extended grant fund allocations over the first quarter of the new contract year – July 1 through September 30, 2020. This came because of careful consideration, the state of the pandemic, and our commitment to support our contract providers ensuring client access to vital services. This allocation represents each agency's contract funding by all sources that are entered into GOSH for treatment and/or prevention services. ADM funded treatment/prevention services represent a portion of agency business that is dependent on volume. Therefore, the historical billing of these services during the first quarter of SFY2020 was used as the best method to measure the funding provided. This allocation should assist the organizations through the first quarter of the state fiscal year 2021 contract year.
- **Agency/Board/OhioMHAS Lawsuits** – Two multi County Boards in addition to OhioMHAS have been sued by providers. This lawsuit revolves around the language in contracts with the Boards. The Board Association (OACBHA), the Provider Association (Ohio Council), and OhioMHAS have all three agreed to enter mediation to prevent litigation. Mr. Craig along with four of his Board Director colleagues will represent the Boards in this mediation, which should commence shortly.
- **Bed Board Pilot** – OhioMHAS is piloting an electronic "bed-board" in the NE region of Ohio. Funded by a grant from SAMSHA, this will involve 20 hospitals with psychiatric bed and referring agencies across a 5-county region. This will allow the tracking of available beds, dispositions by referral and screening all to be managed through the Open Beds Network Application. There also has been discussion regarding using this Open Beds Network to identify SUD treatment beds.
- **Opiate Financial Settlement Update** – Aimee Wade has joined the "System Coordination and Infrastructure Committee" and has had 2 meetings with the Opiate Abatement Advisory Council (OACC). Her position on this committee will allow the ADM Board to coordinate with recommended activities of the OACC as we determine how to invest our budget priorities.
- **Opiate Medication Settlement Update** – Summit County Public Health will be designated as a terminal distribution center to receive medications from this settlement. Working with SCPH, the group will establish a process to distribute medications to county-wide hospital systems across the state and possibly outside of the state. The

State Board of Pharmacy has been cooperative in relaxing certain rules to allow this to occur.

- **BWC Projects** – The Ohio Bureau of Worker’s Compensation has established a program that will allow businesses to declare themselves as “recovery friendly”. This will allow those businesses to receive funding to provide drug testing to a self-identified person in recovery, and drug free workforce education for the business. Recruitment of business and funding will come from the BWC. The ADM Board will administer funding reimbursement to eligible businesses and aid in the recruitment of potential employees.
- **IBH Addiction Recovery Center** – IBH is experiencing a redesign of services to expand their offerings and to also prepare for the outcome of Medicaid 1115 Waiver, that currently allow them to collect Medicaid payment for residential care. This will address shorter stays – currently IBH offers recovery housing and outpatient services such as IOP or Partial Hospitalization. The ADM Board will support their operations through value-based payments, and they go through this transition and modify their service delivery locations.
- **Ability to Pay** – As the ADM Board tries to streamline operations for the Board and the Providers, we have been piloting a Percentage of Income (Pol) copay for individuals who receive board-funded services. This aligns with the practices of the FQHC’s, allows the GOSH system to adjust agency reimbursement by client liability, and saves time spent re-working claims. The implementation of this Pol scale will be introduced to our provider network over the next 120 days, per ORC notification requirements. We had originally planned to initiate this change under the new contract, but agencies were either not ready for this based on outdated enrollment data or had concerns that need to be addressed about how this change may impact individual clients.
- Mr. Craig concluded his report by requesting questions about his list of external meetings and trainings with providers, community partners and board activities over the past month. He also introduced the Adm Board’s 2 newest additions, Marti Loughney, Administrative Assistant Operations (employee) and Meagan Smith, Americorps VISTA (volunteer).

**C. Chief Clinical Officer Report** – Douglas A. Smith, M.D.

- Dr. Smith reported that it appears that the number of overdoses has been dropping in Summit County.
- There is a new opiate out on the streets, Iso (Isotonitazene). It is a synthetic opioid and is so new that the medical examiners are not testing for it yet; therefore, it is difficult to measure the extent of its use.
- CIT – Crisis Intervention Team training will be taking place in September 2020. This year will be the 20<sup>th</sup> anniversary of CIT in Ohio.
- A \$40K grant will enable the CJ CCoE to work with CIT programs in Portage and Summit County to offer more classes during the year.
- The Medical Directors Meeting held on Tuesday, July 28<sup>th</sup>, discussed COVID-19 and the most effective protection methods: mask, mask and face shield, mask, and goggles.
- Akron Children’s Hospital will be hosting a virtual training on “zero suicide”.
- The mental health aspects regarding COVID-19 are a concern as many schools are determining how to resume classes in the fall.
- A good outcome of COVID-19 was the utilization of telehealth. Akron Children’s Hospital reported that in March there were 50 telehealth psychiatric encounters and that in April those numbers of telehealth encounters rose to 1,700.
- There is a toolkit being established for parents to assist with the concerns of children

returning to classrooms.

- The COVID Warmline will ramp up services and hope to ease anxieties and tensions surrounding COVID-19.

**V. Comments from the Public - None**

**VI. Consent Agenda**

- A. ADM Funding Awards Report
- B. New Contracts & Authorization to Sign

Mr. Craig reviewed a listing of the Funding Awards for June 2020. There were no questions or comments regarding these awards.

MOTION by Elizabeth England; SECOND by Roula Braidy,

**That the ADM Board of Directors, approve the funding awards for June, 2020, and, having funds available and certified by the Fiscal Officer as required by ORC 5705.41(D), the Board authorizes the Executive Director to sign the contracts presented in the attached list on behalf of the ADM Board, in accordance with the requirements contained within ORC 340.**

**VOTE: Yes – ALL in attendance (individual roll call vote taken by Secretary) RESOLUTION: 07-20-02**

**VII. Old Business -**

- A. Update on Funding Activities Connected to July Board Resolution
  - Mr. Craig reported that several meetings with various community foundations have taken place regarding the July Board Resolution.
  - The discussions at these meetings were centered around the best way to collectively invest with regards to systemic racism.
  - Cultural brokers will be used to advise on how to invest money in the issues that best address systemic racism, what would be the most effective and how to measure those action items.
  - There should be report regarding their findings for the next Board Meeting in September.

**VII. New Business**

- A. Approval of Community Plan

MOTION by Andre Thornton, Jr. SECOND by Christine Myers

**That the ADM Board of Directors, authorize the Board Chair to sign the Summit County ADM Board's Community Plan for the Provision of Mental Health and Addiction Services SFY 2020-2021.**

**Vote: Yes – ALL in attendance (individual roll call vote taken by Secretary) RESOLUTION 07-20-03**

- B. Approval of ADMBoard CY2021 Budget

MOTION by Dan Flowers SECOND by Margaret J. Halter, PhD.

**That the ADM Board of Directors approve the CY 2021 Budget.**

**Vote: Yes - ALL in attendance (individual roll call vote taken by Secretary) RESOLUTION 07-20-04**

- C. Funding for Joyfields

MOTION by Todd M. Ivan

SECOND by Rev. Russell T. Ham

**That the ADM Board of Directors approve the funding for Joyfields.**

**Vote: Yes – ALL in attendance (individual roll call vote taken by Secretary) RESOLUTION 07-20-05**

D. Personnel Committee

- The name of the Executive Director and Evaluation Committee be changed to the Personnel Committee

MOTION by Dan Flowers

SECOND by Andre Thornton, Jr.

**That the name of the Executive Director and Evaluation Committee be changed to the Personnel Committee.**

**Vote: Yes – ALL in attendance (individual roll call vote taken by Secretary) RESOLUTION 07-20-06**

E. July Executive Limitations & Board Self-Monitoring Reports

1. Policy 4.5 Executive Director Employment and Compensation
  - a. No discussion was needed on Monitoring Comments
2. Policy 2.4 Financial Planning and Budgeting
  - a. Vote on Compliance

MOTION by Elizabeth England

SECOND by Margaret J. Halter, PhD

**That the ADM Board of Directors find the Executive Director in Compliance with Policy 2.4 Financial Planning & Budgeting.**

**Vote: Yes – ALL in attendance (individual roll call vote taken by Secretary) RESOLUTION 07-20-07**

F. Committee Reports

1. Assurance Committee – Dr. Ivan – No Report
2. Board Development Committee – Dan Flowers – No Report
3. Executive Director Evaluation/Contract Committee (Personnel Committee) – Andre Thornton, Jr. - No Report

G. Meeting Assessment – Mr. Williams reminded everyone to complete the meeting assessment.

### **VIII. Adjournment**

- Mr. Williams adjourned the meeting at 7:32p.m.

IX. Next meeting scheduled: Tuesday, September 22, 2020 Format TBD

### **Minutes as Approved**

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**Todd M. Ivan, Secretary**