



# SC ADM Board of Directors' Monthly Meeting

October 26, 2021

SC Public Health Boardroom

1867 W Market Street

Building A

Akron, OH, 44313



## Meeting Book - SC ADM Board of Directors' Monthly Meeting - October 26, 2021

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### I. Call to Order

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### II. Approval of Minutes of September 21, 2021 Meeting

- A. ADM Board of Director Meeting Minutes 9.21.2021 DRAFT.docx

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### III. Board Education - None

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### IV. Ownership & Linkage & Accountability

- A. Chair Report
- B. Executive Director Report
- C. Chief Clinical Officer Report

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### V. Comments from Public and Announcements

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### VI. Consent Agenda

- A. ADM Funding Awards Report
- B. New Contracts & Authorization to Sign

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### VII. Unfinished Business

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### VIII. New Business

- A. October 2021 Executive Limitations & Board Self-Monitoring Reports
  - 1. Policy 2.8 Succession
    - a. Vote on Compliance
  - 2. Policy 4.2 Accountability of Executive Director
  - 3. Policy 4.4 Monitoring Executive Director Performance

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### IX. Committee Reports

- A. Assurance Committee - Peggy Halter, Chair  
Last Meeting October 18, 2021
  - B. Governance Committee fka Board Development Committee -  
Dan Flowers, Chair
  - C. Executive Compensation Committee fka Personnel  
Committee- Andre J. Thorton, Jr., Chair
  - D. Fiscal Oversight Committee
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X. Adjournment

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XI. Next Meeting Scheduled: Tuesday, December 14, 2021

1837 W. Market Street, Building A, Summit County Public Health Board  
Room, Akron, OH 44313



## **Board of Directors' Regular Monthly Meeting**

09/21/2021 | 05:30 PM – 7:05 PM - (GMT-05:00) Eastern Time (US & Canada)

Summit County Public Health Board Room

### **Board Members Present (10)**

John M. Williams, Chair; Todd M. Ivan, M.D., Vice Chair; Christine Myers, Secretary; Lucas M. Blower; Roula Braidy; Vivianne Duffrin; Elizabeth A. England; Daniel R. Flowers; Margaret J. Halter, PhD; James Merklin

### **Board Members Absent**

Kimberly Huff, Irving B. Sugerman

### **ADM Board Staff Present**

Aimee R. Wade, Executive Director; Amy Woodland, Community Relations Manager; Carrie Marceric, Manager of Administrative Compliance; Charity Saffell, Accountant, Financial Statements; Jeannie Cool, Manager of Evidence Based Practices; Jen Peveich, Associate Director of Operations; Kim Patton, Associate Director of Clinical Services; Dr. Doug Smith, Chief Clinical Officer; Kathy Hagy, Administrative Assistant of Clinical Services; Olivia Warther, Administrative Assistant of Operations

### **Other Parties Present**

Keri Deyling, Coleman Health Services; Lisa Petrarca Garmido, The Mode; David Levi, The Mode; Kendra Anderson, TLC Recovery; Tracy Yaeger, Portage Path Behavioral Health

### **I. Call to order**

With a quorum present, Chair John Williams, called the meeting to order at 5:30 p.m. thanking all those in attendance for being present.

### **II. Review/Approve Minutes**

After review, the minutes of July 27, 2021 were voted on and approved as written

**MOTION: Daniel Flowers**

**SECOND: Roula Braidy**

**That the Board of Directors approve the minutes of the July 27, 2021 Meeting of the Board of Directors, as presented.**

**VOTE: Verbal Vote - Motion Passed**  
**with one abstention - Andre Thornton Jr.**

**RESOLUTION: 09-21-01**

**III. Board Education - 2021-22 Community Plan Update**

Presenters: Aimee R. Wade, Executive Director and Jennifer Peveich, Associate Director of Operations

- Ms. Wade and Ms. Peveich gave a brief presentation outlining the Community Plan Update submitted to OhioMHAS. The full Community Plan was presented to the Board July 2020.
- The Community Plan Update retained the priorities presented in the full plan last year.
- Ms. Wade described a subset of the Federal and State priorities outlined in the plan and how progress is monitored and measured (i.e. Pregnant woman with substance use disorder, children with severe emotional disturbances, adults with severe mental illness, recovery supports for people with substance use disorder, and integrated problem gambling prevention and screening.)
- Goals for the full Community Plan in 2022, included: Completing this report earlier in the year for submission to the Board prior to the due date; Identifying trend data based on benchmarks in 2020; and identifying additional benchmarks based on program performance and direct impact by ADM funds and interventions.
- Ms. Peveich showed a brief graphic of our State budget timeline vs our County budget timeline.
- The SFY22 OMHAS budget, which was previously coupled with the Community Plan report was due and submitted in May 2021
- It was explained that the State budget is based on State and Federal allocations as defined by OMHAS and focuses on services and how the allocation of funds from OMHAS will be spent in the upcoming year. The County budget, presented in July, focuses on operational needs.
- SFY22 revenues were projected at \$45.6M and expenses were projected at \$45.5M. The possible fund balance at the end of SFY22 is \$59.2M, though we are working to have a lower balance. The projections closely align with the County budget but are not a dollar for dollar match due to different time periods covered and the differing focus of the state budget.

**MOTION: Margaret Halter**

**SECOND: James Merklin**

**That the ADM Board of Directors authorize the Board Chair to sign the 2021-22 State Community Plan Update**

**VOTE: Verbal Vote - Motion Passed**

**RESOLUTION: 09-21-02**

**IV. Ownership Linkage & Accountability**

**A. Chair Report – John Williams**

- Chair John Williams thanked the Board and ADM Staff for 100% donation participation for the ADM Recovery Challenge Race.
- Chair Williams gave thanks to the Board Development Committee, Bill Charney and ADM Staff for the work they put into the revision of the Board Policy Manual.
- Chair Williams reminded all Board Members of their Board training with Mr. Charney at 8:00 a.m. on October 8th at the Akron Zoo.
- Chair Williams reported we have a new Board Management Platform called Board Effect and encouraged all Board Members to test out the software. Included in the October 8<sup>th</sup> , Board Training will be a session with the software consultant for Board Effect.

**B. Executive Director Report – Aimee R. Wade**

- Aimee Wade gave recognition to ADM Staff: Charity Saffell for her 5 years of service with the ADM Board; Kim Patton was promoted as Associate Director of Clinical Services; Jeannie Cool was hired as Manager of Evidence Based Practices and Outcomes; Olivia Warther was officially brought on as Administrative Assistant of Operations.
- The ADM Board office currently has 2 full time office positions open. Ms. Wade requested to everyone in attendance to keep an eye out for candidates who may be a good fit for those positions.
- The new Board Management platform currently has the SSAB Report and the OACBHA Health Equity, Diversity and Inclusion Council Report in the Library for the Board to view.
- On September 7th, 2021, Ms. Wade and Ms. Peveich presented the 2022 ADM Board budget and priorities, as approved by the Board of Director in July, to the Social Services Advisory Board. The budget was not approved at that time, however Ms. Wade does not perceive this a significant barrier and is confident it will be resolved soon based on follow-up discussions.
- Ms. Wade also provide an update on her work with the R.A.C.E Coalition collaboration with Peg's Foundation and the Akron Community Foundation, that was formed as a result of the ADM Board of Directors declaring racism a public health crisis in 2020. The culmination of this work will occur in October.

### **C. Chief Clinical Officer Report – Dr. Doug Smith**

- Dr. Smith noted that regarding COVID-19, the United States has surpassed the number of deaths resulting from the 1980's Spanish Flu, by a few thousand.
- The United States is at 55.4% nationally being fully vaccinated, while Ohio is 49.7% fully vaccinated, showing 137,000+ active COVID cases in Ohio.
- Dr. Smith reported over 99% of the cases are now the Delta variant.
- Dr. Smith also reported the Akron Beacon Journal published an article on September 19th that city officials are exploring civilian response to low acuity 9-1-1 calls as a mobile crisis team. The “mobile” crisis team would be comprised of trained social service and mental health care workers that would respond to non – violent disputes or mental health crises instead of police officers responding to these type of calls.
- There was discussion amongst the Board Members regarding what the Board can do to assist with the formation of the mobile crisis team.
- Dr. Smith also highlighted another article in the Akron Beacon Journal regarding telehealth from the fire department. There are plans for a pilot program with the Tallmadge Police Department and PES to provide telehealth mental health services, to those who need it on scene.

### **V. Comments from the Public**

- Lisa Petrarca Garmido, from The Mode, spoke regarding the one of the main issues that persons with substance use disorders experience is that they feel that they are not listened to. As well as that a lot of their problems stem from their family issues and lack of understanding.
- Tracy Yaeger, President of Portage Path Behavioral Health thanked ADM for their support regarding KJs 5k race. Ms. Yaeger invited everyone in attendance to join James Merklin's team on October 2nd. Portage Path will donate the proceeds of this event to at least 2 entities involved in canine rescue services.
- Keri Deyling, Coleman Health Services, spoke regarding Coleman's new address, which will be 1815 West Market St. They will be moving to this new bigger location in the very near future.
- Amy Woodland announced The Broken Chains Ministry Banquet is to take place at Guy's Party Center on October 1st, 2021. She also noted that on November 20th, 2021, ADM will have a table at the University of Akron vs Kent State University football game. There are volunteer opportunities for both of these events. Amy was recently a guest on ZIPS Radio informing the listening audience of the services offered to the community by the ADM Board. Everyone involved with the Athletic Department at Akron University are excited to work with the ADM Board. Amy Woodland also gave an update on the Recovery Challenge

5k; ADM has received \$47,050 in sponsorships. She also thanked the board for their generous contributions and sponsorships, and noted we had the 2nd highest turnout of participants in the history of this event.

## **VI. Consent Agenda**

- ADM Funding Awards Report
- New Contracts & Authorization to Sign

**MOTION: Lucas Blower**

**SECOND: Margaret Halter**

**That the ADM Board of Directors, approve the funding awards for July and August 2021 and, having funds available and certified by the Fiscal Officer as required by ORC 5705.41(D), the Board Authorizes the Executive Director to sign the contracts presented in the attached list on behalf of the ADM Board, in accordance with the requirements contained with ORC 340.**

**VOTE: Verbal Vote - Motion Passed**

**RESOLUTION: 09-21-03**

## **VII. New Business**

- **Executive Limitations & Board Self-Monitoring Reports**
  - Policy 2.5 Financial Conditions & Activities
  - Discussion on monitoring comments included comments from Elizabeth England and James Merklin. Chair John Williams explained how some of the surplus funds have occurred and the formation of a Fiscal Workgroup to look into the spending of these funds.

**MOTION: Margaret Halter**

**SECOND: Elizabeth England**

**That the ADM Board of Directors find the Executive Director in Compliance with Policy 2.5, Financial Conditions & Activities.**

**VOTE: Verbal Vote - Motion Passed**

**RESOLUTION: 09-21-04**

- Policy 2.6 Asset Protection
- Questions from specific board members were acknowledged and satisfactorily answered through discussion with the Executive Director prior to the meeting.

**MOTION: Christine Myers**

**SECOND: Roula Braidy**



**That the ADM Board of Directors find the Executive Director in Compliance with Policy 2.5, Financial Conditions & Activities.**

**VOTE: Verbal Vote - Motion Passed**

**RESOLUTION: 09-21-05**

- Policy 3.9 Assessment of Board Performance
- Questions from specific board members were acknowledged and satisfactorily answered through discussion with the Executive Director prior to the meeting.
  
- Policy 4.0 Board Management Connection
- Discussion on monitoring comments included the ability of ADM personnel to interact with Board of Directors' members and vice versa. There needs to be a balance between the two factions as they need to work side by side in many instances.
  
- **Committee Reports**
  - **Assurance Committee – Dr. Margaret J. Halter**
    - An area of focus was the substance use disorder residential treatment administrative discharges.
    - A request was made that leadership from IBH Addiction Recovery attend the next meeting.
    - Dr. Smith provided an update on medical marijuana and legalization legislation. This committee will be continuing this discussion to bring information to the full board.
    - Based on updates from Dr. Smith on suicide and overdose and identified spike and concerns for specific populations (i.e. African American males suicides and overdoses, mode of death by suicide for females, rates of suicides for in healthcare.), the committee will continue to monitor trends and targeted campaigns and interventions.
  - **Board Development Committee – Daniel R. Flowers**
    - At the September 15th meeting of this committee, their focus was on the revision of the Board Policies Manual.
    - This work was done in consultation with Bill Charney.
    - It was noted that in a memo recently sent to Board Members by Chair Williams both a redline version of the proposed policy changes and a clean version that shows the finished work was made available for review before tonight's meeting.
    - The Ends Policy, 1.0 in both versions, was flagged as the subject for further discussion at the October 8<sup>th</sup> training.
    - Many policy changes were simple revisions and general updates.

- More significant changes were made in Policy 3.7, giving life to a Fiscal Oversight Committee. as well as shifting board monitoring activities to be less cumbersome.
- The Board Development Committee proposed a motion for approval of the Revised Board Policy Manual excluding Policy 1.0.

**That the ADM Board of Directors approve the revised Board Policy manual as recommended by the Board Development Committee, excluding Policy 1.0 to go into effect immediately.**

**VOTE: Verbal Vote - Motion Passed**

**RESOLUTION: 09-21-06**

- **Personnel Committee – André Thornton, Jr.**
  - No meeting since last Board of Directors meeting.
  - Mr. Thornton stated the Personnel Committee will be meeting within the next 30-45 days.

## **VIII. Adjournment**

**MOTION: Andre Thornton, Jr.**

**SECOND: Daniel Flowers**

**That the ADM Board of Directors move to adjourn this Regularly Scheduled Meeting of September 21.**

**The meeting was adjourned at 7:05p.m.**

## **IX. Next Meeting Scheduled**

Tuesday, October 26, 2021, at 5:30pm in the Summit County Public Health Board Room