



SC ADM Board of Directors Monthly Meeting

Tuesday, February 28th, 2023

SCPH Board Room

1867 W Market Street, Suite B2

Akron, Ohio 44313

www.admboard.org



Meeting Book - SC ADM Board of Directors Monthly Meeting

Tuesday, February 28th, 2023

I. Call to Order

II. Approval of minutes from January 24, 2023 Board Meeting

- A. January 2023 BoD Meeting Minutes

III. Board Education

Elizabeth Menefee, MD, FAPA, Chief Medical Officer, Child Guidance & Family Solutions;
Cassandra Galloway, M.Ed., LPCC-S, Chief Clinical Officer, Child Guidance & Family Solutions

IV. Ownership & Linkage & Accountability

- A. Chair report
- B. Executive Director Report
- C. Chief Clinical Officer Report

V. Comments from Public and Announcements

VI. Consent Agenda

- A. ADM Funding Awards Report
- B. New Contracts & Authorization to Sign

VII. Unfinished Business

VIII. Committee Reports

A. Committee Reports

1. Assurance Committee - Margaret Halter, PhD.
Chair

Last Meeting: February 7, 2023

2. Executive Compensation Committee - Vivianne Duffrin, Chair

Last Meeting: January 27, 2023

3. Fiscal Oversight Committee- James Merklin,

Chair

Last Meeting: February 13, 2023

IX. New Business

A. Executive Limitations & Board Self-Monitoring

1. Policy 2.5 Financial Conditions & Activities

a. Vote on Compliance

X. Executive Session

To consider the purchase or sale of property for public purposes, the sale of property at competitive bidding, or the sale or other disposition of unneeded, obsolete, or unfit-for-use property in accordance with Section 505.10 of the Ohio Revised Code.

XI. Adjournment

XII. Next Meeting - Tuesday, March 28, 2023, 5:30 pm



Minutes for Meeting Book - SC ADM Board of Directors Monthly Meeting

01/24/2023 | 05:30 PM - 12:00 AM - (GMT-05:00) Eastern Time (US & Canada)

SCPH Board Room

Attendees (11)

Todd M. Ivan, MD; Lucas M. Blower; Roula Braidy; Vivianne Duffrin; Elizabeth A. England; Marvin Ferguson; Margaret J. Halter; Kimberly Huff; James E. Merklin; Christine Myers; Marc Lee Shannon

Board Members Absent

Daniel Flowers

Irving Sugerman

ADM Board Staff Present

Aimee Wade, Executive Director; Carrie Marceric, Manager of Administrative Compliance; Kimberly Patton, Associate Director of Clinical Services; Jennifer Peveich, Associate Director of Operations; Dr. Doug Smith, Chief Clinical Officer; Amy Woodland, Manager of Communications; Jeannie Cool, Manager of Evidence Based Practice and Outcomes; Kathy Hagy, Administrative Assistant

Other Parties Present

Keri Deyling, Patrick White, Coleman Health Services; Dr. Tracy Yeager, Portage Path Behavioral Health; Karen Talbott, Child Guidance & Family Solutions; Tammy Jensen, Oriana House; Jackie Kautz, Chris Richardson, CHC Addiction Services; Heather Little, Firsthand

Call to Order

With a quorum present, Chair Dr. Todd Ivan called the meeting to order at 5:30p.m.

Approval of minutes from December 13, 2022 Board Meeting

With a motion from James Merklin and a second from Marvin Ferguson a vote was called for the approval of the December 13, 2022 Meeting Minutes.

MOTION: James Merklin

SECOND: Marvin Ferguson

That the SC ADM Board of Directors approve the minutes of the December 13, 2022, meeting of the Board of Directors as presented.

VOTE: Verbal Vote - Motion Passed

RESOLUTION: 01-23-01

Board Education

- Jeannie Cool, Manager of Evidence Based Practice and Outcomes presented The Community Plan.
- Ms. Cool led a brief PowerPoint presentation describing the Community Assessment and Plan (CAP) and the new goals and targeted numbers included within the plan that ADM will be working with the providers to meet.
- During this presentation, Jennifer Peveich, Associate Director of Operations, reviewed the Revenue and Expenditure Budgets for SFY2023.
- At the conclusion of this presentation, Executive Director Wade thanked Ms. Cool and her team and other ADM Board staff for all of their hard work in completing the assessment, plan and report..

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MOTION: Chrissy Myers

SECOND: Marvin Ferguson

That the SC ADM Board of Directors, authorize the Board Chair to approve and sign the Summit County ADM Board's 2023 Community Assessment and Plan for the Provision of Mental Health and Addiction Services.

VOTE: Verbal Vote - Motion Passed

RESOLUTION: 01-23-02

Ownership & Linkage & Accountability

A. Chair Report - Dr. Todd Ivan

- Chair Ivan began his report by thanking the Board of Directors for having 100% participation in the BoD Survey that was sent out the end of 2022.
- Dr. Ivan announced that at the February BoD Meeting, Child Guidance & Family Solutions will do a presentation. This came as a result of the Board Survey. In addition to reaching out to other agencies to provide Board Education, during the May BoD meeting, there will be a meet and greet with agency leadership, ADM Board staff prior to the Board meeting.. There will be refreshments served.

- Dr. Ivan also announced the resignation of Board Member Roula Braidy, effective January 31, 2023. Ms. Braidy has moved her residence outside of Summit County and therefore was no longer eligible to serve on the BoD. Dr. Ivan presented Ms. Braidy with a plaque memorializing her time served on the Board.
- Dr. Ivan announced that the month of August 2023 will be a meeting free month and that Board Training will take place in October.
- Dr. Ivan mentioned a few important dates coming up: June 5-6 will be Ohio's 2023 Opiate and other Drugs Conference hosted by OACBHA and the OhioMHAS. He also mentioned June 15-17 is the Govern for Impact Conference. There will be more information forthcoming regarding both events.

B. Executive Director Report - Aimee Wade

- Executive Director Wade reported that she has successfully completed the Equity Guided Leadership Fellowship through the College of Behavioral Health Leadership. She said this was a rewarding experience and gave her the opportunity to learn and share new ideas and resources to enhance our approach to local service delivery. with other behavioral health leaders across the country.
- This past December, Director Wade and select Summit County partners visited Arizona to tour 2 nationally recognized crisis models. She noted that Arizona has different funding for these centers than Ohio, however the spirit and approach to delivering crisis services were adaptable and will contribute to the work in Summit County.
- Director Wade gave an update on the Inpatient Hospital Bed Funding. In December, the Board approved the funding award list, including \$400,000 in federal funding through OhioMHAS for out of county indigent bed placement. The final state allocation to Summit County was on \$50,000. Local levy fund will backfill the allocation amount.. Director Wade reported that this is not atypical for funding sources to shift like this, but wanted to make the Board aware .
- Director Wade referred to 2 graphs included in the Meeting Book as a result of discussion during the December meeting. The graphs modeled the spending plan through the current levy cycle and conversely the implication if the Medicaid waiver for SUD residential treatment expires in 2024. The latter would have a significant impact on the spending plan that would need to be adjusted to maintain the board designated fund balance threshold of 9 months.
- Director Wade also noted that copies of the 120 Day Notices were included in the Meeting Books for reference before release, along with an overview of agency funding allocation changes from the previous year. Funding allocations were adjusted

based on agency spending patterns during this contract cycle in an effort to mitigate underspending and fund balance accumulation. ADM staff spoke with affected providers discussing the proposed changes. These notices will be sent out Wednesday, January 25, 2023.

- The OACBHA one pager this month is *Understanding Mental Illness and Addiction*. This is a valuable resource and Director Wade wished all to take notice of this.
- In closing, Director Wade acknowledged the loss of a great community resource in late 2022 with the passing of Ronald Rett. Mr. Rett was the Director of NAMI Summit County and was a staunch advocate for those who suffered from mental illness and their families. He was also a beloved friend and partner of the ADM Board.

C. Chief Clinical Officer Report - Dr. Doug Smith

- Dr. Smith reported that there are 2 types of CIT classes now being offered. There is an 8 hour CIT class that touches on the resources that are available for persons in crisis. There are also 4 - 40 hour training courses to be held in 2023, with the first one taking place in February. Dr. Smith invited all Board Members to come and observe any of the CIT classes as we do have room for civilian observers to these trainings.
- Dr. Smith spoke about an upcoming program at the MAPS Air Museum. The topic will be gun safety and Daniel Bennett, Coordinator for the SC Suicide Prevention Coalition, will be a featured speaker.
- November 4, 2023 will be the 10th anniversary of the Integrated Care Conference. They have invited notable speakers to present due to this landmark year. Dr. Smith urged all to sign up soon as spots will go fast once the list of speakers is released.
- Dr. Smith also extended a hearty congratulations to Summa Health on their new building. He and Director Wade were present at the ribbon cutting January 13th.
- Akron Children's Hospital has elevated Psychiatry to its own department. Dr. Steven Jewell will sit as the chair of this department until his retirement. They have hired a doctor from UPMC to replace him at this position since Dr. Jewell's retirement is approaching.
- It appears the new COVID variant is the most contagious yet. It does not appear to be any more lethal than the previous variants.
- Finally, Dr. Smith then reported on the ECHO Program that is currently being used at NEOMED. This is a new model for learning and case consultation. NEOMED has now acquired ECHO Institute standing and are considered to be 1 of 15 in the world.

with this. Dr. Smith can make a demonstration of this available at another time if anyone is interested.

Comments from Public and Announcements

- Amy Woodland, Manager of Communications at the ADM Board, announced the date of the ADM Recovery Challenge as being May 20, 2023. This will be the 10th anniversary of this event and she hopes to incorporate some special things into this event. If you would like to volunteer to help with the Recovery Challenge please contact her.
- Ms. Woodland also talked about the Narcan initiative taking place currently. She offered Narcan kits to anyone on the Board who would like one. She went on to tell about the NaloxBoxes that are being placed in strategic high risk areas of the community.
- Dr. Smith added that you cannot harm someone if Narcan is used and they were not in an overdose situation. He also added that if Narcan is used in an overdose situation, it will only last for about 30 minutes so 911 should always be called as the person can stop breathing again. Narcan does not substitute the need for medical help.

Consent Agenda

A. ADM Funding Awards Report

B. New Contracts & Authorization to Sign

MOTION: Lucas Blower

SECOND: Roula Braidy

That the SC ADM Board of Directors approve the funding awards for January 2023 and having funds available and certified by the Fiscal Officer as required by ORC 5705.41(D) the Board authorizes the Executive Director to sign the contracts presented in the attached list on behalf of the ADM Board, in accordance with the requirements contained within ORC 340.

VOTE: Verbal Vote - Motion Passed

RESOLUTION: 01-23-03

Unfinished Business

None

Committee Reports

A. Governance Committee - Chrissy Myers, Chair

- Committee Chair, Chrissy Myers, reported that the Governance Committee discussed the Board Survey Results, the possibility of incorporating a "shadow" process in conjunction with recruitment of new Board members and the Board Monitoring reports.
- Based on a presentation and recommendation during the last meeting regarding Global Ends reporting, the committee agreed to bring the recommendation to full board for approval.

MOTION: The Governance Committee

The Governance Committee recommends that the SC ADM Board of Directors approve the following changes to Global Ends monitoring schedule:

1.1 Addiction will be reported in March

1.2 Mental Health will be reported in October

1.4 Public Awareness will be reported in January

Policies 1.3, 1.5, and 1.6 Equity in Access, System Capacity, and Innovation will be integrated into the reporting for each of the previous three policies.

VOTE: Verbal Vote - Motion Passed

RESOLUTION: 01-23-04

B. Executive Compensation Committee - Vivianne Duffrin, Chair

- Committee Chair, Vivianne Duffrin reported that the Executive Committee discussed the continuation of Aimee Wade's executive coaching for 6 months in November. This prompted a motion being brought by the Executive Compensation Committee.
- The next Executive Compensation meeting is scheduled for January 27, 2023.

MOTION: The Executive Compensation Committee

The Executive Compensation Committee recommends that the SC ADM Board of Directors approve the continuation of Executive Coaching through Ratliff and Taylor for the amount of \$12,500.

VOTE: Verbal Vote - Motion Passed

RESOLUTION: 01-23-05

New Business

Executive Limitations & Board Self-Monitoring

Policy 1.6 Innovation

a - Vote on Compliance

MOTION: Margaret Halter

SECOND: Kimberly Huff

That the SC ADM Board of Directors find the Executive Director in compliance with Policy 1.6 Innovation.

VOTE: Verbal Vote - Motion Passed

RESOLUTION: 01-23-06

Policy 2.3 Compensation and Benefits

a - Vote on Compliance

MOTION: James Merklin

SECOND: Roula Braidy

That the SC ADM Board of Directors find the Executive Director in compliance with Policy 2.3 Compensation and Benefits.

VOTE: Verbal Vote - Motion Passed

RESOLUTION: 01-23-07

Adjournment

- The next regularly scheduled meeting of the SC ADM Board of Directors will be Tuesday, February 21, 2023, at 5:30p.m. in the SCPH Board Room.

MOTION: Roula Braidy
Ferguson

SECOND: Marvin

That the SC ADM Board of Directors move to adjourn this Regularly Scheduled Meeting of Tuesday, January 24, 2023.

VOTE: Verbal Vote - Motion Passed

RESOLUTION: 01-23-08

The meeting was adjourned at 6:55p.m.