



SC ADM BOARD OF DIRECTORS REGULAR MONTHLY MEETING

Tuesday, September 27th, 2022

Asian Services in Action

370 East Market Street

Akron, OH, 44304

www.admboard.org



Meeting Book - SC ADM BOARD OF DIRECTORS REGULAR MONTHLY MEETING

Tuesday, September 27th, 2022

I. Call to Order

II. Swearing in of Marvin Ferguson by Judge Allison Breaux

III. Approval of minutes from July 26th Board Meeting

IV. Board Education

Presenter: Elaine Tso, CEO, Asian Services in Action

V. Ownership & Linkage & Accountability

- A. Chair report
- B. Executive Director Report
- C. Chief Clinical Officer Report

VI. Comments from Public and Announcements

VII. Consent Agenda

- A. ADM Funding Awards Report
- B. New Contracts & Authorization to Sign

VIII. Unfinished Business

IX. New Business

- A. Executive Limitations & Board Self-Monitoring
 - 1. Policy 1.1 Addiction
 - a. Vote on Compliance
 - 2. Policy 2.5 Financial Condition & Activities
 - a. Vote on Compliance
 - 3. Policy 2.6 Asset Protection
 - a. Vote on Compliance

X. Committee Reports

- A. Assurance Committee - Margaret Halter, PhD. Chair
Last Meeting Tuesday, September 13th
 - 1. Vote on Approval of HB 523 Resolution

B. Governance Committee - Chrissy Myers, Chair
Last Meeting Monday, August 15th

C. Fiscal Oversight Committee- James Merklin, Chair
Last Meeting Monday, September 12th

D. Executive Session

1. To consider the purchase or sale of property for public purposes, the sale of property at competitive bidding, or the sale or other disposition of unneeded, obsolete, or unfit-for-us property in accordance with section 505.10 of the Ohio Revised Code

XI. Adjournment



Minutes for Meeting Book - SC ADM BOARD OF DIRECTORS REGULAR MONTHLY MEETING

07/26/2022 | 05:30 PM - 12:00 AM - (GMT-05:00) Eastern Time (US & Canada)

SUMMIT COUNTY PUBLIC HEALTH BOARD ROOM

Attendees (8)

Lucas M. Blower; Roula Braidy; Elizabeth A. England; Margaret J. Halter; Kimberly Huff; James E. Merklin; Christine Myers; Irving B. Sugerman

Board Members Excused

Todd Ivan, Chair; Vivianne Duffrin; Dan Flowers; John Williams

ADM Board Staff Present

Aimee Wade, Executive Director; Carrie Marceric, Manager of Administrative Compliance; Kim Patton, Associate Director of Clinical Services; Jen Peveich, Associate Director of Operations; Dr. Doug Smith, Chief Clinical Officer; Amy Woodland, Manager of Community Relations; Olivia Warther, Administrative Assistant

Other Parties Present

Tracy Yaeger, Portage Path Behavioral Health; Jackie Kautenberger, CHC Addiction Services; Karen Talbott, Child Guidance and Family Solutions; Tammy Jensen, Oriana House

Call to Order

With a quorum present, Vice Chair, Chrissy Myers, called the meeting to order at 5:33p.m.

Approval of Minutes from June 28th, 2022

MOTION: James Merklin
PhD.

SECOND: Margaret Halter,

That the ADM Board of Directors approve the minutes of the June 28, 2022, meeting of the Board of Directors as presented.

VOTE: Verbal Vote - Motion Passed

RESOLUTION: 07-22-01

Board Education

A. Calendar Year 2023 Budget Presentation: Aimee Wade, Executive Director, ADM Board; Jen Peveich, Associate Director of Operations, ADM Board

- Ms. Wade and Ms. Peveich presented a brief PowerPoint outlining the CY2023ADM Board Budget. 2023 Revenues are projected to be higher than the 2022 budget by \$1.3M, 3%. Major revenue sources and corresponding totals were reviewed. Local levy funds continue to be the ADM Board's largest funding stream.
- 2023 Expenditures are projected to be higher than the 2022 budget by \$6M, 13%. ADM Board administrative costs remain at 6% of the total budget. Provider behavioral health service contracts are projected at \$32M. Specific planned changes were part of the ADM Board's May 2023 education agenda. Other contracts and allocations are projected at \$17M and include \$5.2M of additional funding ADM priorities.
- It is projected that operating cash levels will be at 9.1 months of cash by the end of the current levy cycle in 2026 per ADM's 2.5 Financial policy. Projections for the second half of 2022 were presented.
- Ms. Wade and Ms. Peveich also presented 6 priority areas that ADM wants to maintain in 2023; crisis services, special populations, system infrastructure, access initiatives, pilot programming sustainability, and wellness. Suicide and overdose prevention is also a key priority area that we want to focus on.
- There was discussion regarding various items in the presentation.

MOTION: James Merklin

SECOND: Roula Braidy

That the ADM Board of Directors approve the CY2023 ADM Board Budget

VOTE: Verbal Vote - Motion Passed

RESOLUTION: 07-22-02

Chrissy Myers - Abstained

B. Establishment of an ADM Permanent Improvement Fund, initiated in 2022.

MOTION: James Merklin

SECOND: Margaret Halter, PhD.

That the ADM Board of Directors approve the establishment of an ADM Permanent Improvement fund with the Summit County Fiscal Office.

VOTE: Verbal Vote - Motion Passed

RESOLUTION: 07-22-03

Ownership & Linkage & Accountability

A. Chair Report - Vice Chair, Chrissy Myers

- Ms. Myers reminded the board, if they have not already, to complete the one-hour Ohio Ethics and Conflict of Interest online training and to send their materials to Kathy Hagy at their earliest convenience.
- It was also noted that Board of Director pledges of support for the ADM Recovery Challenge stood at 77% and they were reminded to submit their contributions if they have not already done so. Staff seeks to close the books on the race by August 30th.
- This year's NAMI Walk will be held on October 8th, 2022, and it was noted that Dr. Smith is coordinating the ADM Board's team named the ADaMs Family.
- New Committee Chairs were named as follows: Governance Committee - Chrissy Myers; Assurance Committee - Peggy Halter; Fiscal Oversight Committee - James Merklin; Executive Compensation Committee - Vivianne Duffrin. Committee membership appointments will remain the same, unless someone expresses an interest in changing.

B. Executive Director Report - Aimee Wade

- Ms. Wade began her report by speaking briefly about our targeted overdose prevention campaign. She turned the rooms attention to Amy Woodland who spoke about our collaboration with Summit County Public Health to send postcards advertising Narcan to targeted zip codes around Summit County based on their overdose rates. We have seen great success with this campaign and plan to extend it in the future..
- Ms. Wade also informed the board about the 988 Suicide and Crisis Hotline. Portage Path Behavioral Health is Summit and Lake County's 988 hub. She also stated that at this time, we are marketing 988 as an additional tool. We don't want to advertise this yet as we want to be sure that PES can respond to all of the calls as they come in and that nobody is lost in this transition. We plan to promote more broadly when the federal government and the state has more of the kinks worked out.
- Ms. Wade concluded her report with the inclusion of 2 OACBHA One Pagers reviewing Mental Health Considerations for Refugees and Asylum Seekers, and Ohio's Open Meetings Act.

C. Chief Clinical Officer Report - Dr. Doug Smith

- Dr. Smith gave an update regarding COVID-19 saying that we are unfortunately seeing an increase of cases worldwide. The United States had dropped down to 5,000 cases a day with around 10,000 hospitalizations, but we've gone back up to 168,000 new cases a day with 36,000 hospitalizations. However, it was also noted that studies show that COVID-19 vaccinations from December 2020 - September 2021 prevented illnesses, hospitalizations, and deaths.
- He continued his report by stating that the new Omicron BA.2.75 Centaurus variant is making up about 80% of the cases we are seeing. Fortunately, this variant is not likely to put its host in the hospital and they experience a sore throat and a cough. BA.2.75 might cycle out, but they still recognize it as an issue. They are looking at vaccine boosters as studies show that a 3rd and 4th booster shows protection to the elderly, and prevents serious hospitalization and death.
- He also reported that Monkey Pox has officially been declared a world health emergency by the World Health Organization. They do not know why it spreads the way that it does, but we see it spreading fast and far.
- Dr. Smith concluded his report with an update that since 2019, we are seeing a 30% increase in opiate overdoses. He pointed out that it seems that the biggest problem when you look at national evidence is that most people who die of overdoses are those who do not seek care, even in communities that have a wealth of resources, like Summit County.

Comments from Public and Announcements

None

Consent Agenda

A. ADM Funding Awards Report

B. New Contracts & Authorization to Sign

MOTION: Margaret Halter, PhD.

SECOND: Roula Braidy

Chrissy Myers - Abstained

That the ADM Board of Directors approve the funding awards for July 2022 and having funds available and certified by the Fiscal Officers as required by ORC 5705.41(D) the Board authorizes the Executive Director to sign the contracts presented in the attached list on behalf of the ADM Board, in accordance with the requirements contained within ORC 340.

VOTE: Verbal Vote - Motion Passed

RESOLUTION: 07-22-04

Unfinished Business

None

New Business

A. July 2022 Executive Limitations & Board Self-Monitoring Report

1. Policy 2.4 Financial Planning and Budgeting
 - a. Vote on Compliance

MOTION: James Merklin

SECOND: Lucas Blower

That the ADM Board of Directors find the Executive Director in compliance with Policy 2.4 Financial Planning and Budgeting.

VOTE: Verbal Vote - Motion Passed

RESOLUTION: 07-22-05

Committee Reports

A. Governance Committee - Chrissy Myers

- The Governance Committee did not meet last month, so no report was given. They are rescheduled to meeting in August.

B. Fiscal Oversight Committee - Jim Merklin, Chair

- The Fiscal Oversight Committee did not meet last month, so no report was given.
- Mr. Merklin did note that he met separately with Ms. Wade and Ms. Peveich and received a dry run of the budget presentation.
- The next scheduled meeting is in September.

C. Assurance Committee - Margaret Halter, PhD., Chair

- The Assurance Committee did not meet last month, so no report was given.

Adjournment

MOTION: Lucas Blower

SECOND: Margaret Halter, PhD.

That the ADM Board of Directors move to adjourn this Regularly Scheduled Meeting of Tuesday, July 26, 2022.

VOTE: Verbal Vote - Motion Passed

RESOLUTION: 07-22-06

The meeting was adjourned at 6:30pm.